



## ***La Academia Dolores Huerta Charter Middle School***

***"A Dual Language Charter Middle School"***

***400 W. Bell St.***

***Las Cruces, NM 88005***

***Phone: 575-526-2984***

***Fax: 575-523-5407***

---

*The mission of La Academia Dolores Huerta is to provide a diverse bilingual educational program in the arts that fosters the development of a strong socio-cultural identity while achieving academic success.*

*La misión de La Academia Dolores Huerta es proporcionar un programa educativo bilingüe diverso de las artes que fomenta el desarrollo de una fuerte identidad sociocultural mientras se logra el éxito académico.*

---

### **Regular Governing Council Meeting Minutes**

Thursday April 14, 2022 at 5:30 PM, LADH Conference Room

Also accessible via Zoom:

<https://us05web.zoom.us/j/81240685052?pwd=SkIrMDR5QjcvSkRicm9GWURCSC9Pd09>

Meeting ID: 812 4068 5052 Passcode: RGfv0K

---

1) Adrian Gaytan called the meeting to order at 5:39 PM.

2) Roll call and establish quorum

GC Members Present:

Adrian Gaytan, President

Elaine Palma, Secretary

Robert Palacios, Treasurer

Dalina Matsumoto, General Member

GC Members Absent:

Yoli Silva, Vice-President Member

Guests: Sylvy Galvan de Lucero, Head Administrator; Mirna Rodriguez, LADH Business Specialist; Sylvia Chavez, LADH Family Outreach and Recruitment Coordinator; Gustavo Muñoz, Business Manager with The Vigil Group; Michelle Paz, Instructional Coach

3) Approval of agenda

**Adrian Gaytan moved to approve the 4.14.22 regular GC meeting agenda; Robert Palacios seconded**

Roll Call Vote:

Adrian Gaytan: yes

Robert Palacios: yes

Elaine Palma: yes

Dalina Matsumoto: yes

**None opposed; motion passed**

4) Open forum-public input\*

Public comments and observations regarding education policy and governance issues, as well as the strategic planning are heard at this time. Time limit per presenter may be imposed by Chair

There was no public comment as no public was present in person or on Zoom.

5) Review, discussion, and possible approval of March 03, 2022 Regular GC Meeting Minutes.

Adrian Gaytan noted that minutes were provided to all GC members and asked if there were any questions or comments. There were none.

**Robert Palacios moved to approve the March 03, 2022 regular GC meeting minutes; Adrian Gaytan seconded**

Roll Call Vote:

Adrian Gaytan: yes

Robert Palacios: yes

Elaine Palma: yes

Dalina Matsumoto: yes

**None opposed; motion passed**

## ACTION ITEMS

---

6) Review, discussion, and possible approval of the following BARs:

Robert Palacios presents information about the BARs up for consideration.

(a.) 560-000-2122-0025-I: per PED ERB Employer Contributions memo, increase to budget in the amount of \$6,270

(b.) 560-000-2122-0026-I: increase to budget based on revenues received from Medicaid in the amount of \$4,708

(c.) 560-000-2122-0027-I: increase to budget based on revenues from Food Services in the amount of \$27,048

(d.) 560-000-2122-0028-I: increase to budget based on revenues from Activities in the amount of \$525

(e.) 560-000-2122-0029-I: increase to budget based on revenues from Activities in the amount of \$500

(f.) 560-000-2122-0030-I: increase to budget based on revenues from insurance reimbursements in the amount of \$10,390

(g.) 560-000-2122-0032-IB: increase to budget per IDEA B award letter in the amount of \$43,688

(h.) 560-000-2122-0033-M: adjustment to budget for anticipated expenditures moved from CRRSA

(i.) 560-000-2122-0034-I: increase to budget based due to State mandated 3% increase in salaries

Robert Palacios entertained questions.

**Adrian Gaytan moved to approve BARs 560-000-2122-0025-I; 560-000-2122-0026-I; 560-000-2122-0027-I; 560-000-2122-0028-I; 560-000-2122-0029-I; 560-000-2122-0030-I; 560-000-2122-0032-IB; 560-000-2122-0033-M; and 560-000-2122-0034-I; Robert Palacios seconded**

Roll Call Vote:

Adrian Gaytan: yes

Robert Palacios: yes

Elaine Palma: yes

Dalina Matsumoto: yes

**None opposed, motion passed**

7) Review, discussion, and possible approval of the Volunteer Policy

Elaine Palma presented the policy provided by Mirna Rodriguez. Noted that the policy had two separate sections, one addressing volunteers and one addressing visitors. Therefore, she recommended that the policy be split into two separate policies, with the GC voting only on the volunteer policy today. The visitor policy will be

reviewed, discussed, and considered for a vote during the May general GC meeting. Mrs. Rodriguez noted that in her research most volunteer policies she had read included a section on visitors and therefore she included that section. Discussion ensued and all members of the GC agreed that the policies should be separated.

Elaine Palma noted that she made a few edits on the policy and asked GC members to review the changes she made. Discussion ensued with the GC coming to an agreement on changes to the policy.

With regards to the visitor policy, Adrian Gaytan asked how visitor IDs are handled. Mrs. Galvan de Lucero noted that the secretary takes down information from ID and logs name into the visitor log. She noted that she has investigated the system that LCPS has adopted (IDs are scanned) but noted the high cost of the system.

**Adrian Gaytan moved to approve the Volunteer Policy with discussed edits; Robert Palacios seconded**  
**Roll Call Vote:**

Adrian Gaytan: yes

Robert Palacios: yes

Elaine Palma: yes

Dalina Matsumoto: yes

**None opposed, motion passed**

8) Review, discussion, and possible approval of the 2022-2023 academic calendar.

Mrs. Galvan de Lucero presented:

-Administration worked on aligning the 2022-2023 as much as possible with the newly approved LCPS extended learning/balanced calendar.

-LADH has participated in extended learning since it was first introduced/allowed.

-The 2022-2023 academic calendar has the same number of instructional days as previous academic calendars, 181.5 instructional days with 194-teacher workdays; however, the days were redistributed to best match the LCPS balanced calendar.

-School is scheduled to begin on July 22<sup>nd</sup> (a few days of difference from LCPS)

-PD days were matched

-Enriched learning offered towards the end of the year

**Adrian Gaytan moved to approve the 2022-2023 proposed academic calendar; Robert Palacios seconded**  
**Roll Call Vote:**

Adrian Gaytan: yes

Robert Palacios: yes

Elaine Palma: yes

Dalina Matsumoto: yes

**None opposed, motion passed**

9) Review, discussion, and possible approval of amendment to Article VII: Officers section (2.) Term of Office of bylaws.

Elaine Palma presented. Discussed the problems with the current bylaws and reviewed recommendation from Melissa Brown with PED. After discussion GC members agreed to the following amendment to the bylaws:

“The term of office for each position shall be for one (1) year.”

**Robert Palacios moved to amend Article VII: Officers section (2.) Term of Office of in the bylaws to read “The term of office for each position shall be for one (1) year.”; Adrian Gaytan seconded**

**Roll Call Vote:**

Adrian Gaytan: yes

Robert Palacios: yes

Elaine Palma: yes

Dalina Matsumoto: yes

**None opposed, motion passed**

## NEW BUSINESS: DISCUSSION ITEMS ONLY – NO ACTION WILL BE TAKEN

### 1) Finance Committee Report:

Robert Palacios presented:

- Per GC request at the March meeting, a purchasing card process was created. It is a process and not a policy. The process is overseen by the Internal Control Policy. After discussion, it was determined that the Finance Committee will review Internal Control Policy.
- Committee reviewed budget as the fiscal year is ending.
- The State Audit identified four findings: two significant deficiencies, which require a corrective action plan (CAP), and two other non-compliance. There were no repeat findings.
  - Budgetary conditions: (other non-compliance finding) CSP grant exceeded budgetary authority in one line item of \$3901.00.
  - Audit confidentiality: (other non-compliance finding) Information about the audit was shared during a GC meeting before audit findings had been published. Occurred last year.
  - Capital Asset management: (significant deficiency) resulted from a capital asset not being listed in the depreciation schedule. Computer tables were not listed in the inventory and not added to the depreciation schedule the year of purchase or the following year.
    - CAP: The business manager will ensure that the business management group conducts a quarterly review of the capital assets listing to ensure accurate reporting moving forward.
  - Compensated absences: (significant deficiency): auditor requested that a pay-out amount be calculated in case all employees were to resign or leave. The calculation was based on all employees instead of only those who are eligible for the payout, per their contract.
    - CAP: Review and update policy as needed; meet with school prior to fiscal year end close to ensure balances were accrued correctly and leave taken was applied; create a worksheet to identify potential liability at fiscal year end and have worksheet reviewed by Level 2 BM at TVG and school administration prior to providing to the external annual auditors.
- Dalina Matsumoto asked that during their review of the Internal Controls Policy, the Finance Committee consider adding the quarterly review of assets to the Internal control policy.

### 10) Review: Preliminary CSD site visit report

Mrs. Galvan de Lucero provided the preliminary report to all GC members for their review. Reviewed the report in detail and noted that LADH can address all areas in red or yellow on the report. She has reached out for clarification regarding many of the concerns as she was unclear why they were identified as all requirements had been fulfilled. Elaine Palma will be drafting a response to the identified GC training concerns. She will then submit it to GC members for review and once ready to Mrs. Galvan de Lucero to add to her response.

### 11) Review of GC calendar: April

- Work on revisions to first draft of budget: Mrs. Rodriguez stated that they are going to start working on the budget over the next couple of weeks. Budget due on May 18<sup>th</sup>.
- Report on progress towards mission specific goals: Mrs. Galvan de Lucero noted that progress is ongoing. Wrap up of data happens at end of year. May 14<sup>th</sup> end of year performance. Panels at the end of year.

12) Equity Council Update: Sylvia Chavez presented:

Ms. Chavez reported that she looked through all of the PED website to identify what the PED expected from the first equity council meeting. She generated an agenda that mirrors examples posted by PED and established visions and goals for the council. Ms. Chavez will be meeting with the state liaison next week. Currently there are two parents, a community member, and Diego Medina, indigenous expert, willing to serve on the committee. She is working on getting students and a couple of teachers. Robert Palacios asked to be informed about the next webinar so he could attend.

13) Student enrollment 2021-2022 and 2022-2023

2021-2022: 69 students; 1-student moved across the country; 1-student moved out of the country; 1-student in treatment program

2022-2023: 15-preregistraaion; intent to return enrollment forms have just been sent out and will be collected after the Spring break.

