

La Academia Dolores Huerta Charter Middle School

"A Dual Language Charter Middle School"
400 W.Bell St.
Las Cruces, NM 88005
Phone: 575-526-2984

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The mission of La Academia Dolores Huerta is to provide a diverse bilingual educational program in the arts that fosters the development of a strong socio-cultural identity while achieving academic success.

La misión de La Academia Dolores Huerta es proporcionar un programa educativo bilingüe diverso de las artes que fomenta el desarrollo de una fuerte identidad sociocultural mientras se logra el éxito académico.

Regular Governing Council Meeting

Thursday October 26, 2023 at 5:30 PM, Video Conference via Microsoft Teams

1) Adrian Gaytan called the meeting to order at 5:36 PM.

Roll call and establish quorum:

GC Members Present:

Dalina Matsumoto, Treasurer

Elaine Palma, Secretary

Hilda Paz, Vice-President

Beatrice Quintana- Heiserman, Parent Representative

Adrian Gaytan, President

Nelly Garcia, General Member

Quorum established.

<u>Guests:</u> Sylvy Galvan de Lucero, Head Administrator; Mirna Rodriguez, LADH Business Specialist

2) Approval of the 10.26.23 regular GC meeting agenda.

Adrian Gaytan moved to approve the 10.26.23 regular GC meeting agenda; Dalina Matsumoto seconded

Roll Call Vote:

Elaine Palma: yes

Adrian Gaytan: yes

Hilda Paz: yes

Dalina Matsumoto: yes

Nelly Garcia: yes

Beatrice Quintana- Heiserman: yes

None opposed; motion passed

3) Open forum-public input*

Public comments and observations regarding education policy and governance issues, as well as the strategic planning are heard at this time. Time limit per presenter may be imposed by Chair

4) Review, discussion, and possible approval of August 10, 2023, Regular GC Meeting Minutes.

Hilda Paz moved to approve the August 10, 2023 regular GC meeting minutes; Dalina Matsumoto seconded

Roll Call Vote: Elaine Palma: yes Adrian Gaytan: yes Hilda Paz: yes

Dalina Matsumoto: yes

Nelly Garcia: yes

Beatrice Quintana- Heiserman: yes

None opposed; motion passed

5) Review, discussion, and possible approval of 9.21.23 regular GC meeting minutes. Hilda Paz moved to approve the 9.21.23 regular GC meeting minutes; Elaine Palma seconded

Roll Call Vote:

Elaine Palma: yes Hilda Paz: yes

Dalina Matsumoto: yes

Adrian Gaytan, Nelly Garcia, and Beatrice Quintana- Heiserman abstained as they were not present at the meeting.

None opposed; motion passed

ACTION ITEMS

- 6) Review, discussion, and possible approval of BARS:
 - (a.) 560-000-2324-0003-IB: Initial budget BAR: increasing support services instruction function to \$2957
 - (b.) 560-000-2324-0004-T: Transfer BAR: to adjust any negative functions; adjust budget for any anticipatory expenses
 - (c.) 560-000-2324-0005-M: Maintenance BAR: adjust budget for anticipated expenses: \$4962
 - (d.) 560-000-2324-0006-T: Transfer BAR: adjust budget for anticipated expenses \$1973 and \$2471
 - (e.) 560-000-2324-0007-T: Transfer BAR: \$362 from support services students to specialists contracted
 - (f.) 560-000-2324-0008-M: Maintenance BAR: to address negative in multiple functions in total amount of \$26,000

Dalina Matsumoto moved to approve all proposed BARs; Adrian Gaytan seconded

Roll Call Vote: Elaine Palma: yes Adrian Gaytan: yes Hilda Paz: yes

Dalina Matsumoto: yes Nelly Garcia: yes

Beatrice Quintana- Heiserman: yes

None opposed; motion passed

7) Review, discussion, and possible approval of the LADH updated wellness policy. Presented by Sylvy de Galvan de Lucero

LADH was selected for a nutrition audit and as part of the audit process, LADH had to submit its wellness policy. Prior to submission, Mrs. Galvan de Lucero reviewed it and noted that it needed to be updated as it did not capture new procedures that had been implemented. Therefore, the policy was updated.

