

# La Academia Dolores Huerta

“A Dual Language Charter Middle School”

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## **Regular Governing Council Meeting May 3,2012**

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### 1) Introduction

a) Call to order: Meeting called to order 6:00 pm

b) Roll Call Mrs. Simental, Mrs. Olivas, Mrs. Kiernan, Mr. Del Plain , 3 members present with exception of Mrs. Vallejos. 6:40 pm Mrs. Vallejos arrives.

c) approval of proposed amended agenda with addition of bilingual application due 5/4/2012. Mrs. Olivas motions to accept amended agenda Mrs. Simental 2nds all in favor.

2) Action Item for voting: Approval of minutes from 4/5/2012 Regular Governing Council Meeting Mrs. Simental motions Mrs. Olivas 2nds all in favor.

3) Public Input\* School dance on 5/10/2012 all grades invited.

4) 2012-2013 Budget report update .. Mr. Casillas attended budget meeting in Albuquerque . Budget presentation will be Monday 5/14/2012 at LADH Mr. Casillas and Mrs. Gina Trujillo will be presenting. There is a cash money balance to be used in July.

5) Principals report Mr. Gutierrez has been on administrative leave for a month. Mrs. Vallejos still owes a book Mr. Gutierrez feels that a GC member who is not in good standing with the school should no longer serve on the LADH GC board .

a) Financial report Mrs. Gina states that there is an error in email cafeteria receipts for April 2012 \$6.991 instead of \$3182.73. Title 1 2 more payrolls enough money to cover until last day of after school programs witch is May the 18<sup>th</sup> .

I) Vote upon financial bar \$5,788.22 space port money Bar 5,300 to be spent on Computers Mrs. Olivas motions to pass bar Mrs. Simental 2nds all in favor. \$67.000 for transportation to be transferred to cover salaries and balance to be put in Supply Assets.

II) Vote on Bilingual Application due 5/4/2012 (state money) motion to approve the Bilingual Application for 2012-2013 school year Mrs. Simental 2<sup>nd</sup> by Mrs. Kiernan all in favor. (Most of the application money goes into salaries and stipends)

### 6) Discussion of Committees :

A) Evaluation Committee to meet Wend the 9<sup>th</sup> at LADH Mr. Del Plain, Mrs. Kiernan And other individuals to be incorporated in July.

B) Mrs. Olivas is working on her chart of properties that have been evaluated by this and former GC members ,but have been turned down for one reason or another. Mr. Del plain talked to John Moscato about

a possible investments in LADH, however it is not possible at this time hopefully they can entertain this offer in a yr. This is the 3<sup>rd</sup> consecutive yr that there is no increase in lease payment. This lease contract was done for one year Mr. Del plain went directly to Mr. Arnold Duke. We are no longer associated to Mr. Hector Diaz.

### C) Finance

#### I) Two Committees Finance and Audit

(1) Update on Finance Committee : Thank you Mrs. Olivas LADH is now registered with Good Search . Mrs. Olivas received an email from Good Search stating that when you use their search engine and shop at this businesses a portion of the amount spent is donated to LADH. Mrs. Vallejos who is in charge of found raising stated that Target does not donate to schools anymore. Best Buy is going out of business. There for she proposes we reach out to Dollar General and have a literacy night campaign. Mrs. Vallejos also plans to do a family night at Pizza Hut hopefully next week. She stated that she would provide the school with flyers to be past out to students and families of LADH. ( maybe on a Wend or Thu)

(2) Update on Audit Committee : Audit meeting was held on Tue 1<sup>St</sup> of May .March paper work and 4 random checks were reviewed all was in order.

7) Closed personnel session. Mrs. Olivas motioned GC enter closed session with invite to five additional persons Mrs. Ramos, Mrs. G Trujillo, Ms. Diaz, Mr. Slazar, and Mr. Bardiy Mrs. Vallejos 2nds all in favor. Closed session with additional persons entered at 6:50pm. 7:06 pm Mrs. Kiernan motions to come out of closed personnel session, Mrs. Olivas 2nds all in favor.

A) as per Mr. Del Plain (President of LADH Governing Council) “ There was no wrong doing by Mr. Gutierrez and that he should be removed from paid administrative leave and return to his regular duties. It is also my recommendation that, because there is only about a month until Mr. Gutierrez retires, Mr. Gutierrez take care of all school business that requires his attention until the end of his contract( June 30<sup>th</sup> 2012) but that he do as much of that work as possible from home but if needed he may come to the school to take care of business items that require his presence.

It is also my recommendation that the GC create two polices . One policy dealing with how staff and teachers deal with things or behaviors that are sexual in nature and or harmful in any way shape or form to students and or staff, another policy that deal with how to handle situations when the head administrator is accused of abuse, sexual or otherwise. Mrs. Vallejos motions to approve the creation of these two polices and Mrs. Olivas 2nds all in favor motion carried.

8) Adjourn: Motion to adjourn made by Mrs. Simental and 2<sup>nd</sup> by Mrs. Vallejos meeting adjourned at 7:15 pm.