



La Academia Dolores Huerta Charter Middle School

"A Dual Language Charter Middle School"

400 W. Bell St.

Las Cruces, NM 88005

Phone: 575-526-2984

Fax: 575-523-5407

The mission of La Academia Dolores Huerta is to provide a diverse bilingual educational program in the arts that fosters the development of a strong socio-cultural identity while achieving academic success.

La misión de La Academia Dolores Huerta es proporcionar un programa educativo bilingüe diverso de las artes que fomenta el desarrollo de una fuerte identidad sociocultural mientras se logra el éxito académico.

Regular Governing Council Meeting Minutes

Thursday June 8, 2023 at 5:30 PM, LADH Conference Room

Also accessible via Zoom:

<https://us06web.zoom.us/j/2333031223?pwd=RXliaitJWnJFZ01vc1FXQXZPd0l6QT09>

Meeting ID: 233 303 1223 Passcode: 2vKRk0

1) Adrian Gaytan called the meeting to order at 5:42 PM.

2) Roll call and establish quorum

GC Members Present:

Adrian Gaytan, President

Dalina Matsumoto, Treasurer

Elaine Palma, Secretary

Hilda Paz, Vice-President

GC Members Absent:

Nelly Garcia, General Member

Quorum established.

Guests: Sylvy Galvan de Lucero, Head Administrator; Mirna Rodriguez, LADH Business Specialist

3) Approval of agenda

Adrian Gaytan moved to approve the 6.8.23 regular GC meeting agenda; Dalina Matsumoto seconded

Roll Call Vote:

Elaine Palma: yes

Adrian Gaytan: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

4) Open forum-public input*

Public comments and observations regarding education policy and governance issues, as well as the strategic planning are heard at this time. Time limit per presenter may be imposed by Chair.

No guests present in person or via Zoom to provide input.

5) Review, discussion, and possible approval of May 11, 2023 GC Meeting Minutes.

Adrian Gaytan moved to approve the May 11, 2023 GC Meeting Minutes; Dalina Matsumoto seconded

Roll Call Vote:

Elaine Palma: yes

Adrian Gaytan: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

ACTION ITEMS

6) Review, discussion, and possible approval of the special education policy.

Mrs. Galvan de Lucero presented. She noted that every year when completing the IDEA B application, a new component is reviewed. This year it was requested that LADH upload their SPED policy. Upon review, Hilda Paz and Elaine Palma noted that the document needed to be reviewed as it has been a few years since its original adoption. GC agreed and Mrs. Paz and Mrs. Palma agreed to take the lead on the project.

Adrian Gaytan moved to approve the current special education policy with a final revision by August 2023; Dalina Matsumoto seconded

Roll Call Vote:

Elaine Palma: yes

Adrian Gaytan: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

7) Review, discussion, and possible approval of the following BARs. Presented by Dalina Matsumoto

- a. 560-000-2223-0048-IB: Initial budget BAR as LADH was awarded a \$25,000 grant for agriculture. The award was split into two functions, salary expenses and general materials.
- b. 560-000-2223-0049-D: Decrease BAR from professional development, Title II.
- c. 560-000-2223-0050-T: Transfer BAR to adjust the budget for anticipated expenses. Monies moved between salary and miscellaneous expense. LADH did not meet Maintenance of Effort (MOE) for SPED as they did not spend the same amount of the IDEA B funds as last year due to the loss of a full-time SPED

teacher. Therefore, after PED completed the adjustment, based on student enrollment, LADH owed \$7392.

- d. 560-000-2223-0051-M: Maintenance BAR to adjust budget for expected expenditures. Moved \$2000 out of additional compensation into professional development.
- e. 560-000-2223-0052-I: Increase BAR to budget for food service revenue.
- f. 560-000-2223-0053-I: Increase BAR to budget food revenue received.

Adrian Gaytan moved to approve all BARs; Dalina Matsumoto seconded

Roll Call Vote:

Elaine Palma: yes

Adrian Gaytan: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

NEW BUSINESS: DISCUSSION ITEMS ONLY – NO ACTION WILL BE TAKEN

- 8) Finance Committee Report: presented by Dalina Matsumoto and Mirna Rodriguez
 - Mrs. Matsumoto reported that the Finance Committee met on 6.7.23.
 - Went over account summary revenue report.
 - Expenditure report: any negative functions were adjusted through approved BARs.
 - Mrs. Rodriguez reported that LADH was awarded a specific amount of money through Title I and that awarded amount was received via a check. However, they recently received a letter letting them know that there had been an adjustment that that LADH owed PED \$1,616. The letter did not explain the cause of the adjustment. Mrs. Rodriguez called PED and was told that the school needed to cut a check for the amount. However, due to budget constraints, it is not that simple for LADH. Mr. Gaytan recommended/requested that Mrs. Rodriguez contact the PED office letting know that the GC is requesting substantiation of the adjustment before reimbursement is issued.
 - Main bank account ending balance: \$498,071
- 9) GC voting on changes to business manager within the Vigil Group: presented by Elaine Palma

Mrs. Palma reviewed the email exchange she had with Melissa Brown, Charter Schools Technical Assistance and Training Administrator, on 5.22.23. In response to Mrs. Palma's question about whether the GC needed to vote on changes to business administrators within the Vigil Group, with whom LADH has a contract, she stated the following:

"The PEC has recently updated all of the forms and they do require that the board approve any changes in the business manager of record for a school. The board should be made aware of changes being made for this critical position. An agenda item can be a simple statement that the Vigil Group is alerting the board of directors that the new

business manager assigned to their school is _____. I would recommend it being a consent agenda item unless the board wants to discuss why the change is occurring.”

She additionally noted:

“Your board can decide whether or not you want to approve the internal changes of the Vigil Group. In my opinion, getting notification of the change and having that notification in your meeting minutes is what I would do.”

Based on GC discussion, the GC decided to wait until the final site visit report is issued to review how they handle the issue. Once the report and input are received the GC will better know how to proceed and whether or not they will employ their legal counsel to follow-up. Mrs. Palma will send Natasha Cuylear and email letting her know of the GC decision.

10) Spring 2023 School Visit Site Preliminary Report Follow-Up: presented by Mrs. Galvan de Lucero

- The State responded that the site visit only looks at the current school year (e.g., 2022-2023). Mrs. Galvan de Lucero noted that some of the input received addressed/referred to items from past years, specifically GC trainings. Mrs. Galvan de Lucero will attach the GC response.
- Mrs. Galvan de Lucero was also informed that the committee will begin reviewing end of year data next week.

11) LCPS lease update: presented by Mirna Rodriguez

- LCPS has informed her that the LADH lease will be on the 6.20.23 LCPS board agenda. LCPS has agreed to annual lease renewals until LADH’s charter is renewed. Mrs. Rodriguez will monitor the LCPS’s website to make sure that the lease is placed on the agenda.

12) New building search

- Follow-up on DACC/NMSU campus building: Mrs. Rodriguez spoke with the DACC director of facilities and was told that DACC is currently occupying the building and have no plans of moving.
- Creation of a committee: GC agreed to create a building search committee which includes all members of the GC and administrative staff. Mrs. Matsumoto and Mrs. Paz will ask realtors for a list of available commercial properties. Mr. Gaytan will reach out to parents he met who are builders.
- Mr. Gaytan requested that this be a recurring item on GC meeting agendas.

13) Annual calendar review: present by Elaine Palma

- Mrs. Palma reviewed all items on the June and July calendar.
- Mrs. Matsumoto and Mrs. Rodriguez will review the internal control policy in July and present their findings (e.g., possible policy revisions for a GC vote) in August.