Adrian Gaytan moved to approve the updated wellness policy; Dalina Matsumoto seconded

Roll Call Vote: Elaine Palma: yes Adrian Gaytan: yes Hilda Paz: yes

Dalina Matsumoto: yes Nelly Garcia: yes

Beatrice Quintana- Heiserman: yes

None opposed; motion passed

NEW BUSINESS: DISCUSSION ITEMS ONLY – NO ACTION WILL BE TAKEN

- 8) Finance Committee Report: Presented by Dalina Matsumoto
 - The Finance Committee met before the GC meeting.
 - Reviewed revenue and expenditure reports.
 - Budget of \$960,000 for remainder of the year.
 - Expenditure report indicated a few negatives functions, which will be fixed/adjusted by the approved BARS.
 - Multiple grants expiring at the end of the month.
 - Bank account register report was reviewed an all transaction were accurate.
 - \$357,000 ending balance of main bank account
- 9) Spring 2023 final School Visit Site report review and responses.

Mrs. Galvan de Lucero reported that she has not received any updates. Reminded GC that all supporting documentation has been submitted. At the last PEC meeting PEC noted that they were still discussing framework changes.

10) Update on review of Internal Control Policy:

Dalina Matsumoto noted that that Finance Committee has not had the opportunity to complete this review due to the changes in Mrs. Rodriguez duties. She proposed that the review and discussion of the revised policy be scheduled for December with a vote scheduled for January. GC members agreed.

- 11) New building search committee: review listings of available properties
 - Adrian Gaytan reported that he inquired about a few locations but is still waiting for a call back.
 - Mrs. Galvan de Lucero stated that no one ever returned her call about the K-mart building. Mr. Gaytan asked to share contact information and he will follow-up.
- 12) SPED policy update follow-up

Mrs. Palma reported no updates. Hoping to present update for a vote in the spring.

- 13) Annual calendar review: Mrs. Palma reviewed the calendar and noted that only items for October and November to be a GC self-evaluation and reminders to GC members to complete their training hours. Completion
- 14) Equity Council: Mrs. Galvan de Lucero reported that she received an email today from LADH's newly assigned PED Equity Council Liaison who will oversee and She hopes to meet with the liaison in the next couple of weeks to determine a path forward and next steps.
- 15) 2023-2024 student recruitment/enrollment update: Presented by Sylvy Galvan de Luce
 - Current enrollment: 73 students currently
 - Student enrollment at the 40th day count: 69 students
- 16) Head Administrators Report: Presented by Sylvy Galvan de Lucero
 - Great turn out for Dolores Huerta's one-hour visit. Received a lot of press. Toured the campus.
 - COVID closure: Teacher arrived Monday morning congested, took a COVID test on campus and results were positive. Two other teachers who called in sick also tested positive with COVID. One student became sick, and grandmother took him to urgent care where he also tested positive. After calls with CDC and PED school Health Liasson, LADH went remote until 10.27.23 which covered the five quarantine days. In person school will resume on Monday 10.30.23.

17) Secretary Report

• GC Recruitment: search for member with financial expertise Mrs. Paz spoke with cousin who stated she could not serve on the GC due to her family commitments.

- GC Trainings: reminded all GC members to complete hour.
- GC retreat reschedule: November 3rd prior to the Dias de Los Muertos celebration.
- Next GC meeting: Thursday November 16th at 5:30pm

18) Adjourn GC general meeting

Adrian Gaytan moved to adjourn the general GC meeting at 6:12pm; Nelly Garcia seconded

Roll Call Vote: Elaine Palma: yes Adrian Gaytan: yes Hilda Paz: yes

Dalina Matsumoto: yes

Nelly Garcia: yes

Beatrice Quintana- Heiserman: yes

None opposed; motion passed

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.

