



Dolores Huerta

“A Dual Language Charter Middle School”

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SPECIAL GOVERNING COUNCIL MEETING MINUTES

Thursday, April 23, 2015 at 5:30 pm

1) Call to Order

Ms. Norma Arrieta, President, called the meeting to order at 5:37 pm and asked for a roll call.

2) Roll call and establish quorum

Ms. Jennifer Allen, Treasurer: Present
Mr. Robert del Plain, Member: Absent
Ms. Elena Hinderlich, Member: Absent
Dr. Spencer Herrera, Vice-Chair: Present

Ms. Clara Lopez, Member: Present
Ms. Norma Martinez Arrieta, Chair: Present
Ms. Patty Montoya, Secretary: Present

Totals: Present (5); Absent (2). Let the record show that a quorum of members is present and this meeting has been posted in accordance with the Open Meetings Act.

Administration/Staff Present: Ms. Melissa Rodriguez, LADH Teacher; Ms. Mirna Rodriguez Business Specialist; Ms. Corinne Teller, Business Manager (present via telephone)

Public Present: Ms. Cilda E. Singleton, LADH Student Parent, Mr. Joseph Baca, LADH Student Parent, Mr. Dalvin Singleton, LADH Student Parent

3) Approval of Agenda

Ms. Martinez Arrieta explained Action Item 5a Title II Maintenance BAR was actually was actually two BARs entitled Title IIA Maintenance BAR and Title IIB Transfer BAR. She further explained that Action Item 5b) is entitled Proposal of Reallocation of Title I Funds.

Motion to approve agenda with revisions of updating BAR titles as listed above was made by Ms. Allen and was seconded by Dr. Herrera. Total votes: (5) in favor (0) opposed. Motion was passed unanimously.

4) Open forum-Public Input*

Joseph Baca, Dalvin and Cilda E. Singleton, LADH Parents:

(paraphrased): Both sets of parents discussed incidents which involved their children and a LADH Teacher.

Ms. Arrieta explained the formal complaint process to Mr. Baca and Mr. and Mrs. Singleton. She explained there is a form on the LADH.org website called “Staff Complaint Form” that should be completed and delivered in a sealed envelope to the office at LADH.

Public comments and observations regarding education policy and governance issues, as well as the strategic planning, are heard at this time. Time limit per presenter may be imposed by Chair.

ACTION ITEMS

5) Approval of Business Item:

a. Title II Maintenance BARs

i. Title IIA Maintenance BAR – Reference Document ID: 560-000-1415-0039-M

ii. Title IIB Transfer BAR – Reference Document ID: 560-000-1415-0041-T

Ms. Teller explained that all teachers must be highly qualified in order to maintain funds in this particular account code. Since one teacher is still working on a certification, funds must be reallocated to a different account and recommends that it be reallocated to the Professional Development account for teachers to acquire their bilingual certification. Ms. Teller explained that funds must be budgeted elsewhere in order for the school to be in compliance.

Motion to approve Title IIA Maintenance BAR (Doc ID: 560-000-1415-0039-M) and Title IIB Transfer BAR (Doc ID: 560-000-1415-0041-T) was made by Ms. Allen and seconded by Ms. Lopez. Total Votes: (5) in favor (0) opposed. Motion was passed unanimously.

b. Proposal of Reallocation – Reference Document Title I (Re-Allocation Summary)

Ms. Teller explained that in order to enhance LADH students’ education and to support our Special Education programs the attached Title I Re-Allocation Summary provides a breakout of how the funds would be reallocated. Currently the funds are allocated to additional compensation and payroll benefits for the after/summer school programs. Of the entire budget, \$2,171 would be reallocated to Instruction Assets and Instruction Supplies, \$3,638 would continue to be allocated to Professional Development for Mr. Casillas and Teachers, and \$20,000 would be allocated to the purchase of IDEA B items (see attached listing of proposed Evaluation Instruments). Ms. M. Rodriguez explained that we currently contract a diagnostician who charges per student/per assessment to come in to work with LADH Special Education students. Usually they are required to send students to a different facility in order to diagnose a student with a disability or as gifted. Ms. M. Rodriguez further explained that if we reallocated funds to this program, we would be able to purchase the needed materials the diagnostician needs in order to provide in-house testing. With regards to the funds allocated to Professional Development for teachers and Mr. Casillas, we currently have only \$2,282 budgeted to expend with an expected \$1,356 to remain in the budget. She explained that we are allowed to rollover 15 percent of the funds allocated to Title I. Ms. Teller explained that since we recently received a generous grant to support our after/summer school programs, the reallocation of funds to special education programs is a good way to show the PED that we are expending the funds on needed resources within the school.

Motion to approve reallocation of current Title I funds from after/summer school programs to IDEA B purchase of Instruction Assets and Supplies for Special Education was made by Ms. Allen and seconded by Ms. Montoya. Total votes: (5) in favor (0) opposed. Motion was passed unanimously.

c. Instruction Materials BAR - Reference Document ID: 560-000-1415-0015-I

Ms. Teller explained that additional funds came in from the state for Title I at the end of year and excess funds is distributed to the schools. LADH received an additional \$1,674 and this BAR is to increase the Instruction fund to purchase instructional materials.

Motion to approve Title I Transfer BAR (Doc ID: 560-000-1415-0015-I) was made by Ms. Allen and seconded by Ms. Montoya. Total votes: (5) in favor (0) opposed. Motion was passed unanimously.

6) Approval of IDEA-B Application

Ms. M. Rodriguez explained that IDEA B funds are used to support Special Education specifically students who have a disability and/or are gifted. She based this application on last year's documentation and been working directly with the PED and Ms. Teller in completing this application; she is confident it is filled out to the best of her abilities. Last year, LADH was awarded \$29,760 in funding. The funds are used on intervention programs to keep students from falling behind and would also like to advance higher performing students. Ms. M. Rodriguez explained that funds are also used to pay for training costs directly related to supplemental licensures required of Special Education teachers. Currently, LADH has 26 students who fall under students with disabilities or are gifted. She stated she has been contacting parents of students who are directly impacted by IDEA-B funding and was able to acquire two parents to support the project.

7) CLOSED SESSION: In light of information brought to the governing council on this day, a motion was set forth as shown below to discuss personnel matters relating to any individual employee, including hiring, promotion, demotion, dismissal, resignation, or investigation of complaints or charges against an employee.

Ms. Martinez Arrieta firmly stated and reiterated to let the record show that no action will be taken during closed session.

Motion to convene into closed session was made by Dr. Herrera and was seconded by Ms. Lopez. Total votes: (5) in favor (0) opposed. Motion was passed unanimously. Members convened into closed session at 6:33 pm.

No action was taken during closed session.

Motion to reconvene from closed session was made by Ms. Allen and was seconded by Ms. Lopez. Total votes: (5) in favor (0) opposed. Motion was passed unanimously. Members reconvened from closed session at 7:01 pm.

8) Adjourn

Motion to adjourn meeting was made by Ms. Lopez and seconded by Ms. Allen. Total votes: (5) in favor (0) opposed. Motion was passed unanimously. Meeting was adjourned at 7:02 pm.

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.