14) 2022-2023 and 2023-2024 student recruitment/enrollment update: presented by Mrs. Galvan de Lucero

- The 2022-2023 academic year ended with 72 enrolled students
- 2023-2024: Currently there are enrolled 61-students, which is a significantly higher number than were enrolled at this time last year. Mrs. Galvan de Lucero

attributes the increase to the open house that was held in January and therefore plans for it to be a recurring event.

- LADH needs at least 40 more students to remain viable.

15) State Testing:

- Review current testing cycle and any available data. Presented by Mrs. Galvan de Lucero
 - WIDA, English Language Proficiency Test: This year the proficiency score was decreased to 4.7. Only one student met the proficiency score and will therefore exit the program. In review of test results, it was noted that the lowest score for every student was in the speaking section. This year, the speaking portion of the test was completed in isolation using headphones and a microphone, in hopes of reducing stress and embarrassment. The GC discussed reasons why this portion of the test might be the most difficult for second language learners to pass and discussed strategies that could be implemented throughout the school year to help students. It was noted that most students lacked the inclusion of necessary details when retelling target sequences or events. Discussed possible activities that could promote growth in this area.
 - Avant, Spanish Language Proficiency Test: Once a student scores a 5 they are determined to be proficient and are never required to retake the test. Five 8th graders, eight 7th graders, and seven 6th graders demonstrated proficiency.
 - State ELA, math and science scores have not been released yet.
 - Short cycle assessments: ELA decent progress midyear and then slid back. Math did not do well midyear but saw a lot of growth by end of year.
 - Mission goal #1: Unfortunately, the mission goal of having 70% of 8th graders complete the goal with a C or better was not met. Only 54% of 8th graders met goal and only 52% of 8th graders completed their projects. A total of 11 8th graders did not complete their projects, with 10 of those students being in the same homeroom class. Although the homeroom teacher was tasked with monitoring the students' progress, her efforts were minimal and not successful. Although the teacher was provided support, she unfortunately failed. Administration determined that the lack of teacher supervision accounted for much of the students' failure when they compared the success of 7th and 6th grade students. 72% of 7th graders and 77% of 6th graders successfully completed all requirements of mission goal #1 with a C or better.
- Follow-up on teacher input on best ways to assess student progress:
 - Teachers identified the community service project as the alternative method of measuring student progress. However, they felt that the project needed to go more in depth by including writing samples and math components. Two teachers, with input from the social worker and head administrator, volunteered to take the lead in identifying additional components to be added to the project. An additional rubric, to cover the additional components, might need to be created. Assessment would be done at the beginning, middle, and end of the project and students would be tasked with completing a reflective piece.

16) School Safety Committee follow-up

- Mrs. Galvan de Lucero noted that she has not received a submission date deadline.
- She also noted that she is actively looking for police officer or someone with fire rescue who would be willing to serve on the committee.

17) Equity Council: presented by Mrs. Galvan de Lucero

- Mrs. Galvan de Lucero noted she attended a training last week, but the training was not really for equity council, rather it provided basic information about equity. She will be attending a meeting next week.
- Mrs. Chavez will be providing all information about pending meetings to her by the end of the month when her contact ends.

18) Head Administrator's 2023 spring evaluation: presented by Adrian Gaytan

- Evaluation was completed. He and Mrs. Paz and Ms. Garcia will be meeting with Mrs. Galvan de Lucero to review.

19) GC member assessment: presented by Dalina Matsumoto

- Mrs. Matsumoto reported that she was recently asked to serve on the board of Las Cruces Catholic Schools as her son will be starting kindergarten there in the fall. Although she would like to accept the position, she does not plan to leave the GC anytime soon and is hoping that the GC can find a replacement before her departure. Discussion ensued about whether she could serve on both. Mrs. Palma did not see a conflict of interest as that is a private school but noted she would ask.
- Discussion ensued on GC composition and what type of members are needed. Mrs. Palma explained that the purpose of a board assessment is to determine who currently sits on the board and their expertise and what are the areas of need. With Mrs. Matsumoto leaving, the GC would need to find someone with financial expertise.

20) GC 2023-2024 retreat: A tentative date for the GC retreat was set for July 14th.

21) Head Administrators Report: Mrs. Galvan de Lucero sent her report to the GC via email for review. The GC did not have any questions about the information included in the report. She noted that:

- LADH will be holding a recruiting Kermes/open house on July 7th
- The end of year performance sold out (189), which caused some problems as some parents did not have tickets.

22) Secretary Report

- GC Training Log: all training must be completed by June 30th
- On-board training:
 - Plan/training must be approved by Missy Brown
 - Creation of training notebook: Mrs. Palma reported that about conducting some research she found numerous onboard training documents, one that she will share with the GC. The GC discussed the creation of a document and onboard training. The following were listed as things that should be addressed:
 - Mission statement
 - One hour of volunteer work at the school
 - Information about who Dolores Huerta was
 - History of the school

- Review of the school charter contract
 - Tour of the school
 - Organizational chart
 - List of clubs/extracurricular activities
 - Fundraising
 - Website
- Mr. Gaytan requested that this item be added to next month's agenda so that it can be revisited once GC members have had a chance to review the onboarding document Mrs. Palma will be sending out.
- Next GC Meeting: The July meeting will be moved to July 5th at 5:30 secondary to the GC needing to approve the head administrator's contract before pay period ends.

23) Adjourn to close session:

To discuss personnel matters relating to any individual employee, including hiring, promotion, demotion, dismissal, resignation, or investigation of complaints or charges against an employee [10-15-1(H)(2) NMSA 1978].

- Discuss personnel concerns

Adrian Gaytan moved to adjourn to close session 7:56 PM; Elaine Palma seconded

Roll Call Vote:

Elaine Palma: yes

Adrian Gaytan: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

24) Adjourn from close session/resume general GC meeting

Adrian Gaytan moved to adjourn close session and resume general GC meeting at 8:42pm; Elaine Palma seconded

Roll Call Vote:

Elaine Palma: yes

Adrian Gaytan: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

25) Adjourn GC general meeting

Adrian Gaytan moved to adjourn GC general meeting at 8:42pm; Elaine Palma seconded

Roll Call Vote:

Elaine Palma: yes

Adrian Gaytan: yes
Hilda Paz: yes
Dalina Matsumoto: yes

None opposed; motion passed

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2223-0048-IB

Fund Type: Direct Grant

Adjustment Type: Initial Budget

Fiscal Year: 2022-2023

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 29114.0000.41921 \$25,000

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
29114 McCune Charitable Foundation	1000 Instruction	51100 Salaries Expense	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	1411 Teachers-Grades 1-12		\$20,000	\$20,000	
29114 McCune Charitable Foundation	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class		\$5,000	\$5,000	
Sub Total							\$25,000		
Indirect Cost									
DOC. TOTAL							\$25,000		

Justification:

per attached award letter

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2223-0049-D
Fund Type: Flowthrough

Adjustment Type: Decrease

Fiscal Year: 2022-2023

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2022	To: 06/30/2023
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24154.0000.44504 (\$4,478)

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24154 Teacher/ Principal Training & Recruiting	1000 Instruction	53330 Professional Development	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class	\$10,988	(\$4,478)	\$6,510	
Sub Total							(\$4,478)		
Indirect Cost									
DOC. TOTAL							(\$4,478)		

Justification:

per attached memo.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2223-0050-T
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Transfer