14) Standardized testing:

Wrapped up first round of iMSSA testing. Science and Spanish language arts testing scheduled to begin next week. Illuminate testing will begin towards end of May after all State testing has been completed. All ACCESS testing has been completed.

15) Head Administrators Report: reported sent out to GC members (see attached)

No questions asked.

16) Secretary Report: Presented by Elaine Palma

- GC Recruitment: Yoli Silva initially submitted her resignation effective April, however she agreed to remain on the GC until July 1, 2022 at which time the new GC member will come on board. Continue to actively seek a parent to join the GC as well as other community members.
- Updating policies: Administration still working on completing updates of the Complaint and Fundraiser policies

17) Adjourn GC general meeting

**Adrian Gaytan moved to adjourn the general GC meeting at 6:58PM; Robert Palacios seconded**

Roll Call Vote:

Adrian Gaytan: yes

Robert Palacios: yes

Elaine Palma: yes

Dalina Matsumoto: yes

**None opposed, motion passed**

---

\*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.



Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 560-000-2122-0025-1  
Fund Type: General Fund / Capital  
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2021-2022  
Adjustment Changes Intent/Scope of Program Yes or No?: No  
Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta  
Contact: Gustavo Munoz, Business Manager  
Phone: 505-938-7709  
Email: gustavo@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2021 12:00AM	To: Jun 30 2022 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.43202 \$6,270

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	52111 Educational Retirement	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class	\$58,259	\$6,270	\$64,529	
Sub Total							\$6,270		
Indirect Cost									
DOC. TOTAL							\$6,270		

**Justification:**

To increase budget per PED ERB Employer Contributions memo.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 560-000-2122-0026-1  
Fund Type: Direct Grant

Adjustment Type: Increase

Fiscal Year: 2021-2022  
Adjustment Changes Intent/Scope of Program Yes or No?: No  
Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta  
Contact: Gustavo Munoz, Business Manager  
Phone: 505-938-7709  
Email: gustavo@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2021 12:00AM	To: Jun 30 2022 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 25153.0000.44301 \$4,708

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
25153 Title XIX MEDICAL 3/21 Years	2200 Support Services-Instruction	53711 Other Charges	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$4,708	\$4,708	
Sub Total							\$4,708		
Indirect Cost									
DOC. TOTAL							\$4,708		

**Justification:**

To increase budget based on revenues received from Medicaid.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 560-000-2122-0027-I  
Fund Type: General Fund / Capital  
Outlay / Debt Service  
Adjustment Type: Increase

Fiscal Year: 2021-2022 Entity Name: La Academia Dolores Huerta  
Adjustment Changes Intent/Scope of Program Yes or No?: No Contact: Gustavo Munoz, Business Manager  
Total Approved Budget (Flowthrough): Phone: 505-938-7709  
Email: gustavo@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2021 12:00AM	To: Jun 30 2022 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 21000.0000.44500 \$27,048

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21000	Food Services Operations	56116 Food	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class	\$6,602	\$27,048	\$33,650	
Sub Total							\$27,048		
Indirect Cost									
DOC. TOTAL							\$27,048		

**Justification:**  
To increase budget based on revenues received from Food Services.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:  
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:  
B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.  
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 560-000-2122-0028-I  
Fund Type: General Fund / Capital  
Outlay / Debt Service  
Adjustment Type: Increase

Fiscal Year: 2021-2022 Entity Name: La Academia Dolores Huerta  
Adjustment Changes Intent/Scope of Program Yes or No?: No Contact: Gustavo Munoz, Business Manager  
Total Approved Budget (Flowthrough): Phone: 505-938-7709  
Email: gustavo@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2021 12:00AM	To: Jun 30 2022 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 23000.0000.41701 \$525

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000	Non-Instructional Support	53711 Other Charges	1010 Regular Education (K-12) Programs	560001 La Academia Dolores Huerta	0000 No Job Class		\$525	\$525	
Sub Total							\$525		
Indirect Cost									
DOC. TOTAL							\$525		

**Justification:**  
To increase budget based on revenues received from Activities.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:  
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:  
B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.  
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.



Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 560-000-2122-0029-I  
Fund Type: General Fund / Capital  
Outlay / Debt Service  
Adjustment Type: Increase

Fiscal Year: 2021-2022  
Adjustment Changes Intent/Scope of Program Yes or No?: No  
Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta  
Contact: Gustavo Munoz, Business Manager  
Phone: 505-938-7709  
Email: gustavo@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2021 12:00AM	To: Jun 30 2022 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 23000.0000.41920 \$500

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (K-12) Programs	560001 La Academia Dolores Huerta	0000 No Job Class	\$9,083	\$500	\$9,583	
Sub Total							\$500		
Indirect Cost									
DOC. TOTAL							\$500		

**Justification:**

To increase budget based on revenues received from Activities.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 560-000-2122-0030-I  
Fund Type: General Fund / Capital  
Outlay / Debt Service  
Adjustment Type: Increase

Fiscal Year: 2021-2022  
Adjustment Changes Intent/Scope of Program Yes or No?: No  
Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta  
Contact: Gustavo Munoz, Business Manager  
Phone: 505-938-7709  
Email: gustavo@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2021 12:00AM	To: Jun 30 2022 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.41953 \$10,390

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56112 Other Textbooks	1010 Regular Education (K-12) Programs	560001 La Academia Dolores Huerta	0000 No Job Class	\$10,264	\$10,390	\$20,654	
Sub Total							\$10,390		
Indirect Cost									
DOC. TOTAL							\$10,390		

**Justification:**

To increase budget based on revenues received from Insurance reimbursements

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 560-000-2122-0032-IB  
Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2021-2022

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Gustavo Munoz, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: gustavo@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: 07/01/2021	To: 06/30/2022
A. Approved Carryover: \$22,882.00	
B. Total Current Year Allocation: 20,806	
D. Total Funding Available: 43,688	

Revenue 24106.0000.44500 \$43,688

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24106 Entitlement IDEA-B	2100 Support Services-Students	51100 Salaries Expense	2000 Special Programs	560001 La Academia Dolores Huerta	1214 Guidance Counselors/Social Workers		\$10,000	\$10,000	0.10
24106 Entitlement IDEA-B	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	560001 La Academia Dolores Huerta	1214 Guidance Counselors/Social Workers		\$7,291	\$7,291	0.10
24106 Entitlement IDEA-B	2100 Support Services-Students	52111 Educational Retirement	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$761	\$761	
24106 Entitlement IDEA-B	2100 Support Services-Students	53211 Diagnosticians - Contracted	2000 Special Programs	560001 La Academia Dolores Huerta	0000 No Job Class		\$7,742	\$7,742	
24106 Entitlement IDEA-B	2100 Support Services-Students	53212 Speech Therapists - Contracted	2000 Special Programs	560001 La Academia Dolores Huerta	0000 No Job Class		\$7,194	\$7,194	
24106 Entitlement IDEA-B	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	560001 La Academia Dolores Huerta	0000 No Job Class		\$10,000	\$10,000	
24106 Entitlement IDEA-B	2100 Support Services-Students	55915 Other Contract Services	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$700	\$700	
						Sub Total	\$43,688		0.20
						Indirect Cost			
						DOC. TOTAL	\$43,688		

**Justification:**

Per Award letter

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**Entity Name:** La Academia Dolores Huerta  
**Contact:** Gustavo Munoz, Business Manager  
**Phone:** 505-938-7709  
**Email:** [gustavo@vigilgroup.net](mailto:gustavo@vigilgroup.net)

**FLOWTHROUGH ONLY**

**Budget Period: 07/01/2021**

To: 06/30/2022

**A. Approved Carryover:**

**B. Total Current Year Allocation:**

**D. Total Funding Available:**

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24308 CRRSA, ESSER II	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	560001 La Academia Dolores Huerta	1214 Guidance Counselors/Social Workers	\$66,500	(\$6,864)	\$59,636	(0.90)
24308 CRRSA, ESSER II	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	560001 La Academia Dolores Huerta	1211 Coordinator/Subject Matter Specialist	\$7,500	(\$2,047)	\$5,453	(0.20)
24308 CRRSA, ESSER II	2400 Support Services-School Administration	51100 Salaries Expense	0000 No Program	560001 La Academia Dolores Huerta	1217 Secretarial/Clerical/Technical Assistants	\$20,010	(\$7,119)	\$12,891	(0.25)
24308 CRRSA, ESSER II	2300 Support Services-General Administration	51300 Additional Compensation	0000 No Program	560001 La Academia Dolores Huerta	1111 Superintendent		\$10,000	\$10,000	
24308 CRRSA, ESSER II	2300 Support Services-General Administration	52111 Educational Retirement	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$2,700	\$2,700	
24308 CRRSA, ESSER II	2300 Support Services-General Administration	52112 ERA - Retiree Health	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$475	\$475	
24308 CRRSA, ESSER II	2300 Support Services-General Administration	52210 FICA Payments	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$1,000	\$1,000	
24308 CRRSA, ESSER II	2300 Support Services-General Administration	52220 Medicare Payments	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$250	\$250	
24308 CRRSA, ESSER II	2300 Support Services-General Administration	52311 Health and Medical Premiums	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$1,200	\$1,200	
24308 CRRSA, ESSER II	2300 Support Services-General Administration	52312 Life	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$10	\$10	
24308 CRRSA, ESSER II	2300 Support Services-General Administration	52313 Dental	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$30	\$30	
24308 CRRSA, ESSER II	2300 Support Services-General Administration	52314 Vision	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$10	\$10	
24308 CRRSA, ESSER II	2300 Support Services-General Administration	52315 Disability	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$50	\$50	
24308 CRRSA, ESSER II	2300 Support Services-General Administration	52500 Unemployment Compensation	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$300	\$300	
24308 CRRSA, ESSER II	2300 Support Services-General Administration	52720 Workers Compensation Employer's Fee	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$5	\$5	
						Sub Total	\$0		(1.35)
						Indirect Cost			
						DOC. TOTAL	\$0		

Must submit backup for all BARs,  
except transfers of funds for SEG or  
direct grants

**STATE OF NEW MEXICO**  
**PUBLIC EDUCATION DEPARTMENT**  
300 Don Gaspar Santa Fe, NM 87501-2786  
**Budget Adjustment Request**