La Academia Dolores Huerta

Account Summary Report-Revenue Report
September 30, 2023

Account Code		Budget (YTD)		Actual (YTD)	A	vailable (YTD)
11000 - Operational	\$	873,857.40	\$2	18,464.35	\$6	555,393.05
21000 - Food Services	\$	54,120.00	\$	7,683.74	\$	46,436.26
23000 - Non-Instructional Support	\$	1,000.00	\$		\$	1,000.00
24101 - Title I - IASA	\$	33,796.00	\$		\$	33,796.00
24106 - Entitlement IDEA-B	\$	39,466.34	\$		\$	39,466.34
24154 - Teacher/Principal Training & Recruiting	\$	3,427.31	\$	2,268.60	\$	1,158.71
24189 - Student Supp Academic Achievment Title IV	\$	10,000.00	\$	•	\$	10,000.00
24330 - ARP ESSER III	\$	58,648.00	\$	15,215.26	\$	43,432.74
24346 -(IDEA)/American	\$	4,444.00	\$	-	\$	4,444.00
24349 - IDEA/ARP Preschool	\$	362.00	\$		\$	362.00
25153 - Title XIX MEDICAID 3/21 Years	\$	6,200.00	\$	3,380.73	\$	2,819.27
27107 - 2012 GO Bond Student Library SB-66	\$	2,305.00	\$	2,707.53	\$	402.53
27109 - Instructional Materials - Special Appropriations	\$	1,091.00	\$	1,090.71	\$	0.29
27126 - Community Schools Planning Grant	\$	50,000.00	\$		\$	50,000.00
27407 - Family Income Index	\$	46,781.00	\$	2,170.02	\$	44,610.98
27575 - Bilingual Multicultural Ed Laws of 2023	\$	28,509.00	\$		\$	28,509.00
31600 - Capital Improvements HB-33	\$		\$	59.49	\$	59.49
31700 - Capital Improvements SB-9	\$	8,771.00	\$	•	\$	8,771.00
31701 - Capital Improvements SB-9 Local	\$	-	\$	119.73	\$	119.73
31703 - Capital Improvements SB-9 Match Cash	\$	-	\$	4,939.00	\$	4,939.00
Grand Total	\$:	1,222,778.05	\$2	262,611.10	\$5	960,166.95

La Academia Dolores Huerta

Account Summary Report-Expenditure Report
September 30, 2023

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction/K-12-Personnel Services -	\$0.00	\$3,757.00	\$0.00	(\$3,757.00)
	Compensation	***	64 600 40	\$2.24E.04	(\$4 967 EQ)
	Instruction- Subs- Salaries Expense	\$0.00	\$1,622.49	\$3,245.01	(\$4,867.50)
	Instruction/K-12- Salaries Expense	\$277,240.00	\$40,186.79	\$231,229.88	\$5,823.33
	Instruction/SpEd- Salaries Expense	\$27,525.00	\$0.00	\$0.00	\$27,525.00
	Instruction-Salaries Expense	\$74,810.00	\$8,777.71	\$0.00	\$66,032.29
	Instruction/K-12- Additional Compensation	\$2,000.00	\$58.67	\$0.00	\$1,941.33
	Instruction/SpEd- Additional Compensation	\$0.00	\$666.68	\$3,333.32	(\$4,000.00)
	Instruction-Additional Compensation	\$5,500.00	\$176.00	\$0.00	\$5,324.00
	Instruction-Additional Compensation	\$250.00	\$0.00	\$0.00	\$250.00
A THE RESERVE OF THE PROPERTY	Instruction-Educational Retirement	\$0.00	\$294.48	\$589.00	(\$883.48)
, eg a laga en grante esta deste deste en esta deste de deste de la deste de la deste de la deste de la deste d	Instruction/K-12- Educational Retirement (ERB)	\$50,682.00	\$7,986.45	\$41,968.54	\$727.01
description of the second	Instruction/SpEd- Educational Retirement (ERB)	\$0.00	\$121.00	\$605.00	(\$726.00)
	Instruction-Educational Retirement	\$998.00	\$31.94	\$0.00	\$966.06
	Instruction-Educational Retirement	\$13,623.00	\$1,593.16	\$0.00	\$12,029.84
	Instruction-ERA - Retiree Health	\$0.00	\$32.46	\$64.92	(\$97.38)
A CANONICA CONTINUES OF CONTINU	Instruction/K-12- Retiree Health (ERA)	\$5,585.00	\$880.01	\$4,624.52	\$80.47
***************************************	Instruction/SpEd- Retiree Health (ERA)	\$0.00	\$13.32	\$66.60	(\$79.92)
	Instruction-ERA - Retiree Health	\$110.00	\$3.52	\$0.00	\$106.48
	Instruction-ERA - Retiree Health	\$1,501.00	\$175.56	\$0.00	\$1,325.44
	Instruction- Subs/Sick Leave- FICA Payments	\$0.00	\$100.59	\$201.17	(\$301.76)
	Instruction/K-12- FICA	\$17,313.00	\$2,576.79	\$13,377.92	\$1,358.29
	Instruction/SpEd- FICA	\$0.00	\$36.18	\$180.00	(\$216.18)
	Instruction-FICA Payments	\$341.00	\$10.91	\$0.00	\$330.09
	Instruction-FICA Payments	\$4,654.00	\$544.22	\$0.00	\$4,109.78
	Instruction- Subs/Sick Leave- Medicare	\$0.00	\$23.52	\$47.04	(\$70.56)
	Instruction/K-12- Medicare	\$4,077.00	\$602.58	\$3,128.61	\$345.81
	Instruction/SpEd- Medicare	\$0.00	\$8.48	\$42.20	(\$50.68)
	Instruction-Medicare Payments	\$80.00	\$2.55	\$0.00	\$77.45
	Instruction-Medicare Payments	\$1,096.00	\$127.28	\$0.00	\$968.72
	Instruction/K-12- Health and Medical	\$24,943.00	\$5,062.96	\$26,007.65	(\$6,127.61)
	Premiums Instruction/SpEd- Health and Medical Premiums	\$0.00	\$118.58	\$613.60	(\$732.18)
	Instruction- Subs/Sick Leave- Life	\$5.00	\$0.00	\$0.00	\$5.00
	Instruction/K-12- Life	\$800.00	\$96.73	\$297.58	\$405.69
	Instruction/SpEd- Life	\$100.00	\$0.52	\$2.60	\$96.88
	Instruction-Life	\$0.00	\$0.07	\$0.00	(\$0.07)
	A STATE OF THE PARTY OF THE PAR	\$73.00	\$0.00	\$0.00	\$73.00
	Instruction-Life	\$0.00	\$5.16	\$0.00	(\$5.16)
	Instruction-Life		\$160.04	\$794.26	\$557.70
	Instruction/K-12- Dental	\$1,512.00	\$160.04	\$25.20	(\$30.24)
	Instruction/SpEd- Dental	\$0.00			\$24.21
	Instruction/K-12- Vision	\$303.00	\$49.29	\$229.50 \$4.20	(\$5.04)