Fiscal Year: 2022-2023
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):
Entity Name: La Academia Dolores Huerta
Contact: Justine Vigil, Business Manager
Phone: 505-938-7707
Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	51100 Salaries Expense	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	1611 Substitutes-Sick Leave	\$24,409	(\$7,392)	\$17,017	
11000 Operational	2900 Other Support Services	58221 Misc. Expense	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class		\$7,392	\$7,392	
Sub Total							\$0		
Indirect Cost									
DOC. TOTAL							\$0		

Justification:
To adjust budget for anticipated expenses.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2223-0051-M
Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2022-2023

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mirna Rodriguez, Business Manager

Total Approved Budget (Flowthrough):

Phone: 575-526-2984

Email: mrodriguez@ladh.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2022	To: 06/30/2023
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27407 Family Income Index	1000 Instruction	51300 Additional Compensation	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	1411 Teachers-Grades 1-12	\$41,291	(\$2,000)	\$39,291	
27407 Family Income Index	1000 Instruction	53330 Professional Development	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class		\$2,000	\$2,000	
Sub Total							\$0		
Indirect Cost									
DOC. TOTAL							\$0		

Justification:

To adjust budget for anticipated expenses

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2223-0052-I
Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 21000.0000.41980 \$5,982

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21000 Food Services	3100 Food Services Operations	51100 Salaries Expense	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	1617 Food Service		\$4,002	\$4,002	
21000 Food Services	3100 Food Services Operations	52111 Educational Retirement	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	1617 Food Service		\$687	\$687	
21000 Food Services	3100 Food Services Operations	52112 ERA - Retiree Health	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	1617 Food Service		\$80	\$80	
21000 Food Services	3100 Food Services Operations	52210 FICA Payments	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	1617 Food Service		\$249	\$249	
21000 Food Services	3100 Food Services Operations	52220 Medicare Payments	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	1617 Food Service		\$59	\$59	
21000 Food Services	3100 Food Services Operations	52500 Unemployment Compensation	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	1617 Food Service		\$108	\$108	
21000 Food Services	3100 Food Services Operations	52720 Workers Compensation Employer's Fee	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	1617 Food Service		\$3	\$3	
21000 Food Services	3100 Food Services Operations	56116 Food	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$74,785	\$794	\$75,579	
Sub Total							\$5,982		
Indirect Cost									
DOC. TOTAL							\$5,982		

Justification:

To budget food service revenue

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

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except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2223-0053-I
Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 21000.0000.41920 \$5,888

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21000 Food Services	3100 Food Services Operations	56116 Food	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$74,785	\$5,888	\$80,673	
Sub Total							\$5,888		
Indirect Cost									
DOC. TOTAL							\$5,888		

Justification:

To budget food service revenue received

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Justine Vigil

Business Manager

6/1/2023 8:52:33 PM

La Academia Dolores Huerta

Account Summary Report- Revenue Report

May 31, 2023

Account Code	Budget (YTD)	Actual (YTD)	Available (YTD)
Refund of Prior Year's Expenditures	\$0.00	\$362.80	\$0.00
State Equalization Guarantee	\$781,357.00	\$732,110.46	\$49,246.54
Fund 11000 - Operational	\$781,357.00	\$732,473.26	\$49,246.54
Fund 21000 - Food Services	\$54,120.00	\$65,989.71	\$0.00
Fund 23000 - Non-Instructional Support	\$2,063.00	\$3,046.70	\$0.00
Fund 24101 - Title I - IASA	\$35,836.00	\$37,452.00	\$0.00
Fund 24106 - Entitlement IDEA-B	\$40,578.00	\$325.00	\$40,253.00
Fund 24154 - Teacher/Principal Training & Recruiting	\$10,988.00	\$789.87	\$10,198.13
Fund 24189 - Student Supp Academic Achievement Title IV	\$10,000.00	\$10,000.00	\$0.00
Fund 24308 - CRRSA/ESSER II	\$7,760.00	\$2,812.35	\$4,947.65
Fund 24330 - ARP ESSER III	\$279,129.00	\$192,174.27	\$86,954.73
Fund 24346 - (IDEA)/American Rescue Plan Act of 2021(APR)	\$4,444.00	\$0.00	\$4,444.00
Fund 24349 - IDEA/ARP Preschool	\$362.00	\$0.00	\$362.00
Fund 25153 - Title XIX MEDICAID 3/21 Years	\$6,217.00	\$8,334.02	\$0.00
Fund 26204 - Spaceport	\$5,457.00	\$5,457.34	\$0.00
Fund 27107 - 2012 GO Bond Student Library SB-66	\$5,158.00	\$0.00	\$5,158.00
Fund 27407 - Family Income Index	\$42,891.00	\$9,828.40	\$33,062.60
Fund 27414 - Pediatric Autism/Special Needs Classroom Equipment	\$1,612.00	\$0.00	\$1,612.00
Fund 28211 - COVID testing grant	\$65,632.00	\$368.01	\$65,263.99
Fund 29114 - McCune Charitable Foundation	\$0.00	\$25,000.00	\$0.00
Fund 31200 - Public School Capital Outlay	\$55,461.00	\$41,595.75	\$13,865.25
Fund 31600 - Capital Improvements HB-33	\$0.00	\$357.25	\$0.00
Fund 31700 - Capital Improvements SB-9	\$11,843.00	\$0.00	\$11,843.00
Fund 31701 - Capital Improvements SB-9 Local	\$0.00	\$842.27	\$0.00
Fund 31703 - Capital Improvements SB-9 Match Cash	\$4,939.00	\$0.00	\$4,939.00
Grand Total	\$1,425,847.00	\$1,136,846.20	\$332,149.89