Doc. ID: 560-000-2122-0034-I  
Fund Type: General Fund / Capital  
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2021-2022  
Adjustment Changes Intent/Scope of Program Yes or No?: No  
Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta  
Contact: Gustavo Munoz, Business Manager  
Phone: 505-938-7709  
Email: gustavo@vigilgroup.net

<b>FLOWTHROUGH ONLY</b>	
Budget Period: Jul 1 2021 12:00AM	To: Jun 30 2022 12:00AM
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.43202 \$7,889

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	51300 Additional Compensation	1010 Regular Education (K-12) Programs	560001 La Academia Dolores Huerta	1411 Teachers-Grades 1-12	\$1,000	\$2,750	\$3,750	
11000 Operational	1000 Instruction	51300 Additional Compensation	2000 Special Programs	560001 La Academia Dolores Huerta	1412 Teachers-Special Education	\$1,000	\$520	\$1,520	
11000 Operational	1000 Instruction	51300 Additional Compensation	4020 Alternative and At-Risk Programs	560001 La Academia Dolores Huerta	1411 Teachers-Grades 1-12		\$500	\$500	
11000 Operational	1000 Instruction	51300 Additional Compensation	1010 Regular Education (K-12) Programs	560001 La Academia Dolores Huerta	1621 Summer School/After School		\$600	\$600	
11000 Operational	1000 Instruction	51300 Additional Compensation	4010 Bilingual Education Programs	560001 La Academia Dolores Huerta	1416 Teachers-Other Instruction		\$519	\$519	
11000 Operational	2100 Support Services-Students	51300 Additional Compensation	2000 Special Programs	560001 La Academia Dolores Huerta	1214 Guidance Counselors/Social Workers		\$500	\$500	
11000 Operational	2300 Support Services-General Administration	51300 Additional Compensation	0000 No Program	560001 La Academia Dolores Huerta	1111 Superintendent		\$1,000	\$1,000	
11000 Operational	2400 Support Services-School Administration	51300 Additional Compensation	0000 No Program	560001 La Academia Dolores Huerta	1217 Secretarial/Clerical/Technical Assistants		\$500	\$500	
11000 Operational	2500 Central Services	51300 Additional Compensation	0000 No Program	560001 La Academia Dolores Huerta	1220 Business Office Support		\$500	\$500	
11000 Operational	2600 Operation & Maintenance of Plant	51300 Additional Compensation	0000 No Program	560001 La Academia Dolores Huerta	1615 Custodial		\$500	\$500	
Sub Total							\$7,889		
Indirect Cost									
DOC. TOTAL							\$7,889		

**Justification:**

Per award letter

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

**La Academia Dolores Huerta  
Revenue Report  
as of March 31st, 2022**

<b>Description</b>	<b>Budget (YTD)</b>	<b>Actual (YTD)</b>	<b>Available (YTD)</b>
<b>Operational - SEG</b>	\$ 1,293,647.00	\$ 974,283.18	\$ 319,363.82
<b>Food Services</b>	\$ -	\$ 48,138.13	\$ (48,138.13)
<b>Activities</b>	\$ -	\$ 1,324.75	\$ (1,324.75)
<b>CSP</b>	\$ 5,990.00	\$ -	\$ 5,990.00
<b>Title I</b>	\$ 41,320.00	\$ 10,530.62	\$ 30,789.38
<b>Title II</b>	\$ 13,918.00	\$ 1,868.82	\$ 12,049.18
<b>Title IV</b>	\$ 10,000.00	\$ -	\$ 10,000.00
<b>CRRSA/ESSER II</b>	\$ 192,529.00	\$ 32,299.41	\$ 160,229.59
<b>ARP ESSER III</b>	\$ 298,715.00	\$ -	\$ 298,715.00
<b>Title XIX MEDICAID 3/21 Years</b>	\$ -	\$ 4,707.56	\$ (4,707.56)
<b>GO Bond Student Library SB-66</b>	\$ 5,158.00	\$ 721.12	\$ 4,436.88
<b>Family Income Index</b>	\$ 50,463.00	\$ -	\$ 50,463.00
<b>COVID Testing Grant</b>	\$ 72,100.00	\$ -	\$ 72,100.00
<b>PSCOC</b>	\$ 54,881.00	\$ 27,440.50	\$ 27,440.50
<b>HB-33 Ad Valorem Taxes</b>	\$ -	\$ 681.95	\$ (681.95)
<b>SB-9 State Match</b>	\$ 17,129.00	\$ -	\$ 17,129.00
<b>SB-9 local Ad Valorem Taxes</b>	\$ 46,300.00	\$ 15,506.01	\$ 30,793.99
<b>SB-9 match cash Ad Valorem Taxes</b>	\$ 8,210.00	\$ 4,756.00	\$ 3,454.00
	<b>\$ 2,110,360.00</b>	<b>\$ 1,122,258.05</b>	<b>\$ 988,101.95</b>

La Academia Dolores Huerta  
Expenditure Report  
as of March 31st, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<b>Operational</b>				
Salaries Expense - LT Subs	\$ 90,441.00	\$ 28,488.36	\$ 13,425.38	\$ 48,527.26
Salaries Expense - Teachers	\$ 267,193.00	\$ 216,869.83	\$ 85,560.50	\$ (35,237.33)
Instruction-Salaries Expense	\$ -	\$ 662.50	\$ 3,062.84	\$ (3,725.34)
Salaries Expense - Educational Assistants	\$ 20,154.00	\$ 4,156.65	\$ -	\$ 15,997.35
Salaries Expense - SPED Teachers	\$ 9,736.00	\$ 32,185.26	\$ 15,924.34	\$ (38,373.60)
Salaries Expense - "At-Risk" Teachers	\$ 51,950.00	\$ 23,563.43	\$ 17,136.92	\$ 11,249.65
Additional Compensation - Teachers	\$ 1,000.00	\$ 2,250.00	\$ 1,000.00	\$ (2,250.00)
Additional Compensation - SPED Teachers	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Additional Compensation - Bilingual	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Additional Compensation -	\$ -	\$ 1,017.00	\$ 1,017.00	\$ (2,034.00)
Employee Benefits	\$ 119,309.00	\$ 90,867.46	\$ 41,361.06	\$ (12,919.52)
Professional Development	\$ -	\$ 236.00	\$ (236.00)	\$ -
Other Charges	\$ -	\$ 88.00	\$ 44.00	\$ (132.00)
Other Charges	\$ 100.00	\$ 224.74	\$ -	\$ (124.74)
Other Contract Services	\$ 10,600.00	\$ 14,332.74	\$ 9,567.26	\$ (13,300.00)
Other Textbooks	\$ 10,264.00	\$ 1,009.98	\$ 9,232.74	\$ 21.28
Software	\$ 16,166.00	\$ 16,644.10	\$ -	\$ (478.10)
General Supplies and Materials	\$ 6,575.00	\$ 1,577.45	\$ 1,191.99	\$ 3,805.56
Supply Assets (\$5,000 or Less)	\$ 36,316.00	\$ -	\$ -	\$ 36,316.00
<b>Function 1000 - Instruction</b>	<b>\$ 642,804.00</b>	<b>\$ 434,173.50</b>	<b>\$ 198,288.03</b>	<b>\$ 10,342.47</b>
Salaries Expense-Counselor	\$ 62,227.00	\$ 2,592.79	\$ -	\$ 59,634.21
Salaries Expense-Counselor	\$ 9,000.00	\$ 6,000.00	\$ 3,000.00	\$ -
Employee Benefits	\$ 30,808.00	\$ 11,838.70	\$ 761.00	\$ 18,208.30
Diagnosticians-Contracted	\$ 9,135.00	\$ 1,489.29	\$ 7,741.22	\$ (95.51)
Speech Therapist- Contracted	\$ 10,883.00	\$ 1,557.00	\$ 7,193.00	\$ 2,133.00
Students-Specialists - Contracted	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
Other Contracted Services	\$ 700.00	\$ -	\$ 700.00	\$ -
General Supplies & Materials	\$ 500.00	\$ -	\$ -	\$ 500.00
<b>Function 2100 - Support Services-Students</b>	<b>\$ 138,253.00</b>	<b>\$ 23,477.78</b>	<b>\$ 19,395.22</b>	<b>\$ 95,380.00</b>
General Supplies & Materials	\$ 800.00	\$ -	\$ -	\$ 800.00
<b>Function 2200 - Support Services-Instruction</b>	<b>\$ 800.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 800.00</b>
Salaries Expense- Superintendent	\$ 91,451.00	\$ 68,588.64	\$ 22,862.86	\$ (0.50)
Employee Benefits	\$ 48,406.00	\$ 25,418.04	\$ 7,193.05	\$ 15,794.91
Professional Development	\$ 362.00	\$ 104.97	\$ 145.50	\$ 111.53
Auditing	\$ 15,750.00	\$ 15,857.64	\$ 142.36	\$ (250.00)
Legal	\$ 6,000.00	\$ 1,321.40	\$ 8,678.60	\$ (4,000.00)
Support Services- General Administration- Other Charges	\$ 97.00	\$ 92.07	\$ 47.93	\$ (43.00)
<b>Function 2300 - Support Services-General Administration</b>	<b>\$ 162,066.00</b>	<b>\$ 111,382.76</b>	<b>\$ 39,070.30</b>	<b>\$ 11,612.94</b>
Salaries Expense- Secretary	\$ 23,850.00	\$ 17,887.50	\$ 5,962.50	\$ -
Employee Benefits	\$ 9,694.00	\$ 4,865.90	\$ 1,700.25	\$ 3,127.85
Professional Development	\$ 20.00	\$ 19.50	\$ (19.50)	\$ 20.00
Other Charges	\$ 144.00	\$ 144.00	\$ -	\$ -
General Supplies and Materials	\$ 552.00	\$ 551.03	\$ -	\$ 0.97
<b>Function 2400 - Support Services-School Administration</b>	<b>\$ 34,260.00</b>	<b>\$ 23,467.93</b>	<b>\$ 7,643.25</b>	<b>\$ 3,148.82</b>
Salaries Expense- Business Manager	\$ 51,710.00	\$ 38,782.44	\$ 12,927.56	\$ -
Employee Benefits	\$ 14,101.00	\$ 10,543.68	\$ 3,708.53	\$ (151.21)
Professional Development	\$ 882.00	\$ 827.50	\$ 145.50	\$ (91.00)
Other Professional/Technical Services	\$ 105,277.00	\$ 70,454.27	\$ 34,837.66	\$ (14.93)
Software	\$ 14,332.00	\$ 13,159.11	\$ -	\$ 1,172.89
General Supplies & Materials	\$ 1,340.00	\$ 819.26	\$ 904.24	\$ (383.50)
<b>Function 2500 - Central Services</b>	<b>\$ 187,642.00</b>	<b>\$ 134,586.26</b>	<b>\$ 52,523.49</b>	<b>\$ 532.25</b>
Custodial- Salaries Expense	\$ 15,000.00	\$ 288.00	\$ 926.48	\$ 13,785.52
Employee Benefits	\$ 3,672.00	\$ 186.16	\$ 269.76	\$ 3,216.08
M & R - Vehicles	\$ 43.00	\$ 382.82	\$ -	\$ (339.82)
Electricity	\$ 15,000.00	\$ 8,521.09	\$ 6,478.91	\$ -
Bldg. Heat-Natural Gas	\$ 2,625.00	\$ 3,282.61	\$ -	\$ (657.61)
Water/Sewer/Trash	\$ 5,250.00	\$ 3,503.39	\$ 1,496.61	\$ 250.00
Communications	\$ 150.00	\$ -	\$ -	\$ 150.00
Property/Liability Insurance	\$ 25,217.00	\$ 22,566.00	\$ -	\$ 2,651.00
General Supplies and Materials	\$ 844.00	\$ 303.48	\$ 10.00	\$ 530.52
Gasoline	\$ -	\$ 311.80	\$ 688.20	\$ (1,000.00)
Tires/Tubes	\$ -	\$ 1,038.03	\$ -	\$ (1,038.03)
Supply Assets (\$1000 Or Less)	\$ -	\$ 2,576.32	\$ 913.10	\$ (3,489.42)
<b>Function 2600 - Operation &amp; Maintenance of Plant</b>	<b>\$ 67,801.00</b>	<b>\$ 42,959.70</b>	<b>\$ 10,783.06</b>	<b>\$ 14,058.24</b>
Restricted Expenditures	\$ 277,901.00	\$ -	\$ -	\$ 277,901.00
<b>Function 2900 - Other Support Services</b>	<b>\$ 277,901.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 277,901.00</b>
<b>Fund 11000 - Operational</b>	<b>\$ 1,511,527.00</b>	<b>\$ 770,047.93</b>	<b>\$ 327,703.35</b>	<b>\$ 413,775.72</b>

