



Dolores Huerta

“A Dual Language Charter Middle School”

1480 N. Main Street

Las Cruces, NM 88001

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Regular Governing Council Meeting Thursday March 6th, 2014 6:00

1) Roll call and establish quorum

Ms. Bertha Silva, President, called the meeting to order at 6:02 p.m.

MEMBERS PRESENT: Ms. Bertha Silva, President; Mr. John Vasquez, Vice-President; Mr. Robert del Plain, Member; Mr. Saul Hernandez, Member; Total of (4) members present

MEMBERS ABSENT: Ms. Norma Martinez Arrieta, Secretary/Treasurer

FACULTY/ADMINISTRATION PRESENT: Mr. Octavio Casillas, Principal; Ms. Gina Trujillo, Business Manager of LADH

PUBLIC PRESENT: Miss. Julissa Hernandez (Student) & Mr. & Mrs. Hernandez (Parents)

Let the record show that a quorum of Governing Council members is present, that this meeting has been called and that this meeting has been posted in accordance with the Open Meetings Act.

2) Open forum-Public Input

No one signed up for public input at this meeting

3) Presentation of Governing Council Quarterly Award

President Silva presented the 1st “LADH GC Average to Mighty Award” (Gift Card to Applebees Restaurant) to recipient: Julissa Hernandez

Mr. Casillas congratulated Julissa and her parents on behalf of LADH teachers and staff. He will announce her award in front of the students tomorrow during the daily morning announcements.

4) Closed Session

Motion to convene into closed session was made by Mr. del Plain and seconded by Mr. Hernandez
Motion was approved in the unanimous.

Meeting convened into closed session at 6:09 p.m.

No action was taken during closed session.

Meeting was reconvened from closed session at 6:39 p.m.

Action items

5) Approval of consent agenda items

- Approval of February 6, 2014 meeting minutes
- Approval of February Financial Report
- Approval of BARS submitted by Business Manager on Feb. 26, 2014

Motion to approve consent agenda items was made by Mr. del Plain and seconded by Mr. Vasquez. Motion was approved in the unanimous.

6) Approval of LADH PSFA Preventive Maintenance Plan (PMP) 1.0 purpose and Policy Statement

Mr. Casillas explained the importance of the PMP Plan to prevent major repairs and act upon deficits immediately. This will also provide transparent safety/preventative maintenance measures for parents and community members who visit the school.

Ms. Silva asked for any revisions to the policy before it was voted on. No one had any revisions.

Motion to approve the adoption of the LADH PSFA PMP 1.0 purpose and Policy Statement was made by Mr. del Plain and seconded by Mr. Vasquez.

Motion was approved in the unanimous.

7) Approval of revised Mission Statement for LADH

Ms. Silva read the proposed revised mission statement for LADH

Mr. Casillas asked if any governing council members needed clarification for the rationale behind the proposed revisions. No governing council members asked for clarification.

Motion to approve the revised Mission Statement for LADH was made by Mr. Vasquez and seconded by Mr. del Plain.

Motion was approved in the unanimous.

8) Approval of LADH Grievance Policy

Ms. Silva asked if any member had any questions or concerns. Mr. del Plain clarified the new policy still required a hand written letter delivered to the school.

Ms. Silva explained that this policy was taken from Santa Fe and focuses on settling problems first at the school with the administration.

Mr. Casillas stressed the importance of following due process during the complaint process.

Ms. Silva said this policy should be included in the student/parent handbook and Mr. Casillas agreed and said he will include a whole section on policies next year for the parents.

Motion to approve the LADH Grievance Policy was made by Mr. Vasquez and seconded by Mr. Hernandez. Motion was approved in the unanimous.

9) Approval of LADH Goals for submission in Charter School Contract

Mr. del Plain said he liked the way the goals stated that the school is teaching the kids Spanish and what we are doing there. Mr. Casillas agreed the dual language goal gave teachers buy in to make sure and provide full instruction in Spanish as required to make sure the kids progress 3-5 points.

Mr. Vasquez asked if there was a system in place to track and gauge this kind of progress. Mr. Casillas clarified that now LADH does have the data and goals will be data driven.

Motion to approve LADH Goals for submission in Charter School Contract was made by Mr. John Vasquez and seconded by Mr. del Plain.

Motion was approved in the unanimous.

Non-Action items

10) Principals Report

PEC meeting will be in Santa Fe next month.

Mr. Casillas and Gina will be attending DACC Career Fair looking for a Finance Manager to replace Gina Trujillo for next year.

Mr. Casillas asked the board for permission to purchase possible plaques for LADH GC Awardees. Ms. Silva asked if she could ask if she can try to get a plaque donated first before a purchase is made.

In April: Performances will be made at Arizona State University and at Rosie's House. Students will also be touring an instrument museum and also go watch a Diamondback baseball game.

Saturday Program has had high attendance rates and Mr. Casillas feels that this will help move Q1 students up on NMSBA scores. There will be a movie night tomorrow night for all students who attended Saturday school as a reward for their participation.

Mr. Casillas explained he is having to take action regarding students who have chronic tardies and absences. Mr. Casillas explained tardies are a disruption during the morning announcements and are currently being addressed.

Gina explained that the budget for next year is due May 27th. She will try to have it done by May 1st for the regular meeting, but if for some reason is unable, an emergency meeting may have to be called. Ms. Silva said that was not a problem and just let GC members know when she is able so the meeting can be scheduled and posted.

11) Adjourn

Motion to adjourn was made by Mr. Vasquez and seconded by Mr. Hernandez

Motion was approved in the unanimous

Meeting was adjourned at 7:03 p.m.

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired upon request. Requests should be submitted to the chancellor's office three days prior to the meeting. Simultaneous Spanish translation will be provided at the meeting.