La Academia Dolores Huerta

Account Summary Report- Expenditure Report

May 31, 2023

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense- Subs	\$24,409.00	\$900.00	\$0.00	\$23,509.00
Salaries Expense- Teacher's 1-12	\$397,883.00	\$306,481.20	\$62,648.09	\$28,753.71
Salaries Expense- After School	\$3,237.00	\$0.00	\$0.00	\$3,237.00
Salaries Expense- Teacher's Special Ed	\$56,084.00	\$18,612.37	\$0.00	\$37,471.63
Salaries Expense- Teacher's At Risk	\$60,600.00	\$45,525.06	\$10,116.60	\$4,958.34
Additional Compensation- Teacher's 1-12	\$0.00	\$2,040.13	\$0.00	(\$2,040.13)
Additional Compensation- Teacher's Bilingual	\$2,000.00	\$1,144.33	\$0.00	\$855.67
Additional Compensation- Other Instruction Bilingual	\$2,000.00	\$4,057.45	\$0.00	(\$2,057.45)
Additional Compensation- Teacher's At Risk	\$0.00	\$250.00	\$0.00	(\$250.00)
Additional Compensation- Teacher's ELTP	\$16,739.00	\$28,845.73	\$5,356.38	(\$17,463.11)
Employee Benefits	\$201,609.00	\$156,844.87	\$28,419.28	\$16,344.85
Professional Development	\$0.00	\$48.54	\$0.00	(\$48.54)
Other Charges	\$371.00	\$376.00	\$0.00	(\$5.00)
Other Contract Services	\$7,000.00	\$5,747.67	\$652.33	\$600.00
Software	\$17,310.00	\$17,327.98	\$0.00	(\$17.98)
General Supplies and Materials	\$3,133.00	\$3,118.05	\$330.24	(\$315.29)
Function 1000 - Instruction	\$792,375.00	\$591,319.38	\$107,522.92	\$93,532.70
Counselor-Life	\$10.00	\$8.39	\$0.00	\$1.61
Diagnostics-Contracted	\$9,600.00	\$1,163.02	\$2,536.98	\$5,900.00
Speech Therapist- Contracted	\$8,300.00	\$2,052.87	\$6,247.13	\$0.00
Specialists - Contracted	\$26,901.00	\$18,580.00	\$8,320.00	\$1.00
Other Contracted Services	\$728.00	\$0.00	\$0.00	\$728.00
Function 2100 - Support Services-Students	\$45,639.00	\$21,804.28	\$17,104.11	\$6,630.61
Salaries Expense- Head Administrator	\$98,000.00	\$89,833.26	\$8,166.74	\$0.00
Employee Benefits	\$40,533.00	\$35,741.53	\$4,173.48	\$617.99
Professional Development	\$1,815.00	\$1,700.47	\$0.00	\$114.53
Auditing	\$16,405.00	\$16,378.00	\$22.82	\$4.18
Legal	\$9,000.00	\$3,450.69	\$5,549.31	\$0.00
Other Charges	\$94.00	\$92.07	\$0.00	\$1.93
Function 2300 - Support Services-General Administration	\$165,847.00	\$147,196.02	\$17,912.35	\$738.63
Salaries Expense- Secretary	\$25,520.00	\$23,393.26	\$2,126.74	\$0.00
Employee Benefits	\$7,527.00	\$7,142.17	\$389.13	(\$4.30)
Other Charges	\$150.00	\$154.17	\$0.00	(\$4.17)
General Supplies and Materials	\$509.00	\$0.00	\$0.00	\$509.00
Function 2400 - Support Services-School Administration	\$33,706.00	\$30,689.60	\$2,515.87	\$500.53
Business Support- Salaries Expense	\$55,330.00	\$50,719.24	\$4,610.76	\$0.00
Employee Benefits	\$16,628.00	\$15,073.17	\$1,107.74	\$447.09
Professional Development	\$2,315.00	\$2,391.56	\$0.00	(\$76.56)
Other Professional/Technical Services	\$98,265.00	\$76,352.74	\$21,909.76	\$2.50
Software	\$13,820.00	\$13,817.07	\$0.00	\$2.93
General Supplies & Materials	\$1,863.00	\$1,126.86	\$732.22	\$3.92
Function 2500 - Central Services	\$188,221.00	\$159,480.64	\$28,360.48	\$379.88

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Custodial- Salaries Expense	\$500.00	\$0.00	\$0.00	\$500.00
Employee Benefits	\$147.00	\$0.00	\$0.00	\$147.00
M & R - Vehicles	\$2,000.00	\$3,012.94	\$0.00	(\$1,012.94)
Electricity	\$15,600.00	\$8,325.93	\$5,674.07	\$1,600.00
Bldg. Heat-Natural Gas	\$3,500.00	\$6,236.65	\$208.26	(\$2,944.91)
Water/Sewer/Trash	\$6,000.00	\$5,686.11	\$1,387.55	(\$1,073.66)
Communications	\$0.00	\$2,744.93	\$555.07	(\$3,300.00)
Property/Liability Insurance	\$23,469.00	\$21,329.00	\$0.00	\$2,140.00
General Supplies and Materials	\$326.00	\$0.00	\$0.00	\$326.00
Supply Assets (Under \$5,000)	\$3,624.00	\$0.00	\$0.00	\$3,624.00
Gasoline	\$1,037.00	\$500.12	\$717.53	(\$180.65)
Tires/Tubes	\$1,080.00	\$0.00	\$0.00	\$1,080.00
Function 2600 - Operation & Maintenance of Plant	\$57,283.00	\$47,835.68	\$8,542.48	\$904.84
Misc. Expense- MOE Pay Back	\$0.00	\$7,391.93	\$0.00	(\$7,391.93)
Function 2900 - Other Support Services	\$0.00	\$7,391.93	\$0.00	(\$7,391.93)
Fund 11000 - Operational	\$1,282,971.00	\$1,005,717.53	\$181,958.21	\$95,295.26
 <u>Total Instructional Materials Fund</u>				
Instructional Materials 30%	\$45.00	\$45.00	\$0.00	\$0.00
Function 1000 - Instruction	\$45.00	\$45.00	\$0.00	\$0.00
Fund 14000 - Total Instructional Materials Sub-Fund	\$45.00	\$45.00	\$0.00	\$0.00
 <u>Food Services</u>				
Salaries Expense - Food Service	\$0.00	\$2,546.25	\$1,455.00	(\$4,001.25)
Employee Benefits	\$0.00	\$752.02	\$430.19	(\$1,182.21)
Food	\$74,785.00	\$36,319.43	\$22,974.05	\$15,491.52
General Supplies & Materials	\$16,597.00	\$373.69	\$0.00	\$16,223.31
Function 3100 - Food Services Operations	\$91,382.00	\$39,991.39	\$24,859.24	\$26,531.37
Fund 21000 - Food Services	\$91,382.00	\$39,991.39	\$24,859.24	\$26,531.37
 <u>Non-Instructional Support</u>				
Other Charges	\$708.00	\$582.41	\$0.00	\$125.59
Student travel	\$837.00	\$426.61	\$0.00	\$410.39
General Supplies and Materials	\$8,050.00	\$3,927.18	\$415.00	\$3,707.82
Function 1000 - Instruction	\$9,595.00	\$4,936.20	\$415.00	\$4,243.80
Fund 23000 - Non-Instructional Support	\$9,595.00	\$4,936.20	\$415.00	\$4,243.80
 <u>Title I - IASA</u>				
Salaries Expense- Teacher's 1-12	\$0.00	\$32,940.19	\$0.00	(\$32,940.19)
Salaries Expense- Educational Asst	\$25,777.00	\$3,487.50	\$0.00	\$22,289.50
Employee Benefits	\$10,059.00	\$1,024.31	\$0.00	\$9,034.69
Function 1000 - Instruction	\$35,836.00	\$37,452.00	\$0.00	(\$1,616.00)
Fund 24101 - Title I - IASA	\$35,836.00	\$37,452.00	\$0.00	(\$1,616.00)