La Academia Dolores Huerta  
Expenditure Report  
as of March 31st, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<b>Instructional Material</b>				
Instructional Materials Credit - 50% Textbooks	\$ -	\$ -	\$ 579.90	\$ (579.90)
Instructional Materials 30%	\$ 608.00	\$ -	\$ -	\$ 608.00
Function 1000 - Instruction	\$ 608.00	\$ -	\$ 579.90	\$ 28.10
<b>Fund 14000 - Total Instructional Materials Sub-Fund</b>	<b>\$ 608.00</b>	<b>\$ -</b>	<b>\$ 579.90</b>	<b>\$ 28.10</b>
<b>Food Services</b>				
Other Charges	\$ 200.00	\$ 200.00	\$ -	\$ -
Food	\$ 6,602.00	\$ 22,198.45	\$ 19,848.75	\$ (35,445.20)
General Supplies & Materials	\$ 2,090.00	\$ 58.01	\$ 50.00	\$ 1,981.99
Function 3100 - Food Services Operations	\$ 8,892.00	\$ 22,456.46	\$ 19,898.75	\$ (33,463.21)
<b>Fund 21000 - Food Services</b>	<b>\$ 8,892.00</b>	<b>\$ 22,456.46</b>	<b>\$ 19,898.75</b>	<b>\$ (33,463.21)</b>
<b>Activity Fund</b>				
Other Charges	\$ -	\$ 414.25	\$ 275.00	\$ (689.25)
General Supplies And Materials	\$ 9,083.00	\$ 663.78	\$ -	\$ 8,419.22
Fund- Art- General Supplies and Materials	\$ -	\$ -	\$ 100.00	\$ (100.00)
Mariachi & con Junto- General Supplies and Materials	\$ -	\$ 135.75	\$ 525.95	\$ (661.70)
Yearbook- General Supplies and Materials	\$ -	\$ 47.68	\$ -	\$ (47.68)
Student Council- General Supplies and Materials	\$ -	\$ -	\$ 70.00	\$ (70.00)
Function 1000 - Instruction	\$ 9,083.00	\$ 1,261.46	\$ 970.95	\$ 6,850.59
<b>Fund 23000 - Non-Instructional Support</b>	<b>\$ 9,083.00</b>	<b>\$ 1,261.46</b>	<b>\$ 970.95</b>	<b>\$ 6,850.59</b>
<b>Title I</b>				
Salaries Expense K-12	\$ 32,686.00	\$ -	\$ -	\$ 32,686.00
Salaries Expense EA	\$ -	\$ 9,144.63	\$ 6,650.72	\$ (15,795.35)
Employee Benefits	\$ 8,634.00	\$ 2,445.67	\$ 2,172.42	\$ 4,015.91
Function 1000 - Instruction	\$ 41,320.00	\$ 11,590.30	\$ 8,823.14	\$ 20,906.56
<b>Fund 24101 - Title I - IASA</b>	<b>\$ 41,320.00</b>	<b>\$ 11,590.30</b>	<b>\$ 8,823.14</b>	<b>\$ 20,906.56</b>
<b>CSP</b>				
Salaries Expense- Teacher	\$ 1,069.00	\$ -	\$ -	\$ 1,069.00
Salaries Expense- SPED Teacher	\$ 1,154.00	\$ -	\$ -	\$ 1,154.00
Employee Benefits	\$ 2,039.00	\$ -	\$ -	\$ 2,039.00
Function 1000 - Instruction	\$ 4,262.00	\$ -	\$ -	\$ 4,262.00
Operation & Maintenance of Plant-Salaries Expense	\$ 288.00	\$ -	\$ -	\$ 288.00
Employee Benefits	\$ 201.00	\$ -	\$ -	\$ 201.00
Function 2600 - Operations & Maintenance of Plant	\$ 489.00	\$ -	\$ -	\$ 489.00
<b>Fund 24146 - Charter School Expansion Grant</b>	<b>\$ 4,751.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,751.00</b>
<b>Title II</b>				
Professional Development	\$ -	\$ -	\$ 1,783.50	\$ (1,783.50)
Professional Development	\$ 13,918.00	\$ 4,884.08	\$ 1,089.00	\$ 7,944.92
Function 1000 - Instruction	\$ 13,918.00	\$ 4,884.08	\$ 2,872.50	\$ 6,161.42
<b>Fund 24154 - Teacher/Principal Training &amp; Recruiting</b>	<b>\$ 13,918.00</b>	<b>\$ 4,884.08</b>	<b>\$ 1,089.00</b>	<b>\$ 7,944.92</b>
<b>Title IV</b>				
Instruction-Salaries Expense	\$ 8,031.00	\$ -	\$ -	\$ 8,031.00
Employee Benefits	\$ 1,969.00	\$ -	\$ -	\$ 1,969.00
Function 1000 - Instruction	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
<b>Fund 24189 - Student Supp Academic Achievement Title IV</b>	<b>\$ 10,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>



