



Dolores Huerta

“A Dual Language Charter Middle School”

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REGULAR GOVERNING COUNCIL MEETING MINUTES

Thursday November 6, 2014 6:00pm

1) Call to Order

Mr. Robert del Plain, Vice-Chair, called the meeting to order at 6:06 pm and asked for a roll call.

2) Roll call and establish quorum

Ms. Elena Robinson, Member: Absent	Ms. Patty Montoya, Member: Present
Mr. Robert del Plain, Vice Chair: Present	Ms. Norma Martinez Arrieta, Sec/Treasurer: Present
Ms. Jennifer Allen, Member: Present	Dr. Spencer Herrera, Member: Present

Totals: Present (6); Absent (0). Let the record show that a quorum of members is present and this meeting has been posted in accordance with the Open Meetings Act.

Administration/Staff Present: Mr. Octavio Casillas, Principal; Ms. Mirna Rodriguez, Business Specialist; Ms. Corinne Teller, Business Manager; Mr. Jose Tena, Teacher; Ms. Melissa Rodriguez, Teacher

Public Present: None

3) Approval of Agenda

Motion to amend the agenda was made by Ms. Martinez Arrieta and seconded by Ms. Robinson with the following changes: table approval of BARs in item #6 until regular December meeting and remove item #12 Closed Session. Total votes: (6) in favor (0) opposed. Motion was passed unanimously.

4) Open forum-Public Input: No one signed up for public-input at this meeting.

ACTION ITEMS

5) Approval of consent agenda items:

- a. Approval of October 2, 2014 regular meeting minutes
- b. Approval of October 7, 2014 special meeting minutes

Motion to approve consent agenda was made by Ms. Martinez Arrieta and seconded by Dr. Herrera. Total votes: (6) in favor (0) opposed. Motion was approved unanimously.

6) Business Manager's Report

Ms. Teller provided members with a general report that LADH was currently in good financial standing. In order to prepare for move to new building, current budget will remain tight. Ms. Teller and Mr. Casillas are working together to find ways to cut operational costs without impacting resources for staff and students.

- Audit revealed an overage of cash in operating account of ~ \$50,000
- Projected year-end reserve balance to be ~ \$160,000 (with the addition of 14 students)
- Cash report will need to be corrected ~ \$1700 difference

No action was taken on Business Manager's Report.

7) Assignment and Approval of PO signer

Members held brief discussion in regards to PO signer and listened to input provided by Ms. Rodriguez and Ms. Teller.

Motion to assign and approve Ms. Diana Diaz as PO signer was made by Ms. Martinez Arrieta and seconded by Dr. Herrera. Total votes: (6) in favor (0) opposed. Motion was approved unanimously.

8) Assignment and Approval of Procurement Officer

Members held brief discussion in regards to recommendations made during NMCCS Conference workshop: Procurement Officer should: have accounting back ground as rigorous certification exam is required; be an employee of the school who will be held legally liable.

Motion to assign and approve Ms. Corinne Teller as Procurement Officer for LADH was made by Ms. Martinez Arrieta and seconded by Dr. Herrera. Total votes: (6) in favor (0) opposed. Motion was approved unanimously.

9) Nomination and Election of GC Officers (due to resignation of John Vasquez)

Members acknowledged recent resignation of John Vasquez, Chair that was received via email. Mr. del Plain notified members he, himself, will be resigning his position as Vice-Chair, but will retain his seat as board member for the remainder of his term, effective immediately following today's meeting. In accordance with Article 7, paragraph 5 of LADH bylaws council members held an election to fill vacant officer positions.

Motion to accept resignation of Mr. del Plain as Vice-Chair, while retaining his seat as LADH board member, was made by Ms. Martinez Arrieta and seconded by Ms. Montoya. Total votes: (6) in favor (0) opposed. Motion was approved unanimously.

Motion to nominate and elect Ms. Norma Martinez Arrieta as Chair was made by Mr. del Plain and seconded by Dr. Herrera. Total votes: (6) in favor (0) opposed. Motion was approved unanimously.

Motion to nominate and elect Dr. Spencer Herrera as Vice-Chair was made by Mr. del Plain and seconded by Ms. Allen. Total votes: (6) in favor (0) opposed. Motion was approved unanimously.

Motion to nominate and elect Ms. Patty Montoya as Secretary/Treasurer was made by Ms. Martinez Arrieta and seconded by Ms. Allen. Total votes: (6) in favor (0) opposed. Motion was approved unanimously.

NEW BUSINESS: DISCUSSION ITEMS ONLY – NO ACTION WILL BE TAKEN

10) Committee Reports

Building Steering Committee will be having a meeting (Thursday, November 13th) to discuss preliminary information on Dalrymple land parcel available for purchase.

No other committees reported.

11) Principal's Report

Mr. Casillas read and submitted a written report – attached.

12) Adjourn

Motion to adjourn was made by Ms. Martinez Arrieta and seconded by Dr. Herrera.

Total votes: (6) in favor (0) opposed. Motion was passed unanimously.

Meeting adjourned at 7:13 pm

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.