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Entitlement IDEA-B				
Salaries Expense- Counselor	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Employee Benefits	\$7,028.00	\$0.00	\$0.00	\$7,028.00
Diagnosticians - Contracted	\$3,950.00	\$0.00	\$0.00	\$3,950.00
Speech Therapists contracted	\$5,950.00	\$0.00	\$0.00	\$5,950.00
Specialists - Contracted	\$7,950.00	\$0.00	\$0.00	\$7,950.00
Professional Development	\$0.00	\$325.00	\$0.00	(\$325.00)
Other Contract Services	\$700.00	\$0.00	\$0.00	\$700.00
Function 2100 - Support Services-Students	\$40,578.00	\$325.00	\$0.00	\$40,253.00
Fund 24106 - Entitlement IDEA-B	\$40,578.00	\$325.00	\$0.00	\$40,253.00
 Teacher/Principal Training & Recruiting				
Professional Development	\$10,988.00	\$4,665.12	\$0.00	\$6,322.88
Function 1000 - Instruction	\$10,988.00	\$4,665.12	\$0.00	\$6,322.88
Fund 24154 - Teacher/Principal Training & Recruiting	\$10,988.00	\$4,665.12	\$0.00	\$6,322.88
 Student Supp Academic Achievement Title IV				
Salaries Expense- Teacher's 1-12	\$0.00	\$10,000.00	\$0.00	(\$10,000.00)
Salaries Expense- Teacher SPED	\$8,031.00	\$0.00	\$0.00	\$8,031.00
Employee Benefits	\$1,969.00	\$0.00	\$0.00	\$1,969.00
Function 1000 - Instruction	\$10,000.00	\$10,000.00	\$0.00	\$0.00
Fund 24189 - Student Supp Academic Achievement Title IV	\$10,000.00	\$10,000.00	\$0.00	\$0.00
 CRRSA/ESSER II				
Other Professional/Technical Services	\$3,925.00	\$0.00	\$0.00	\$3,925.00
Other Contract Services	\$0.00	\$4,203.25	\$0.00	(\$4,203.25)
Software	\$1,380.00	\$1,380.00	\$0.00	\$0.00
General Supplies and Materials	\$1,300.00	\$755.89	\$264.30	\$279.81
Function 1000 - Instruction	\$6,605.00	\$6,339.14	\$264.30	\$1.56
General Supplies and Materials	\$1,155.00	\$1,154.90	\$0.00	\$0.10
Function 2600 - Operation & Maintenance of Plant	\$1,155.00	\$1,154.90	\$0.00	\$0.10
Fund 24308 - CRRSA/ESSER II	\$7,760.00	\$7,494.04	\$264.30	\$1.66
 ARP ESSER III				
Other Contract Services	\$18,758.00	\$16,317.95	\$3,362.35	(\$922.30)
General Supplies and Materials	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Function 1000 - Instruction	\$33,758.00	\$16,317.95	\$3,362.35	\$14,077.70
Salaries Expense- Counselor	\$70,000.00	\$52,833.37	\$1,216.64	\$15,949.99
Additional Compensation- Coordinator	\$7,000.00	\$0.00	\$0.00	\$7,000.00
Employee Benefits	\$700.00	\$24,427.22	\$580.93	(\$24,308.15)
Other Professional/Technical Services	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Function 2100 - Support Services-Students	\$107,700.00	\$77,260.59	\$1,797.57	\$28,641.84
Salaries Expense- Clerical	\$72,600.00	\$66,550.00	\$6,050.00	\$0.00
Employee Benefits	\$20,904.00	\$18,870.35	\$1,655.28	\$378.37
Function 2400 - Support Services-School Administration	\$93,504.00	\$85,420.35	\$7,705.28	\$378.37
Salaries Expense- Custodial	\$0.00	\$15,405.00	\$0.00	(\$15,405.00)
Additional Compensation- Custodial	\$0.00	\$2,000.00	\$0.00	(\$2,000.00)
Employee Benefits	\$0.00	\$5,020.63	\$91.20	(\$5,111.83)
General Supplies and Materials	\$3,308.00	\$117.75	\$0.00	\$3,190.25
Supply Assets (Under \$5,000)	\$29,625.00	\$0.00	\$0.00	\$29,625.00
Function 2600 - Operation & Maintenance of Plant	\$32,933.00	\$22,543.38	\$91.20	\$10,298.42
Salaries Expense- Food Services	\$8,730.00	\$4,728.75	\$0.00	\$4,001.25
Employee Benefits	\$2,504.00	\$1,363.79	\$0.00	\$1,140.21
Function 3100 - Food Services Operations	\$11,234.00	\$6,092.54	\$0.00	\$5,141.46
Fund 24330 - ARP ESSER III	\$279,129.00	\$207,634.81	\$12,956.40	\$58,537.79

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
ARP IDEA-B				
Specialists - Contracted	\$4,444.00	\$0.00	\$0.00	\$4,444.00
Function 2100 - Support Services-Students	\$4,444.00	\$0.00	\$0.00	\$4,444.00
Fund 24346 - ARP IDEA-B	\$4,444.00	\$0.00	\$0.00	\$4,444.00
IDEA/ARP Preschool				
General Supplies and Materials	\$362.00	\$0.00	\$0.00	\$362.00
Function 1000 - Instruction	\$362.00	\$0.00	\$0.00	\$362.00
Fund 24349 - IDEA/ARP Preschool	\$362.00	\$0.00	\$0.00	\$362.00
Title XIX MEDICAID 3/21 Years				
Salaries Expense- Subs	\$6,217.00	\$8,955.40	\$3,182.10	(\$5,920.50)
Employee Benefits	\$0.00	\$2,665.22	\$951.25	(\$3,616.47)
Instruction-Other Charges	\$9,537.00	\$0.00	\$0.00	\$9,537.00
Function 1000 - Instruction	\$15,754.00	\$11,620.62	\$4,133.35	\$0.03
Salaries Expense- Coordinator	\$18,000.00	\$0.00	\$0.00	\$18,000.00
Salaries Expense- Counselor	\$0.00	\$6,750.03	\$8,999.96	(\$15,749.99)
Employee Benefits	\$8,128.00	\$3,221.62	\$4,297.03	\$609.35
Function 2100 - Support Services-Students	\$26,128.00	\$9,971.65	\$13,296.99	\$2,859.36
Fund 25153 - Title XIX MEDICAID 3/21 Years	\$41,882.00	\$21,592.27	\$17,430.34	\$2,859.39
Spaceport				
Salaries Expense- Teacher's	\$0.00	\$27,289.03	\$0.00	(\$27,289.03)
Other Charges	\$230.00	\$230.00	\$0.00	\$0.00
Student travel	\$976.00	\$0.00	\$0.00	\$976.00
Other Contracted services	\$1,013.00	\$1,012.69	\$0.00	\$0.31
General Supplies & Materials	\$31,230.00	\$1,484.19	\$0.00	\$29,745.81
Supply Assets (Under \$5,000)	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Function 1000 - Instruction	\$36,449.00	\$30,015.91	\$0.00	\$6,433.09
Fund 26204 - Spaceport	\$36,449.00	\$30,015.91	\$0.00	\$6,433.09
Library Fund				
Library and Audio Visual	\$5,158.00	\$0.00	\$2,707.53	\$2,450.47
Function 2200 - Support Services-Instruction	\$5,158.00	\$0.00	\$2,707.53	\$2,450.47
Fund 27107 - 2012 GO Bond Student Library SB-67	\$5,158.00	\$0.00	\$2,707.53	\$2,450.47
Instructional Materials				
Instructional Materials Cash - 50% Textbooks	\$2,003.00	\$1,932.97	\$0.00	\$70.03
Function 1000 - Instruction	\$2,003.00	\$1,932.97	\$0.00	\$70.03
Fund 27109 - Instructional Materials	\$2,003.00	\$1,932.97	\$0.00	\$70.03
Family Income Index				
Salaries Expense- AfterSchool	\$0.00	\$1,375.00	\$1,715.34	(\$3,090.34)
Additional Compensation- Teacher 1-12	\$41,291.00	\$8,833.40	\$666.60	\$31,791.00
Employee Benefits	\$0.00	\$3,535.70	\$1,510.86	(\$5,046.56)
Other Textbooks	\$0.00	\$199.80	\$0.00	(\$199.80)
Software	\$1,600.00	\$880.00	\$0.00	\$720.00
Function 1000 - Instruction	\$42,891.00	\$14,823.90	\$3,892.80	\$24,174.30
Fund 27407 - Family Income Index	\$42,891.00	\$14,823.90	\$3,892.80	\$24,174.30
Pediatric Autism				
Supply Assets (\$5,000 or Less)	\$1,612.00	\$0.00	\$0.00	\$1,612.00
Function 4000 - Capital Outlay	\$1,612.00	\$0.00	\$0.00	\$1,612.00
Fund 27414 - HB285 Autism	\$1,612.00	\$0.00	\$0.00	\$1,612.00