La Academia Dolores Huerta  
Expenditure Report  
as of March 31st, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<b>CARES ACT</b>				
General Supplies and Materials	\$ -	\$ -	\$ 1,500.00	\$ (1,500.00)
Function 1000- instruction	\$ -	\$ -	\$ 1,500.00	\$ (1,500.00)
Salaries Expense - Maintenance	\$ 16,848.00	\$ -	\$ -	\$ 16,848.00
Salaries Expense - Maintenance	\$ -	\$ 1,062.00	\$ 2,931.00	\$ (3,993.00)
Employee Benefits	\$ -	\$ 160.89	\$ 781.64	\$ (942.53)
General Supplies and Materials	\$ 208.00	\$ -	\$ 110.00	\$ 98.00
Function 2600 - Operation & Maintenance of Plant	\$ 17,056.00	\$ 1,222.89	\$ 3,822.64	\$ 12,010.47
<b>Fund 24301 - CARES ACT</b>	<b>17056</b>	<b>\$ 1,222.89</b>	<b>\$ 5,322.64</b>	<b>\$ 10,510.47</b>
<b>ESSER II</b>				
Salaries Expense - Teacher	\$ 19,828.00	\$ -	\$ -	\$ 19,828.00
Additional Compensation	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00
Professional Development	\$ 2,029.00	\$ -	\$ -	\$ 2,029.00
Instruction-Other Contract Services	\$ 15,000.00	\$ 8,548.50	\$ 8,451.50	\$ (2,000.00)
Software	\$ -	\$ 3,081.60	\$ -	\$ (3,081.60)
Instruction-Supply Assets (\$5,000 or Less)	\$ 6,000.00	\$ 1,360.89	\$ -	\$ 4,639.11
Function 1000 - Instruction	\$ 48,857.00	\$ 12,990.99	\$ 8,451.50	\$ 27,414.51
Salaries Expense - Coordinator	\$ 22,500.00	\$ 852.88	\$ -	\$ 21,647.12
Salaries Expense - Counselor/Social Worker	\$ 66,500.00	\$ 38,891.85	\$ 20,742.36	\$ 6,865.79
Support Services-Students-Educational Retirement	\$ -	\$ 9,597.50	\$ 10,005.15	\$ (19,602.65)
Function 2100 - Support Services-Students	\$ 89,000.00	\$ 49,342.23	\$ 30,747.51	\$ 8,910.26
Additional Compensation	\$ -	\$ 5,000.00	\$ -	\$ (5,000.00)
Educational Retirement	\$ -	\$ 1,590.70	\$ 1,179.82	\$ (2,770.52)
Function 2300 - Support Services-General Administration	\$ -	\$ 6,590.70	\$ 1,179.82	\$ (7,770.52)
Salaries Expense- Front Desk	\$ 20,010.00	\$ 10,579.64	\$ -	\$ 9,430.36
Support Services-School Administration-Educational Retirement	\$ -	\$ 2,839.88	\$ -	\$ (2,839.88)
General Supplies and Materials	\$ 529.00	\$ -	\$ -	\$ 529.00
Function 2400 - Support Services-School Administration	\$ 20,539.00	\$ 13,419.52	\$ -	\$ 7,119.48
Salaries Expense- Custodian	\$ 24,838.00	\$ 18,225.00	\$ -	\$ 6,613.00
Employee Benefits	\$ 2,824.00	\$ 4,790.31	\$ -	\$ (1,966.31)
General Supplies and Materials	\$ 7,000.00	\$ 2,739.65	\$ 1,264.68	\$ 2,995.67
Function 2600 - Operation & Maintenance of Plant	\$ 34,662.00	\$ 25,754.96	\$ 1,264.68	\$ 7,642.36
<b>Fund 24308 - CRRSA/ESSER II</b>	<b>\$ 193,058.00</b>	<b>\$ 108,098.40</b>	<b>\$ 41,643.51</b>	<b>\$ 43,316.09</b>
<b>ARP ESSER III</b>				
Professional Development	\$ 2,200.00	\$ -	\$ -	\$ 2,200.00
Other Charges	\$ 15,931.00	\$ -	\$ -	\$ 15,931.00
General Supplies and Materials	\$ 45,830.00	\$ -	\$ -	\$ 45,830.00
Supply Assets (\$5,000 or Less)	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
Function 1000 - Instruction	\$ 78,961.00	\$ -	\$ -	\$ 78,961.00
Students-Salaries Expense	\$ 70,000.00	\$ -	\$ -	\$ 70,000.00
Students-Additional Compensation	\$ -	\$ 426.44	\$ 1,279.37	\$ (1,705.81)
Educational Retirement	\$ -	\$ 114.63	\$ 344.62	\$ (459.25)
Contracted	\$ 60,372.00	\$ -	\$ -	\$ 60,372.00
Other Professional/Technical Services	\$ 47,867.00	\$ -	\$ -	\$ 47,867.00
Function 2100 - Support Services-Students	\$ 178,239.00	\$ 541.07	\$ 1,623.99	\$ 176,073.94
School Administration-Salaries Expense	\$ -	\$ 5,289.82	\$ 15,869.50	\$ (21,159.32)
School Administration-Educational Retirement	\$ -	\$ 1,422.07	\$ 4,275.33	\$ (5,697.40)
Function 2400 - Support Services-School Administration	\$ -	\$ 6,711.89	\$ 20,144.83	\$ (26,856.72)
Operation & Maintenance of Plant-General Supplies and Materials	\$ 14,000.00	\$ -	\$ -	\$ 14,000.00
Operation & Maintenance of Plant-Supply Assets (\$5,000 or Less)	\$ 27,515.00	\$ -	\$ -	\$ 27,515.00
Function 2600 - Operation & Maintenance of Plant	\$ 41,515.00	\$ -	\$ -	\$ 41,515.00
<b>Fund 24330 - ARP ESSER III</b>	<b>\$ 298,715.00</b>	<b>\$ 7,252.96</b>	<b>\$ 21,768.82</b>	<b>\$ 269,693.22</b>
<b>Title XIX MEDICAID</b>				
Other Charges	\$ 49,266.00	\$ -	\$ -	\$ 49,266.00
Function 2200 - Support Services-Students	\$ 49,266.00	\$ -	\$ -	\$ 49,266.00
<b>Fund 25153 - Title XIX MEDICAID 3/21 Years</b>	<b>\$ 49,266.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 49,266.00</b>

La Academia Dolores Huerta  
Expenditure Report  
as of March 31st, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<b>Spaceport</b>				
General Supplies & Materials	\$ 131.00	\$ -	\$ -	\$ 131.00
Supply Assets (\$5,000 or Less)	\$ 8,323.00	\$ 1,669.33	\$ -	\$ 6,653.67
Function 1000 - Instruction	\$ 8,454.00	\$ 1,669.33	\$ -	\$ 6,784.67
Fund 26204 - Spaceport	\$ 8,454.00	\$ 1,669.33	\$ -	\$ 6,784.67
<b>GO Library Bonds</b>				
Library and Audio Visual	\$ 5,158.00	\$ -	\$ -	\$ 5,158.00
Function 2200 - Support Service Instruction	\$ 5,158.00	\$ -	\$ -	\$ 5,158.00
Fund 27107 - 2012 GO Bond Student Library SB-66	\$ 5,158.00	\$ -	\$ -	\$ 5,158.00
<b>Instructional Materials</b>				
Instructional Materials Cash - 50% Textbooks	\$ 2,626.00	\$ 397.48	\$ -	\$ 2,228.52
Function 1000 - Instruction	\$ 2,626.00	\$ 397.48	\$ -	\$ 2,228.52
Fund 27109 - Instructional Mats - GAA of 2019	\$ 2,626.00	\$ 397.48	\$ -	\$ 2,228.52
<b>Medicaid HSD</b>				
Instruction-Library And Audio-Visual	\$ 6,804.00	\$ -	\$ -	\$ 6,804.00
Function 21000 - Capital Outlay	\$ 6,804.00	\$ -	\$ -	\$ 6,804.00
Fund 28144 - Medicaid HSD	\$ 6,804.00	\$ -	\$ -	\$ 6,804.00
<b>Family Income Index</b>				
Additional Compensation	\$ 18,463.00	\$ -	\$ -	\$ 18,463.00
Software	\$ 32,000.00	\$ 4,379.00	\$ -	\$ 27,621.00
Function 1000- Instruction	\$ 50,463.00	\$ 4,379.00	\$ -	\$ 46,084.00
Fund 27407 - Family Income Index	\$ 50,463.00	\$ 4,379.00	\$ -	\$ 46,084.00
<b>COVID testing grant</b>				
Additional Compensation	\$ 2,400.00	\$ -	\$ -	\$ 2,400.00
Other Charges	\$ -	\$ 180.00	\$ -	\$ (180.00)
General Supplies and Materials	\$ 64,900.00	\$ -	\$ 1,000.00	\$ 63,900.00
Function 1000 - Instruction	\$ 67,300.00	\$ 180.00	\$ 1,000.00	\$ 66,120.00
School Administration-Additional Compensation	\$ 2,400.00	\$ -	\$ -	\$ 2,400.00
Function 2400 - Support Services-School Administration	\$ 2,400.00	\$ -	\$ -	\$ 2,400.00
Additional Compensation	\$ 2,400.00	\$ -	\$ -	\$ 2,400.00
Function 2500 - Central Services	\$ 2,400.00	\$ -	\$ -	\$ 2,400.00
Fund 28211 - COVID testing grant	\$ 72,100.00	\$ 180.00	\$ 1,000.00	\$ 70,920.00
<b>PSCOC Lease Assistance</b>				
Renting Land and Buildings	\$ 54,881.00	\$ 41,161.05	\$ 13,719.95	\$ -
Function 4000 - Capital Outlay	\$ 54,881.00	\$ 41,161.05	\$ 13,719.95	\$ -
Fund 31200 - Public School Capital Outlay	\$ 54,881.00	\$ 41,161.05	\$ 13,719.95	\$ -
<b>HB-33 Ad Valorem</b>				
General Administration-County Tax Collection Costs	\$ 521.00	\$ 6.82	\$ -	\$ 514.18
Function 2300 - General Administration	\$ 521.00	\$ 6.82	\$ -	\$ 514.18
Supply Assets (\$1000 Or Less)	\$ 37,319.00	\$ -	\$ -	\$ 37,319.00
Function 4000 - Capital Outlay	\$ 37,319.00	\$ -	\$ -	\$ 37,319.00
Fund 31600 - Capital Improvements HB-33	\$ 37,840.00	\$ 6.82	\$ -	\$ 37,833.18
<b>SB-9 State Match</b>				
Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$ -	\$ 1,700.00	\$ -	\$ (1,700.00)
Capital Outlay-General Supplies and Materials	\$ -	\$ 39.49	\$ -	\$ (39.49)
Supply Assets (\$1000 Or Less)	\$ 17,129.00	\$ 3,546.96	\$ -	\$ 13,582.04
Function 4000 - Capital Outlay	\$ 17,129.00	\$ 5,286.45	\$ -	\$ 11,842.55
Fund 31700 - Capital Improvement SB-9	\$ 17,129.00	\$ 5,286.45	\$ -	\$ 11,842.55

La Academia Dolores Huerta  
Expenditure Report  
as of March 31st, 2022

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<b>SB-9 Ad Valorem</b>				
General Administration-County Tax Collection Costs	\$ 221.00	\$ 155.11	\$ -	\$ 65.89
Function 2300 - General Administration	\$ 221.00	\$ 155.11	\$ -	\$ 65.89
Capital Outlay-Other Professional/Technical Services	\$ -	\$ -	\$ 13,148.89	\$ (13,148.89)
Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$ 4,500.00	\$ 4,530.00	\$ -	\$ (30.00)
Software	\$ -	\$ 1,154.84	\$ -	\$ (1,154.84)
Supply Assets (\$5,000 or Less)	\$ 128,517.00	\$ -	\$ -	\$ 128,517.00
Function 4000 - Capital Outlay	\$ 133,017.00	\$ 5,684.84	\$ 13,148.89	\$ 114,183.27
Fund 31701 - Capital Improvements SB-9 Local	\$ 133,238.00	\$ 5,839.95	\$ 13,148.89	\$ 114,249.16
<b>SB-9 Ad Valorem</b>				
Supply Assets (\$5,000 or Less)	\$ 12,420.00	\$ -	\$ -	\$ 12,420.00
Function 4000 - Capital Outlay	\$ 12,420.00	\$ -	\$ -	\$ 12,420.00
Fund 31703 - Capital Improvements SB-9 Local Cash	\$ 12,420.00	\$ -	\$ -	\$ 12,420.00
<b>Total</b>	<b>\$ 2,559,307.00</b>	<b>\$ 985,734.56</b>	<b>\$ 457,452.40</b>	<b>\$ 1,116,120.04</b>

La Academia Dolores Huerta  
Statement of Bills and Disbursements Report  
as of March 31st, 2022