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction/K-12- Disability	\$749.00	\$89.56	\$441.63	\$217.81
	Instruction/SpEd- Disability Ins	\$11.00	\$2.08	\$10.40	(\$1.48
	Instruction-Unemployment Compensation	\$298.00	\$43.65	\$87.30	\$167.0
	Instruction/K-12- Unemployment Compensation	\$7,575.00	\$506.84	\$4,559.23	\$2,508.93
	Instruction/SpEd- Unemployment Compensation	\$133.00	\$0.00	\$39.59	\$93.4
	Instruction-Unemployment Compensation	\$52.00	\$0.00	\$0.00	\$52.0
	Instruction-Unemployment Compensation	\$1,327.00	\$0.00	\$0.00	\$1,327.0
ar norally collections and consents to an expectation of the collection of the colle	Instruction- Subs/Sick Leave- Workers Compensation Employer's Fee	\$2.00	\$2.30	\$0.00	(\$0.30
	Instruction/K-12-Workers Compensation Employer's Fee	\$68.00	\$15.39	\$46.17	\$6.4
	Instruction/SpEd-Workers Compensation Employer's Fee	\$2.00	\$0.11	\$0.33	\$1.5
	Instruction-Workers Compensation Employer's Fee	\$6.00	\$0.00	\$0.00	\$6.0
	Instruction-Other Charges	\$377.40	\$118.00	\$59.00	\$200.4
	Instruction-Other Contract Services	\$6,400.00	\$4,313.40	\$686.60	\$1,400.0
	Instructional Materials	\$11,998.00	\$0.00	\$0.00	\$11,998.0
	Instruction- Software	\$9,228.00	\$9,833.37	\$0.00	(\$605.37
	Instruction- General Suppliesand Materials	\$5,000.00	\$0.00	\$0.00	\$5,000.0
Subtotal of Element: [Function] 1000 - Instruction		\$558,347.40	\$90,834.27	\$336,608.57	\$130,904.5
	Diagnosticians-Contracted	\$2,000.00	\$0.00	\$3,300.00	(\$1,300.00
ar yan in ananan maanindalised virilas etimoreadised in myölendised alama alama anan alama alama alama alama a	Speech Therapist- Contracted	\$3,000.00	\$0.00	\$7,000.00	(\$4,000.00
	Support Services-Students-Specialists - Contracted	\$7,009.00	\$2,900.00	\$19,300.00	(\$15,191.00
Subtotal of Element: [Function] 2100 - Support Services-Students	Contracted	\$12,009.00	\$2,900.00	\$29,600.00	(\$20,491.00
	Support Services-General Administration- Salaries Expense	\$103,880.00	\$25,969.98	\$77,910.02	\$0.0
	Support Services-General Administration- Educational Retirement	\$18,854.00	\$4,713.54	\$14,140.74	(\$0.28
in consistentia di Calabata del	Support Services-General Administration-ERA - Retiree Health	\$2,078.00	\$519.42	\$1,558.23	\$0.3
	Support Services-General Administration- FICA Payments	\$6,441.00	\$1,482.66	\$4,430.45	\$527.8
	Support Services-General Administration- Medicare Payments	\$1,517.00	\$346.76	\$1,036.06	\$134.1
	Support Services-General Administration- Health and Medical Premiums	\$13,664.00	\$3,016.44	\$9,475.92	\$1,171.6
	Support Services-General Administration-Life	\$188.00	\$15.78	\$47.34	\$124.8
	Support Services-General Administration- Dental	\$213.00	\$49.08	\$147.24	\$16.6
	Support Services-General Administration- Vision	\$76.00	\$18.90	\$56.70	\$0.4
	Support Services-General Administration- Disability	\$313.00	\$78.30	\$234.90	(\$0.2
	Support Services-General Administration- Unemployment Compensation	\$810.00	\$0.00	\$809.69	\$0.3
CONTRACTOR CONTRACTOR AND CONTRACTOR CONTRAC	Workers Compensation Employers Fee	\$10.00	\$2.30	\$6.90	\$0.8
	Support Services- Professional Development	\$2,000.00	\$223.27	\$0.00	\$1,776.7
	Auditing	\$16,401.00	\$11,659.02	\$4,381.98 \$2,774.00	\$360.0 \$0.0
	Legal	\$3,000.00	\$226.00	\$2,774.00	φ0.0