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Medicaid HSD				
Salaries Expense- Counselor	\$4,987.00	\$1,500.00	\$2,000.00	\$1,487.00
Employee Benefits	\$1,817.00	\$715.95	\$954.94	\$146.11
Function 2100 - Support Services-Students	\$6,804.00	\$2,215.95	\$2,954.94	\$1,633.11
Fund 28144 - Medicaid HSD	\$6,804.00	\$2,215.95	\$2,954.94	\$1,633.11
 COVID Testing Grant				
General Supplies and Materials	\$31,732.00	\$883.42	\$116.58	\$30,732.00
Function 1000 - Instruction	\$31,732.00	\$883.42	\$116.58	\$30,732.00
Additional Compensation- Clerical	\$6,952.00	\$6,000.00	\$0.00	\$952.00
Employee Benefits	\$1,848.00	\$1,769.40	\$634.87	(\$556.27)
Function 2400 - Support Services-School Administration	\$8,800.00	\$7,769.40	\$634.87	\$395.73
Salaries Expense- Custodian	\$7,005.00	\$3,585.00	\$2,520.00	\$900.00
Employee Benefits	\$2,095.00	\$1,057.20	\$746.43	\$291.37
General Supplies and Materials	\$16,000.00	\$12,667.63	\$932.37	\$2,400.00
Function 2600 - Operation & Maintenance of Plant	\$25,100.00	\$17,309.83	\$4,198.80	\$3,591.37
Fund 28211 - COVID testing grant	\$65,632.00	\$25,962.65	\$4,950.25	\$34,719.10
 Public School Capital Outlay				
Renting Land and Buildings	\$55,461.00	\$50,839.25	\$4,621.75	\$0.00
Function 4000 - Capital Outlay	\$55,461.00	\$50,839.25	\$4,621.75	\$0.00
Fund 31200 - Public School Capital Outlay	\$55,461.00	\$50,839.25	\$4,621.75	\$0.00
 Capital Improvements HB-33				
County Tax Collection Costs	\$500.00	\$3.54	\$0.00	\$496.46
Function 2300 - Support Services-General Administration	\$500.00	\$3.54	\$0.00	\$496.46
Supply Assets (Under \$5,000)	\$38,164.00	\$0.00	\$0.00	\$38,164.00
Function 4000 - Capital Outlay	\$38,164.00	\$0.00	\$0.00	\$38,164.00
Fund 31600 - Capital Improvements HB-33	\$38,664.00	\$3.54	\$0.00	\$38,660.46
 Capital Improvements SB-9				
Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$2,000.00	\$0.00	\$0.00	\$2,000.00
General Supplies and Materials	\$100.00	\$958.55	\$0.00	(\$858.55)
Supply Assets (Under \$5,000)	\$9,743.00	\$2,112.66	\$0.00	\$7,630.34
Function 4000 - Capital Outlay	\$11,843.00	\$3,071.21	\$0.00	\$8,771.79
Fund 31700 - Capital Improvements SB-9	\$11,843.00	\$3,071.21	\$0.00	\$8,771.79
 Capital Improvements SB-9 Local				
County Tax Collection Costs	\$221.00	\$8.41	\$0.00	\$212.59
Function 2300 - Support Services-General Administration	\$221.00	\$8.41	\$0.00	\$212.59
Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$6,900.00	\$6,900.00	\$200.00	(\$200.00)
Construction Services	\$13,149.00	\$0.00	\$13,148.89	\$0.11
Software	\$1,500.00	\$5,515.20	\$0.00	(\$4,015.20)
Supply Assets (Under \$5,000)	\$106,343.00	\$0.00	\$0.00	\$106,343.00
Function 4000 - Capital Outlay	\$127,892.00	\$12,415.20	\$13,348.89	\$102,127.91
Fund 31701 - Capital Improvements SB-9 Local	\$128,113.00	\$12,423.61	\$13,348.89	\$102,340.50
 SB-9 Match Cash				
Supply Assets (\$5,000 or less)	\$17,359.00	\$0.00	\$0.00	\$17,359.00
Function 4000 - Capital Outlay	\$17,359.00	\$0.00	\$0.00	\$17,359.00
Fund 31703 - Capital Improvements SB-9 Match Cash	\$17,359.00	\$0.00	\$0.00	\$17,359.00
Grand Total	\$2,226,961.00	\$1,481,142.35	\$270,359.65	\$475,459.00

La Academia Dolores Huerta

Bank Account Register Activity Report

May 31, 2023

Bank					
US Bank	Activity				
Date	Number	Type	Payee/From	Deposit	Withdrawal
5/8/2023	05-002	Activity	Cash Receipt	Conjunto & Mariachi Donation	\$200.00
5/12/2023	00035930		Journal Entry	Bank Service Charge May 2023	\$54.87
5/16/2023	1905		AP Warrant	Amazon Capital Services	\$116.06
5/16/2023	1906		AP Warrant	Lowe's Pay and Save Inc.	\$139.86
5/25/2023	05-010	Activity	Cash Receipt	End of Year Performance Tickets	\$525.00
5/26/2023	05-011	Activity	Cash Receipt	End of Year Performance Tickets	\$390.00
Sub Total				\$1,115.00	\$310.79

Bank					
US Bank	Main				
Date	Number	Type	Payee/From	Deposit	Withdrawal
5/1/2023	135969		AP Warrant	Stooney, LLC	\$1,050.00
5/2/2023			Payroll Liability Check	First Financial Administrators, Inc.	\$1,193.88
5/3/2023			Payroll Liability Check	IRS	\$7,005.63
5/3/2023	05-001		Cash Receipt	USDA March 2023	\$4,560.52
5/3/2023	135970		AP Warrant	Accountability and Compliance Resources LLC	\$638.63
5/3/2023	135971		AP Warrant	Dumas Law Office, LLC	\$2,017.62
5/3/2023	135972		AP Warrant	Garcia, Rita	\$800.00
5/3/2023	135973		AP Warrant	Infante Rubio, Maria	\$286.16
5/3/2023	135974		AP Warrant	LCPS, Nutrition Services Department	\$2,997.00
5/3/2023	135975		AP Warrant	T Mobile	\$267.75
5/3/2023	135976		AP Warrant	The Vigil Group LLC	\$5,345.75
5/8/2023			Payroll Liability Check	NMPSIA	\$7,482.52
5/8/2023	05-003		Cash Receipt	Medicaid; McCune Grant	\$27,117.38
5/8/2023	05-006		Cash Receipt	IDEA-B	\$325.00
5/8/2023	135977		AP Warrant	La Frontera-TIMC	\$160.00
5/8/2023	135978		AP Warrant	Lucci, Michele	\$2,500.00
5/8/2023	135979		AP Warrant	NM Public Education Department	\$7,391.93
5/9/2023			Payroll Liability Check	NM Retiree Health Care Authority	\$2,277.44
5/10/2023	05-004		Cash Receipt	Family Income Index	\$605.53
5/10/2023	05-005		Cash Receipt	SEG May 2023	\$49,246.42
5/11/2023			Payroll Liability Check	New Mexic State Treasurer	\$21,048.56
5/15/2023			Payroll Liability Check	US Bank- Payroll	\$23,831.66
5/15/2023			Payroll Liability Check	US Bank- Payroll	\$9,641.48
5/16/2023	135980		AP Warrant	ACES	\$1,713.50
5/16/2023	135981		AP Warrant	Brady	\$8,452.40
5/16/2023	135982		AP Warrant	Ei Paso Electric	\$519.39
5/16/2023	135983		AP Warrant	PTS Office Systems	\$72.56
5/16/2023	135984		AP Warrant	Stericycle	\$73.84
5/16/2023	135985		AP Warrant	Stooney, LLC	\$1,000.00