Bank					
US Bank	Main				
Date	Number	Type	Payee/From	Deposit	Withdrawal
3/1/2022		Payroll Liability Check	NM Taxation & Revenue Dept.		\$702.92
3/1/2022	03-001	Cash Receipt	USDA claim reimbursement August, September claim	\$15,394.78	
3/3/2022	03-002	Cash Receipt	CRRSA/ ESSER II RFR	\$8,407.90	
3/3/2022	03-004	Cash Receipt	1% ERB Contributions	\$6,270.00	
3/3/2022	135645	AP Warrant	ACES		\$278.00
3/3/2022	135646	AP Warrant	City of Las Cruces		\$1,431.51
3/3/2022	135647	AP Warrant	Galvan de Lucero, Sylvy		\$85.47
3/3/2022	135648	AP Warrant	Rodriguez, Mima		\$18.00
3/3/2022	135649	AP Warrant	The Vigil Group LLC		\$5,076.42
3/4/2022		Payroll Liability Check	IRS		\$6,528.11
3/7/2022		Payroll Liability Check	First Financial Administrators, Inc.		\$1,080.20
3/7/2022		Payroll Liability Check	NMPSIA		\$7,577.56
3/10/2022		Payroll Liability Check	NM Retiree Health Care Authority		\$2,059.24
3/10/2022	03-003	Cash Receipt	SEG March 2022	\$108,665.17	
3/10/2022	135650	AP Warrant	ACES		\$1,737.50
3/10/2022	135651	AP Warrant	American Linen		\$47.03
3/10/2022	135652	AP Warrant	El Paso Electric		\$1,285.65
3/10/2022	135653	AP Warrant	IXL Learning		\$4,379.00
3/10/2022	135654	AP Warrant	Las Cruces Public Schools		\$4,181.42
3/10/2022	135655	AP Warrant	LCPS, Food Services Department		\$9,971.50
3/10/2022	135656	AP Warrant	Orta, Carlos E.		\$1,538.50
3/10/2022	135657	AP Warrant	Poms & Associates		\$294.50
3/10/2022	135658	AP Warrant	Stooney, LLC		\$1,050.00
3/10/2022	135659	AP Warrant	T Mobile		\$190.18
3/10/2022	135660	AP Warrant	Wells Fargo Vendor Financial Services LLC		\$334.30
3/15/2022		Payroll Liability Check	New Mexico State Treasurer		\$17,528.22
3/15/2022		Payroll Liability Check	US Bank- Payroll		\$27,752.61
3/18/2022		Payroll Liability Check	IRS		\$10,309.91
3/21/2022	03-005	Cash Receipt	Dona ana county	\$219.56	
3/25/2022		Payroll Liability Check	Taxation & Revenue		\$1,781.88
3/29/2022	03-007	Cash Receipt	Title I RFR	\$3,171.95	
3/30/2022		Payroll Liability Check	US Bank- Payroll		\$21,219.07
3/30/2022	03-008	Cash Receipt	USDA Claim February	\$5,695.15	
3/31/2022	135661	AP Warrant	Accountability and Compliance Resources LLC		\$638.63
3/31/2022	135662	AP Warrant	ACES		\$2,641.00
3/31/2022	135663	AP Warrant	American Linen		\$47.03
3/31/2022	135664	AP Warrant	Brady		\$701.11
3/31/2022	135665	AP Warrant	City of Las Cruces		\$1,300.47
3/31/2022	135666	AP Warrant	Hubbard's Musio-N-More		\$1,009.98
3/31/2022	135667	AP Warrant	LCPS, Food Services Department		\$5,725.50
3/31/2022	135668	AP Warrant	PTS Office Systems		\$105.76
3/31/2022	135669	AP Warrant	Stooney, LLC		\$1,350.00
3/31/2022	135670	AP Warrant	T Mobile		\$202.30
3/31/2022	135671	AP Warrant	The Vigil Group LLC		\$5,119.89
3/31/2022	135672	AP Warrant	NMPED, Audit & Accounting Bureau		\$818.53
Sub Total				\$147,824.51	\$148,098.90
Grand Total				\$147,824.51	\$148,098.90
Bank					
US Bank	Activity				
Date	Number	Type	Payee/From	Deposit	Withdrawal
3/14/2022	00033587	Journal Entry	CASC March 2022		\$50.87
3/17/2022	03-006	Cash Receipt	Donations to ballet Folklorico	\$300.00	
Sub Total				\$300.00	\$50.87
Grand Total				\$300.00	\$50.87


**La Academia Dolores Huerta  
Bank Reconciliation Report  
as of March 31st, 2022**

**BANK RECONCILIATION**

School: La Academia Dolores Huerta  
Bank: US Bank  
Account Description: Main - 2144  
Statement Date: March 31, 2022

Beginning balance per bank	\$	604,663.73
Cleared transactions:		
Checks and withdrawals	\$	(130,178.66)
Deposits and credits	\$	147,824.51
Other bank adjustments		
Ending balance per bank	\$	622,309.58

Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding checks	\$	(25,647.15)
<b>Balance per GL</b>	\$	596,662.43

**Reviewed by:**   
**Date:** 4/5/2022

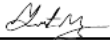
**La Academia Dolores Huerta**  
**Bank Reconciliation Report**  
**as of March 31st, 2022**

**BANK RECONCILIATION**

School: La Academia Dolores Huerta  
Bank: US Bank  
Account Description: Activity - 5089  
Statement Date: March 31, 2022

Beginning balance per bank	\$	8,737.54
Cleared transactions:		
Checks and withdrawals	\$	(98.55)
Deposits and credits	\$	300.00
Other bank adjustments	\$	-
Ending balance per bank	\$	8,938.99

Plus: Outstanding Deposits	\$	47.68
Plus: Cleared items prior to entry	\$	-
Less: Outstanding checks	\$	(100.88)
<b>Balance per GL</b>	\$	<b>8,885.79</b>

**Reviewed by:**   
**Date:** 4/5/2022

**La Academia Dolores Huerta**

**Balance sheet Report**

**as of March 31st, 2022**

Description	11000	14000	21000	23000	24101	24106	24146
11011 - Bank Accounts	(\$60,891.35)	\$608.34	\$8,892.14	\$8,844.18	(\$31,482.86)	\$136.63	(\$32,365.61)
11311 - Main Bank Acct - Cash (new)	\$506,778.63	\$0.00	\$25,681.67	\$41.61	\$31,225.28	(\$126.12)	\$32,370.49
32300 - Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal of Account Type: Asset</b>	<b>\$445,887.28</b>	<b>\$608.34</b>	<b>\$34,573.81</b>	<b>\$8,885.79</b>	<b>(\$257.58)</b>	<b>\$10.51</b>	<b>\$4.88</b>
<b>Subtotal of Account Group: Assets</b>	<b>\$445,887.28</b>	<b>\$608.34</b>	<b>\$34,573.81</b>	<b>\$8,885.79</b>	<b>(\$257.58)</b>	<b>\$10.51</b>	<b>\$4.88</b>
23011 - Accrued Salaries and Benefits	\$657.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23100 - Payroll Deductions and Withholdings	\$663.30	\$0.00	\$0.00	\$0.00	\$2.02	\$0.00	\$0.00
23126 - Unemployment Insurance	\$3,226.87	\$0.00	\$0.00	\$0.00	\$107.96	\$10.51	\$4.88
23141 - Federal Income Tax	\$1,612.14	\$0.00	\$0.00	\$0.00	\$63.61	\$0.00	\$0.00
23142 - State Income Tax	\$1,525.89	\$0.00	\$0.00	\$0.00	\$32.76	\$0.00	\$0.00
23143 - Fica	\$1,417.63	\$0.00	\$0.00	\$0.00	\$51.54	\$0.00	\$0.00
23144 - Medicare	\$331.53	\$0.00	\$0.00	\$0.00	\$12.05	\$0.00	\$0.00
23145 - ERB	\$6,604.07	\$0.00	\$0.00	\$0.00	\$147.98	\$0.00	\$0.00
23222 - Fica	\$1,417.63	\$0.00	\$0.00	\$0.00	\$51.54	\$0.00	\$0.00
23223 - Medicare	\$331.53	\$0.00	\$0.00	\$0.00	\$12.05	\$0.00	\$0.00
23224 - ERB	\$9,310.07	\$0.00	\$0.00	\$0.00	\$285.16	\$0.00	\$0.00
23225 - Employee Ins.	\$4,610.78	\$0.00	\$0.00	\$0.00	\$22.77	\$0.00	\$0.00
23227 - Workers Compensation	\$54.77	\$0.00	\$0.00	\$0.00	\$4.02	\$0.00	\$0.00
28247 - Voluntary Deductions	\$1,081.01	\$0.00	\$0.00	\$0.00	\$8.64	\$0.00	\$0.00
<b>Subtotal of Account Type: Liability</b>	<b>\$32,845.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$802.10</b>	<b>\$10.51</b>	<b>\$4.88</b>
32300 - Unreserved Fund Balance	\$208,449.11	\$608.34	\$8,892.14	\$8,822.50	\$0.00	\$0.00	(\$54,365.24)
Net Increase/Decrease	\$204,592.97	\$0.00	\$25,681.67	\$63.29	(\$1,059.68)	\$0.00	\$54,365.24
<b>Subtotal of Account Type: Fund Balance/Retained Earnings</b>	<b>\$413,042.08</b>	<b>\$608.34</b>	<b>\$34,573.81</b>	<b>\$8,885.79</b>	<b>(\$1,059.68)</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Subtotal of Account Group: Liabilities/Fund Balance</b>	<b>\$445,887.28</b>	<b>\$608.34</b>	<b>\$34,573.81</b>	<b>\$8,885.79</b>	<b>(\$257.58)</b>	<b>\$10.51</b>	<b>\$4.88</b>

**La Academia Dolores Huerta**  
**Balance sheet Report**  
**as of March 31st, 2022**

24154	24189	24301	24305	24306	24308	24330	25153	26204	27107
\$0.00	(\$10,000.00)	(\$31,546.26)	(\$327.25)	(\$1,574.95)	\$0.00	\$0.00	\$27,490.84	\$8,455.13	\$0.00
(\$3,015.26)	\$10,000.00	\$30,326.00	\$327.25	\$1,574.95	(\$67,746.02)	(\$4,716.43)	\$4,707.56	(\$1,669.33)	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(\$3,015.26)	\$0.00	(\$1,220.26)	\$0.00	\$0.00	(\$67,746.02)	(\$4,716.43)	\$32,198.40	\$6,785.80	\$0.00
(\$3,015.26)	\$0.00	(\$1,220.26)	\$0.00	\$0.00	(\$67,746.02)	(\$4,716.43)	\$32,198.40	\$6,785.80	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$492.70	\$102.32	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58.16	\$159.65	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$353.25	\$163.24	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$265.74	\$177.20	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62.14	\$41.44	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,692.99	\$668.80	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$265.74	\$177.20	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62.14	\$41.44	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,275.70	\$980.34	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$2.63	\$0.00	\$0.00	\$1,488.96	\$14.46	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.31	\$4.30	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,023.14	\$6.14	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$2.63	\$0.00	\$0.00	\$8,052.97	\$2,536.53	\$0.00	\$0.00	\$0.00
(\$162.03)	\$0.00	(\$5,163.35)	(\$111.07)	(\$1,396.39)	\$0.00	\$0.00	\$27,490.84	\$8,455.13	(\$721.12)
(\$2,853.23)	\$0.00	\$3,940.46	\$111.07	\$1,396.39	(\$75,798.99)	(\$7,252.96)	\$4,707.56	(\$1,669.33)	\$721.12
(\$3,015.26)	\$0.00	(\$1,222.89)	\$0.00	\$0.00	(\$75,798.99)	(\$7,252.96)	\$32,198.40	\$6,785.80	\$0.00
(\$3,015.26)	\$0.00	(\$1,220.26)	\$0.00	\$0.00	(\$67,746.02)	(\$4,716.43)	\$32,198.40	\$6,785.80	\$0.00



