



Dolores Huerta

“A Dual Language Charter Middle School”

1480 N. Main

Street Las Cruces,

NM 88001

Phone: 575/526-2984 • Fax: 575/523-5407

SPECIAL GOVERNING COUNCIL MEETING MINUTES

(APPROVED)

Friday, June 1, 2018 at 12:00 pm

- 1) Call to Order**
- 2) Roll call and establish quorum:** Patty Montoya called the meeting to order 12:03 PM.
 - Elaine Palma took roll and noted that quorum was established
 - Members Present: Patty Montoya; Elaine Palma; Adrian Gaytan; Yoli Silva; Robert Palacios; Michael Sena
 - Members absent: Dr. Michael Gutierrez
 - Guests Present: Melissa Miranda, Interim Head Administrator; Mirna Rodriguez, Business Specialist; Virginia Gallegos (arrived at 12:15)
- 3) Approval of Agenda:**

Adrian Gaytan moved to approve agenda; Michael Sena seconded the motion
Roll Call Vote: Elaine Palma-yes; Patty Montoya-yes; Robert Palacios-yes; Yoli Silva-yes
All approve; none opposed; motion passed
- 4) Open forum-Public Input***

Public comments and observations regarding education policy and governance issues, as well as the strategic planning, are heard at this time. Time limit per presenter may be imposed by Chair.

ACTION ITEMS

- 5) Discussion and Approval of potential move of La Academia Dolores Huerta Middle School to New Location/Facility:**

Patty Montoya opened discussion:

 - Adrian Gaytan noted his concerns related to making sure the building was up to code and ready to be occupied. Mirna Rodriguez noted that the inspection was completed by PSFA & according to Dennis Schneider all went well.
 - Melissa Miranda noted that Connie Stewart, Administrative Assistance to LCPS Superintendent, did not have the occupancy certificate, which is needed to fulfill the requested documents from PEC. Melissa attempted to call City of Las Cruces Offices, but they close at 11on Fridays. The GC need to write a narrative regarding the move to address: informing parents, how to help displaced students, and why the move is being considered/requested.
 - Melissa noted that the LCPS has completed the lease and their lawyer is the process of reviewing it.
 - Adrian asked about the plan for displaced students. Melissa noted that there should be no displaced students as all students are transported in as no bus service is provided. Yoli asked how homeless students

will be helped, but Melissa noted that there are no identified homeless students at this time. Adrian reminded that questions will be added to registration form to help identify homeless kids. Melissa noted that LADH has a policy in place to address McKinney Vento.

-Mirna received guidance from the State that we could use current lease (through June 30) with a letter stating that LADH is in the process of moving to a new location to receive annual funds for lease.

-Patty asked about current lease with Arnold Duke. Melissa noted that the lease is in place until June 30th. The plan is to allow the contract to expire, which would not require a 90-day notice of move. Mirna noted that there was possibility of Arnold Duke negotiating a short-term lease or even a month-to-month lease. Once LCPS contacts LADH with the approved list and all documents are sent to the PEC, Patty will be contacting Arnold Duke to inform him of the possible move.

-Patty noted that GC needs to meet with staff before meeting with parents.

-Robert Palacios moved to approve the potential move of La Academia Dolores Huerta Middle School to a new location/facility; and Adrian Gaytan second

Roll call vote: Patty Montoya-yes; Elaine Palma-yes; Yoli Silva-yes; Michael Sena-yes

All approved; none opposed; motion passed

6) Discussion and Approval to Authorize Head Administrator to Negotiate the Lease of the Property located at 400 W. Bell Street, Las Cruces, NM 88005

7) -Michael Sena moved to allow Head Administrator to negotiate the Lease of the Property located at 400 W. Bell Street, Las Cruces, NM 88005; Yoli Silva seconded

Roll call vote: Patty Montoya-yes; Elaine Palma-yes; Adrian Gaytan-yes; Robert Palacios-yes

All approved; none opposed; motion passed

8) Adjourn

Robert Palacios moved to adjourn the meeting; Adrian Gaytan seconded

Roll call vote: Patty Montoya-yes; Elaine Palma-yes; Yoli Silva-yes; Michael Sena-yes

All approved; none opposed; motion passed

Meeting adjourned at 12:22

**Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.*