Date	Number	Type	Payee/From	Deposit	Withdrawal
5/17/2023	05-008	Cash Receipt	Title I RfR	\$32,940.19	
5/19/2023		Payroll Liability Check	IRS		\$7,011.39
5/19/2023		Payroll Liability Check	IRS		\$2,810.96
5/23/2023	135986	AP Warrant	ACES		\$1,370.80
5/23/2023	135987	AP Warrant	Adelante Educational Services, LLC		\$81.14
5/23/2023	135988	AP Warrant	Amazon Capital Services		\$3,381.92
5/23/2023	135989	AP Warrant	Brady		\$833.31
5/23/2023	135990	AP Warrant	City of Las Cruces		\$904.19
5/23/2023	135991	AP Warrant	Garcia, Rita		\$1,120.00
5/23/2023	135992	AP Warrant	Las Cruces Public Schools		\$4,621.75
5/23/2023	135993	AP Warrant	LCPS, Nutrition Services Department		\$3,996.00
5/23/2023	135994	AP Warrant	Wells Fargo Vendor Financial Services LLC		\$333.90
5/23/2023	135995	AP Warrant	Wisconsin Center for Education Research Attn: Data Recognition Corporation		\$521.18
5/24/2023	05-007	Cash Receipt	ARP III RfR	\$20,050.72	
5/24/2023	05-009	Cash Receipt	Covid Micro Deposits	\$0.18	
5/25/2023		Payroll Liability Check	Taxation & Revenue		\$1,960.36
5/26/2023	05-012	Cash Receipt	Dona Ana County April	\$87.53	
5/30/2023		Payroll Liability Check	US Bank- Payroll		\$23,803.11
5/30/2023	00035929	Journal Entry	entered \$.40 incorrectly on payroll upload.		\$0.40
5/30/2023	135996	AP Warrant	Stooney, LLC		\$962.50
5/31/2023		AP Warrant	Visa		\$3,776.79
Sub Total				\$134,933.47	\$165,257.40
Grand Total				\$136,048.47	\$165,568.19

BANK RECONCILIATION

School: **La Academia Dolores Huerta**
 Bank: **US Bank**
 Account Description: **Main - 2144**
 Statement Date: **May 31, 2023**

Beginning balance per bank	\$	526,970.80
Cleared transactions:		
Checks and withdrawals	\$	(163,832.63)
Deposits and credits	\$	134,933.47

Ending balance per bank	\$	498,071.64
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Plus: Outstanding Deposits		
Plus: Cleared items prior to entry		
Less: Outstanding checks	\$	(6,697.97)
Balance per GL	\$	491,373.67

BANK RECONCILIATION

School: **La Academia Dolores Huerta**
 Bank: **US Bank**
 Account Description: **Activity - 5089**
 Statement Date: **May 31, 2023**

Beginning balance per bank	\$	4,838.96
Cleared transactions:		
Checks and withdrawals	\$	(310.79)
Deposits and credits	\$	1,115.00
Other bank adjustments	\$	-
Ending balance per bank	\$	5,643.17
Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding checks	\$	-
Balance per GL	\$	5,643.17

La Academia Dolores Huerta

Balance Sheet Report

May 31, 2023

Description	11000	14000	21000	23000	24101	24106	24146	24154	24189
11011 - Bank Accounts	(\$80,891.35)	\$808.34	\$8,892.14	\$8,897.38	(\$31,482.86)	\$138.63	(\$32,365.61)	\$0.00	(\$10,000.00)
11311 - Main Bank Acct - Cash (new)	\$325,381.25	(\$808.03)	\$54,701.39	(\$3,254.21)	\$31,513.02	(\$126.12)	\$32,370.49	(\$3,875.25)	\$10,000.00
32300 - Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Asset	\$264,489.90	\$0.31	\$63,593.53	\$5,643.17	\$30.16	\$10.51	\$4.88	(\$3,875.25)	\$0.00
Subtotal of Account Group: Assets	\$264,489.90	\$0.31	\$63,593.53	\$5,643.17	\$30.16	\$10.51	\$4.88	(\$3,875.25)	\$0.00
23011 - Accrued Salaries and Benefits	\$657.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23100 - Payroll Deductions and Withholdings	\$662.90	\$0.00	\$0.00	\$0.00	\$2.02	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$3,244.02	\$0.00	\$39.16	\$0.00	\$20.69	\$10.51	\$4.88	\$0.00	\$0.00
23141 - Federal Income Tax	\$1,538.04	\$0.00	\$5.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$1,431.05	\$0.00	\$8.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23143 - Fica	\$1,609.08	\$0.00	\$22.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23144 - Medicare	\$376.32	\$0.00	\$5.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23145 - ERB	\$6,469.27	\$0.00	\$85.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23222 - Fica	\$1,609.08	\$0.00	\$22.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23223 - Medicare	\$376.32	\$0.00	\$5.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23224 - ERB	\$11,007.83	\$0.00	\$139.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23225 - Employee Ins.	\$5,455.79	\$0.00	\$0.00	\$0.00	\$5.52	\$0.00	\$0.00	\$0.00	\$0.00
23227 - Workers Compensation	\$2.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28247 - Voluntary Deductions	\$1,679.69	\$0.00	\$0.00	\$0.00	\$1.93	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Liability	\$36,119.67	\$0.00	\$333.19	\$0.00	\$30.16	\$10.51	\$4.88	\$0.00	\$0.00
32300 - Unreserved Fund Balance	\$501,614.50	\$45.31	\$37,262.02	\$7,532.67	(\$5,289.69)	\$0.00	\$0.00	(\$5,984.86)	(\$10,000.00)
Net Increase/Decrease	(\$273,244.27)	(\$45.00)	\$25,998.32	(\$1,889.50)	\$5,289.69	\$0.00	\$0.00	\$2,109.61	\$10,000.00
Subtotal of Account Type: Fund Balance/Retained Earnings	\$228,370.23	\$0.31	\$63,260.34	\$5,643.17	\$0.00	\$0.00	\$0.00	(\$3,875.25)	\$0.00
Subtotal of Account Group: Liabilities/Fund Balance	\$264,489.90	\$0.31	\$63,593.53	\$5,643.17	\$30.16	\$10.51	\$4.88	(\$3,875.25)	\$0.00