**La Academia Dolores Huerta**  
**Balance sheet Report**  
**as of March 31st, 2022**

27109	27407	28144	28211	31200	31600	31700	31701	31703	Total
\$2,680.46	\$0.00	\$6,803.72	\$0.00	(\$31,722.19)	\$37,521.81	\$0.00	\$103,111.40	\$4,210.00	\$8,844.18
(\$451.44)	(\$4,379.00)	\$0.00	(\$180.00)	\$18,001.64	\$992.77	(\$5,286.45)	\$17,490.24	\$4,756.00	\$596,704.04
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,210.00)	(\$4,210.00)
<b>\$2,229.02</b>	<b>(\$4,379.00)</b>	<b>\$6,803.72</b>	<b>(\$180.00)</b>	<b>(\$13,720.55)</b>	<b>\$38,514.58</b>	<b>(\$5,286.45)</b>	<b>\$120,601.64</b>	<b>\$4,756.00</b>	<b>\$601,338.22</b>
<b>\$2,229.02</b>	<b>(\$4,379.00)</b>	<b>\$6,803.72</b>	<b>(\$180.00)</b>	<b>(\$13,720.55)</b>	<b>\$38,514.58</b>	<b>(\$5,286.45)</b>	<b>\$120,601.64</b>	<b>\$4,756.00</b>	<b>\$601,338.22</b>
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$657.98
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$665.32
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,945.24
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,893.56
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,075.14
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,912.11
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$447.16
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,113.84
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,912.11
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$447.16
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,851.27
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,139.60
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.40
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,118.93
<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$44,254.82</b>
\$2,626.50	\$0.00	\$6,803.72	\$0.00	(\$15,132.50)	\$37,839.45	\$0.00	\$110,935.58	\$0.00	\$343,871.61
(\$397.48)	(\$4,379.00)	\$0.00	(\$180.00)	\$1,411.95	\$675.13	(\$5,286.45)	\$9,666.06	\$4,756.00	\$213,211.79
<b>\$2,229.02</b>	<b>(\$4,379.00)</b>	<b>\$6,803.72</b>	<b>(\$180.00)</b>	<b>(\$13,720.55)</b>	<b>\$38,514.58</b>	<b>(\$5,286.45)</b>	<b>\$120,601.64</b>	<b>\$4,756.00</b>	<b>\$557,083.40</b>
<b>\$2,229.02</b>	<b>(\$4,379.00)</b>	<b>\$6,803.72</b>	<b>(\$180.00)</b>	<b>(\$13,720.55)</b>	<b>\$38,514.58</b>	<b>(\$5,286.45)</b>	<b>\$120,601.64</b>	<b>\$4,756.00</b>	<b>\$601,338.22</b>

**STATE OF NEW MEXICO  
NEW MEXICO PUBLIC EDUCATION DEPARTMENT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2021**

**LA ACADEMIA DOLORES HUERTA**

**2021-001 Budgetary Conditions (Other Noncompliance)**

**Condition/Context:** During our audit, we noted one expenditure function where actual expenditures exceeded the budgetary authority:

- Fund 24146: 1000 Instruction \$3,901

**Criteria:** Sound financial management and 6.20.2.9 (A) NMAC and 22-8-5 through 22-8-12.2 NMSA 1978 require that budgets not be exceeded at the legal level of control, which the function is the legal level of control.

**Cause:** Management oversight.

**Effect:** Noncompliance with state statutes.

**Auditor's Recommendation:** We recommend management establish controls necessary to monitor the budget and submit any necessary adjustments on a timely basis to avoid any over expended functions and allow sufficient time to have a budget adjustment request approved.

**Management's Response:** The school currently has internal controls in place to ensure that all Funds and Functions are in budgetary compliance. BARs will be done monthly to ensure that the school has enough budget to cover expenses.

**Implementation:** 11/1/2021

**Person Responsible:** Contracted Business Manager

**2021-002 Capital Asset Management (Significant Deficiency)**

**Condition/Context:** During testing and review of client capital asset listing and depreciation schedule, it was identified that the listing excluded an addition from fiscal year 2019 audit with a cost of \$16,432. Due to errors in the calculations and the asset not being included, this resulted in rollforward beginning balance not agreeing to the prior year audited financials for a net book value variance of \$12,004. During the audit we received two versions of the capital asset listing noting formula errors in both schedules were not identified by management.

**Criteria:** Per NMAC 6.20.2.11, every school district shall establish and maintain an internal control structure to provide management with reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of the financial statements in accordance with GAAP

**STATE OF NEW MEXICO  
NEW MEXICO PUBLIC EDUCATION DEPARTMENT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2021**

**LA ACADEMIA DOLORES HUERTA (CONTINUED)**

**2021-002 Capital Asset Management (Significant Deficiency) (Continued)**

**Cause:** Lack of review against audited financials and the physical inventory.

**Effect:** Misstatement of the school's financial statements.

**Auditor's Recommendation:** Establish effective processes to ensure accurate financial reporting of capital assets and the related depreciation that are reviewed against the annual physical inventory count.

**Management's Response:** When preparing the worksheets for this year's audit the capital asset was inadvertently omitted. This error was corrected as soon as it was discovered. To prevent this from reoccurring the asset has been added to the Fixed Asset Rollforward Schedules and will be present when preparing the worksheet for the next audit.

**Implementation:** 11/1/2021

**Person Responsible:** Contracted Business Manager

**2021-003 Audit Confidentiality (Other Noncompliance)**

**Condition/Context:** During review of school's governing board minutes, the August 13, 2020 minutes included discussion of a 2020 audit finding, which the audit report had not yet been officially released by the State Auditor as a public document

**Criteria:** State Audit Rule 2.2.2.10.J. states that agency personnel and the Agency's IPA shall not release information to the public relating to the audit until the audit report is released by the Office and has become a public record.

**Cause:** Governance and management oversight.

**Effect:** Noncompliance with state statute.

**Auditor's Recommendation:** We recommend that governance and management familiar themselves with State Audit Rule and ensure audit confidentiality during monthly governance meetings until the State Auditor has officially released the audit report and findings.

**Management's Response:** The schools Administrator and Governance will re-emphasize the requirements under the state audit rule.

**Implementation:** 11/1/2021

**Person Responsible:** Administrator

**STATE OF NEW MEXICO  
NEW MEXICO PUBLIC EDUCATION DEPARTMENT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2021**

**LA ACADEMIA DOLORES HUERTA (CONTINUED)**

**2021-004 Compensated Absences (Significant Deficiency)**

**Condition/Context:** During testing of the client identified year end compensated absences balance it was identified that the accrual was overstated. The variance was associated with an error in the calculation. The calculation of the liability was for the maximum allowed for each employee as opposed to only accruing an employee's actual liability balances in instances where the employee had not yet reached the maximum allowable days. In addition, the school previously did not accrue compensated absences, yet the policy allows payout of specific employee types.

**Criteria:** PSAB Supplement 5, Schedule 5-9 indicates "Because a school district's primary working general ledger is on a cash basis for the year ended, it is necessary to adjust the ending trial balance to reflect transactions necessary for preparing the fund financial statements on a modified accrual basis.

**Cause:** Management oversight.

**Effect:** Misstatement to financial reporting.

**Auditor's Recommendation:** We recommend management discuss any changes to policies with the business manager to ensure any accruals are properly tracked and reported on the financial statements as part of the full accrual adjustments.

**Management's Response:** Management will work with the Business Manager to discuss policy changes on leave balances to ensure that compensated absences are properly tracked and reported at year-end.

**Implementation:** 11/1/2021

**Person Responsible:** Contracted Business Manager

CHARTER  
SCHOOL  
NAME: La Academia  
Dolores Huerta

FINDING NUMBER	FINDING DESCRIPTION	STEPS TO RESOLVE FINDING	RESPONSIBLE PERSON
2021-002	Capital Asset Management	Quarterly review of capital asset listing conducted by the business management group to ensure accurate reporting moving forward.	Business Manager
2021-004	Compensated Absences	Review and update policy as needed, meet with school prior to fiscal year end close to ensure balances were accrued correctly and leave taken was applied, create a worksheet to identify potential liability at fiscal yearend, have worksheet reviewed by Level 2 BM at TVG and school administration prior to providing to the external annual auditors.	Business Manager

## LADH PROCESS FOR USE OF PURCHASING CARD VIA NEW MEXICO BANK & TRUST

- Purchasing Cards must be kept in the LADH Business Office in a fireproof filing cabinet (only the Head Administrator and the Business Specialist have access to the fireproof cabinet)
- Employee must submit a purchase requisition to LADH Business Office
- Upon approval of purchase requisition, a PO will be issued
- Employees must sign out the purchasing card from the LADH Business Office to make the purchase
- Once the purchase has been made, employee must return the purchasing card and receipt to the LADH Business Office
- LADH Business Office will file the receipt along with the requisition and PO
- Upon receipt of New Mexico Bank & Trust Statement, LADH Business Office will reconcile the bank statement with receipts and issue payment to New Mexico Bank & Trust
- LADH Business Office will closely monitor transactions made via purchasing card/online banking to assure all transactions have prior approval
- Upon a non-approved transaction/suspected fraudulent activity; LADH Business Office will notify LADH's Head Administrator and contact New Mexico Bank and Trust immediately to initiate an investigation.