La Academia Dolores Huerta

Balance Sheet Report

May 31, 2023

Description	24301	24305	24306	24308	24330	25153	26204	27109	27407	28144
11011 - Bank Accounts	(\$31,548.28)	(\$327.25)	(\$1,574.95)	\$0.00	\$0.00	\$27,480.84	\$8,455.13	\$2,880.48	\$0.00	\$8,803.72
11311 - Main Bank Acct - Cash (new)	\$31,548.28	\$327.25	\$1,574.95	(\$4,479.60)	(\$11,588.19)	(\$897.03)	(\$2,021.52)	(\$2,609.88)	(\$3,585.10)	(\$1,433.10)
32300 - Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Asset	\$0.00	\$0.00	\$0.00	(\$4,479.60)	(\$11,588.19)	\$26,593.81	\$6,433.61	\$70.60	(\$3,585.10)	\$5,370.62
Subtotal of Account Group: Assets	\$0.00	\$0.00	\$0.00	(\$4,479.60)	(\$11,588.19)	\$26,593.81	\$6,433.61	\$70.60	(\$3,585.10)	\$5,370.62
23011 - Accrued Salaries and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23100 - Payroll Deductions and Withholdings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$428.78	\$245.23	\$0.00	\$0.00	\$108.43	\$35.49
23141 - Federal Income Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$177.58	\$75.78	\$0.00	\$0.00	\$5.81	\$18.84
23142 - State Income Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$202.43	\$128.80	\$0.00	\$0.00	\$49.78	\$27.44
23143 - Fica	\$0.00	\$0.00	\$0.00	\$0.00	\$204.13	\$171.98	\$0.00	\$0.00	\$9.09	\$27.28
23144 - Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$47.73	\$40.22	\$0.00	\$0.00	\$2.13	\$6.38
23145 - ERB	\$0.00	\$0.00	\$0.00	\$199.48	\$837.54	\$868.12	\$0.00	\$0.00	\$423.83	\$117.00
23222 - Fica	\$0.00	\$0.00	\$0.00	\$0.00	\$204.13	\$171.98	\$0.00	\$0.00	\$9.09	\$27.28
23223 - Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$47.73	\$40.22	\$0.00	\$0.00	\$2.13	\$6.38
23224 - ERB	\$0.00	\$0.00	\$0.00	\$0.00	\$1,370.85	\$1,186.46	\$0.00	\$0.00	\$893.39	\$191.50
23225 - Employee Ins.	\$0.00	\$0.00	\$0.00	\$2.63	\$144.84	\$882.15	\$0.00	\$0.00	\$84.96	\$194.86
23227 - Workers Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28247 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$206.63	\$595.84	\$0.00	\$0.00	\$44.16	\$132.44
Subtotal of Account Type: Liability	\$0.00	\$0.00	\$0.00	\$202.09	\$3,872.35	\$4,186.78	\$0.00	\$0.00	\$1,410.40	\$782.85
32300 - Unreserved Fund Balance	(\$10,425.98)	\$0.00	\$0.00	\$0.00	(\$27,510.45)	(\$15,141.43)	\$35,885.28	\$30,992.18	\$2,003.57	(\$1,393.04)
Net Increase/Decrease	\$10,425.98	\$0.00	\$0.00	\$22,828.78	(\$319.11)	(\$13,258.25)	(\$24,558.57)	(\$1,932.97)	(\$3,602.46)	(\$2,215.95)
Subtotal of Account Type: Fund Balance/Retained Earnings	\$0.00	\$0.00	\$0.00	(\$4,681.69)	(\$15,460.54)	\$22,407.03	\$6,433.61	\$70.60	(\$4,995.50)	\$4,587.77
Subtotal of Account Group: Liabilities/Fund Balance	\$0.00	\$0.00	\$0.00	(\$4,479.60)	(\$11,588.19)	\$26,593.81	\$6,433.61	\$70.60	(\$3,585.10)	\$5,370.62

La Academia Dolores Huerta

Balance Sheet Report

May 31, 2023

Description	28211	29114	31200	31600	31700	31701	31703	Total
11011 - Bank Accounts	\$0.00	\$0.00	(\$31,722.19)	\$37,521.81	\$0.00	\$103,111.40	\$4,210.00	\$8,897.38
11311 - Main Bank Acct - Cash (new)	(\$29,049.98)	\$25,000.00	\$22,478.89	\$1,495.52	(\$8,371.18)	\$13,420.30	\$8,209.51	\$488,119.46
32300 - Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$12,419.51)	(\$12,419.51)
Subtotal of Account Type: Asset	(\$29,049.98)	\$25,000.00	(\$9,243.50)	\$39,017.33	(\$6,371.18)	\$116,531.70	\$0.00	\$484,597.33
Subtotal of Account Group: Assets	(\$29,049.98)	\$25,000.00	(\$9,243.50)	\$39,017.33	(\$6,371.18)	\$116,531.70	\$0.00	\$484,597.33
23011 - Accrued Salaries and Benefits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$857.98
23100 - Payroll Deductions and Withholdings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$864.92
23126 - Unemployment Insurance	\$257.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,392.97
23141 - Federal Income Tax	\$5.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,824.19
23142 - State Income Tax	\$200.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,048.58
23143 - Fica	\$55.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,099.67
23144 - Medicare	\$12.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$491.05
23145 - ERB	\$911.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,711.86
23222 - Fica	\$55.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,099.67
23223 - Medicare	\$12.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$491.05
23224 - ERB	\$1,492.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,061.61
23225 - Employee Ins.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,750.75
23227 - Workers Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.30
28247 - Voluntary Deductions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,680.69
Subtotal of Account Type: Liability	\$3,004.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,957.27
32300 - Unreserved Fund Balance	(\$12,927.25)	\$0.00	\$0.00	\$38,863.62	(\$3,299.97)	\$128,113.04	\$0.00	\$898,723.26
Net Increase/Decrease	(\$19,127.12)	\$25,000.00	(\$9,243.50)	\$353.71	(\$3,071.21)	(\$11,581.34)	\$0.00	(\$262,083.20)
Subtotal of Account Type: Fund Balance/Retained Earnings	(\$32,054.37)	\$25,000.00	(\$9,243.50)	\$39,017.33	(\$6,371.18)	\$116,531.70	\$0.00	\$434,640.06
Subtotal of Account Group: Liabilities/Fund Balance	(\$29,049.98)	\$25,000.00	(\$9,243.50)	\$39,017.33	(\$6,371.18)	\$116,531.70	\$0.00	\$484,597.33

Principal's Report

June 8, 2023

FY22-23 Registrations:

Grade	Enrolled	Incoming FY23-24
6 th	22	21
7 th	27	17
8 th	23	23
Total	72	61

LADH News:

- LADH End of Year Performance was SOLD OUT! And was also streamed on Facebook Live so that anyone who didn't get a ticket would be able to watch.
- LADH and Mariachi Estrellitas (community-based group) have begun a collaboration and LADH will be providing rehearsal space for the group throughout the summer and most likely from now on.
- Last day of school with an 8th Grade Celebration was June 2nd & we are now conducting Enrichment Week with a variety of community presented workshops until June 9, 2023.
- Finance Committee met on Wednesday, June 7, 2023 @5pm (See Finance Report)

Student Achievement/ Student News:

- All 8th Graders have successfully moved on to the 9th Grade, no 8th grade retentions this year!

Professional Learning Community (PLC):

- Several teachers will be participating in a variety of PD opportunities throughout the summer and will be bringing back info to share with the entire staff.

Teacher/Staff News:

- Currently have a vacancy for a SPED Inclusion teacher/SPED EA & Cafeteria/Day Custodian.

Upcoming Events:

- Summer Open House/Recruiting Kermes will take place on July 7, 2023, from 4pm-8pm
- LADH will begin Summer Open Office Hours of 9am-2pm, Monday thru Thursday starting June 12, 2023.

Fundraisers:

- None at this time

Community Collaboration:

- Resilience Leaders of Las Cruces
- Zia Martial Arts provides a PE Alternative once a week for all LADH PE students.
- LADH has begun a partnership with La Semilla
- Partnering with the LAB, Learning Action Buffet on a creative media project with our media class.
- NMSU Music Dept., Youth Orchestras @ NMSU, and Camerata del Sol After School Community Program
- Frank J. Papen Ctr (After School Program), CYFD
- A New Hope Therapy Ctr partnership to provide mental health services to students.
- Partnerships with La Casa Inc and La Pinon have also been established
- First Light Federal Credit Union providing financial literacy program and donations of food and supplies
- NMSU News 22 providing News and how the media functions, creating a news reel.
- Mariachi Estrellitas, Community Mariachi from 3rd grade to 12th grade.