SEPTEMBER/SEPTIEMBRE						
SU N	MON	TUE	WED	THUR	FRI	SAT
				1 PTC After School	2 PTC (AM) No School	3
4	5 Labor Day No School	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23 End of Q1	24
25	26	Interession/Fall Break			30	T=16 S=15

DECEMBER/DICIEMBRE						
DO M	LUN	MAR	MIE	JUE	VIE	SAB
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16 End of Q2	17
18	19	20	21 Winter Break	22	23	24
25	26	27	28	29	30	31 T=12 S=12

**SWD= Staff Work Day**

JANUARY/ENERO						
SU N	MON	TUE	WED	THUR	FRI	SAT
1	2 No School	3 SWD	4 SWD	5 Classes Begin	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23 MLK No School	24	25	26	27	28
29	30	31				
						T=20 S=18

APRIL/ABRIL						
DO M	LUN	MAR	MIE	JUE	VIE	SAB
						1
2	3	4	5	6 PD 1/2 Day Stud.	7 Spring Holiday	8
9	10 Spring Holiday	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						T=18 S=17.5

FEBRUARY/FEBRERO
------------------

MAY/MAYO
----------



DO M	LUN	MAR	MIE	JUE	VIE	SAB
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16 PTC (PM)	17 PTC (AM)	18
19	20 Presidents Day	21 SWD	22	23	24	25
26	27	28				T=19 S=17

SU N	MON	TUE	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13 Spring EOY Show
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29 Memorial Day	30	31			T=22 S=22

MARCH/MARZO						
SU N	MON	TUE	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10 End of Q3	11
12	13	Intersession/Spring Break				18
19	20	21	22	23	24	25
26	27	28	29	30	31	T=13 S=13

JUNE/JUNIO						
DO M	LUN	MAR	MIE	JUE	VIE	SAB
				1	2 End of Q4 Last Day	3
4	5 Enriched Learning	6 Enriched Learning	7 Enriched Learning	8 Enriched Learning	9 Enriched Learning	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	T=7 S=7
					T=194 Total S=181.5	

# Principal's Report

April 14, 2022

## Current Enrollment:

Grade	Enrolled	<u>FY22-23 Preregistrations</u>
6 <sup>th</sup>	28	
7 <sup>th</sup>	24	
8 <sup>th</sup>	17	
Total	69	

## LADH News:

- April 2<sup>nd</sup> Community Garden days was very successful. We hope to do another in May.
- School Leaders Conference Call
  - See notes in Google File
- Finance Committee met on Thursday, April 14, 2022 (See Finance Report)

## Student Achievement/ Student News:

- Student of the Month for March -Genesis Vialba Rojas, A/B Honor Roll-

## Professional Learning Community (PLC):

- Testing requirements and protocols
- NearPod Planning & Instructional resources

## Teacher/Staff News:

- All staff are working hard to help students be prepared as we enter testing season.

## Upcoming Events:

- End of year Fine Arts Gala will be on May 14 @ Organ Mountain HS theater
- Fine Arts programs will be performing in Mesilla on May 7<sup>th</sup> for the Cinco de Mayo Fiesta
- We will resume recruiting events in May after state testing

## Fundraisers:

- Afterschool Snack Sales to support Student Activities.

## Community Collaboration:

- LADH has begun a partnership with La Semilla and upgrades to our horticulture area and green house will begin taking place in the next few weeks and months.
- LC Hispanic Chamber of Commerce providing volunteer opportunities and community involvement projects.
- NMSU Music Dept., Youth Orchestras @ NMSU, and Camerata del Sol After School Community Program
- Frank J. Papen Ctr (After School Program), CYFD
- A New Hope Therapy Ctr partnership to provide mental health services to students.
- Partnerships with La Casa Inc and La Pinon have also been established.
  - La pinon will begin weekly mentorship classes through Social Studies.

The Peer Mentorship Program is going to help increase the students' ability to prevent bullying, sexual harassment, and dating violence. It will assist in making healthy choices around relationships including communication and conflict resolution skills. The students that complete the program will be able to use their new knowledge and skills to positively impact your school by becoming peer mentors during the rest of their school years.

The Peer Mentorship Program is a 10-week curriculum that will be administered by a trained Prevention Educator. They would meet with the students once a week for 10 weeks. We do have permission slips for any students whose parents do not want their child to participate.

## VOLUNTEER POLICY

- I. La Academia Dolores Huerta encourages parents, guardians, family, and community members to volunteer and support instructional programs and extra-curricular activities in the schools. Volunteers work in partnership with, under the supervision of, and at the request of, La Academia Dolores Huerta staff.
- II. La Academia Dolores Huerta recognizes the value that volunteers provide to the school and to the education of students and recognizes the importance of the safety and wellbeing of its students and staff. Therefore, state and federal background checks, at the volunteer's expense, will be required for all volunteers.
  1. La Academia Dolores Huerta may require additional background investigations, involving appropriate law enforcement agencies, if the school becomes aware of facts, circumstance and/or conduct giving rise to a reasonable suspicion that a volunteer has a history that, if substantiated, may adversely affect his/her to continue as a volunteer at La Academia Dolores Huerta.
  2. La Academia Dolores Huerta employees who become aware of an accusation, criminal charge or any conviction for a felony or misdemeanor involving a volunteer, shall make that information immediately known to La Academia Dolores Huerta's Head Administrator/Business Office.
- III. Volunteers will serve under direct supervision of La Academia Dolores Huerta's staff.
- IV. Volunteers will serve in such capacity without compensation or employee benefits of any type.
- V. Volunteers must complete a volunteer packet prior to serving in a volunteer position and submit it to La Academia Dolores Huerta's Business Office.
- VI. Upon completion of the volunteer packet and background check clearance, La Academia Dolores Huerta's Business Office will contact the volunteer applicant to inform him/her they are clear to begin volunteering at La Academia Dolores Huerta.
- VII. All volunteer's background clearance will remain filed at La Academia Dolores Huerta's Business Office.

Volunteer's background clearance shall remain valid unless there is a break in service exceeding one academic year. In that case, a new background check must be completed.
- VIII. All volunteers serve at the discretion of La Academia Dolores Huerta's Head Administrator without any expressed or implied privileges beyond those found in this policy and may be released from volunteering, if so deemed necessary, by La Academia Dolores Huerta's Head Administrator.
- IX. All volunteers must sign in and out of La Academia Dolores Huerta's front office and present a photo identification (e.g., driver's license, passport, military ID, etc.) when requested.
- X. All volunteers are subject to La Academia Dolores Huerta's policies and procedures set by La Academia Dolores Huerta.

## LADH VOLUNTEER

I, \_\_\_\_\_, would like to be a volunteer at La Academia Dolores Huerta (LADH) during the 2021-2022 school year.

I am currently a:

\_\_\_\_\_ Parent of a student that attends LADH

\_\_\_\_\_ (student's name)

\_\_\_\_\_ Relative of a student that attends LADH

\_\_\_\_\_ (your relationship to the student & student's name)

\_\_\_\_\_ Community member of Las Cruces, NM

\_\_\_\_\_ (referred by)

\_\_\_\_\_ Other \_\_\_\_\_

(please provide a brief description and or who referred you)

As a volunteer of La Academia Dolores Huerta, I understand and agree to the following (please initial all):

\_\_\_\_\_ I must complete a background check and cannot begin volunteering until a clear background check has been received by LADH's Business Office

\_\_\_\_\_ I understand LADH is a drug free work place

\_\_\_\_\_ I understand LADH will not condone or tolerate any form of sexual harassment by students, staff or volunteers

\_\_\_\_\_ I understand LADH volunteers must maintain professional relationships with students both in a school setting and community settings

\_\_\_\_\_ I understand that any use of LADH technology/internet is strictly for use of LADH's business

\_\_\_\_\_ I understand I must sign in and out at LADH's front office

\_\_\_\_\_ I may not bring minor children with me to volunteer unless prior approval has been obtained by LADH's Head Administrator

\_\_\_\_\_ I will not disrupt classroom practices

\_\_\_\_\_ I will follow LADH's dresscode

\_\_\_\_\_ I will refrain from using profane language

\_\_\_\_\_ I may not perform disciplinary actions and should report disciplinary issues directly to a LADH staff member

\_\_\_\_\_ I may provide instruction only at the guidance and observation of the teacher and may not do any kind of grading or evaluating of students in any capacity

\_\_\_\_\_ I am expected to maintain a level of confidentiality in regard to observations made of LADH students. Of course, if unsafe activities involving any LADH student occur, I will notify the Head Administrator immediately

\_\_\_\_\_ I release, discharge, waive and relinquish any and all actions or causes of action for personal injury, property damage or wrongful death occurring or arising as a result of engaging as a volunteer at LADH. I acknowledge that as a volunteer, I am not covered by LADH's insurance for personal injury or loss of personal property.

\_\_\_\_\_  
Volunteer's Printed Name

\_\_\_\_\_  
Volunteer's Signature

\_\_\_\_\_  
Volunteer's Phone Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
LADH's Head Administrator

\_\_\_\_\_  
LADH's Business Office

\_\_\_\_\_  
Date

In the event of illness or injury, I do hereby consent to any medical care considered necessary in the best judgement of the LADH Head Administrator. In the instance I am unable to contact a family member/friend, I request the following emergency contacts be contacted immediately:

_____	_____	_____	_____
Name (please print)	Relationship to Volunteer	Phone Number	Date
_____	_____	_____	_____
Name (please print)	Relationship to Volunteer	Phone Number	Date

# Equity Council

We plan to merge with Raices and have our first meeting here at LADH, April 27<sup>th</sup> at 5:30. We are going to have it hybrid so people can also attend virtual. Second meeting will be at Raices. We want to serve dinner and have a room for daycare at all meetings.

First meeting will be informative front-loading information on IDEA Act, Yazzie/Martinez Lawsuit, other information, and terms from the Readiness assessment along with structure and goals. I am planning to Second meeting will be more information about the structure and goals of the Equity council.

Here is a tentative Agenda for the first meeting (let me know what you think)

- Welcome and Introductions
- Overview of Martinez & Yazzie Lawsuit
- Build understanding of 1. Charter Schools 2. Cultural Identity. 3. IDEA Act 4. People-First Language (what it is and how it looks)
- Establish vision and goals for the rest of the year.

Here is the agenda for the meeting #2

- Review of 1<sup>st</sup> meeting
- Develop an common definition of Equity
- Data (why is it important, why do we need it and how will it drive our work)
- Begin looking at Readiness Assessment.