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Support Services- General Administration- Other Charges	\$100.00	\$0.00	\$0.00	\$100.00
Subtotal of Element: Function] 2300 - Support Services-General Administration	Other Sharges	\$169,545.00	\$48,321.45	\$117,010.17	\$4,213.38
	Support Services-School Administration- Salaries Expense	\$0.00	\$2,366.91	\$0.00	(\$2,366.91)
	Support Services-School Administration-FICA Payments	\$0.00	\$146.75	\$0.00	(\$146.75)
	Support Services-School Administration- Medicare Payments	\$0.00	\$34.32	\$0.00	(\$34.32)
	Secretary-Life	\$63.00	\$0.00	\$0.00	\$63.00
	Support Services-Secretary-Dental	\$223.00	\$0.00	\$0.00	\$223.00
	Support Services-Secretary-Vision	\$45.00	\$0.00	\$0.00	\$45.00
	Support Services-Secretary-Vision Support Services-Secretary-Disability	\$86.00	\$0.00	\$0.00	\$86.00
		\$568.00	\$0.00	\$0.00	\$568.00
	Support Services-Secretary-Unemployment Compensation				\$10.00
A CONTRACTOR OF STATE	Secretary-Workers Comp Employer's Fee	\$10.00	\$0.00	\$0.00	•
	School Admin- Professional Development	\$0.00	\$489.69	\$0.00	(\$489.69)
	School Admin-Other Charges	\$0.00	\$162.11	\$0.00	(\$162.11)
Subtotal of Element: [Function] 2400 - Support Services-School Administration		\$995.00	\$3,199.78	\$0.00	(\$2,204.78)
	Business Support- Salaries Expense	\$58,650.00	\$15,925.50	\$47,776.50	(\$5,052.00)
	Business Support- Educational Retirement (ERB)	\$10,645.00	\$2,890.50	\$8,671.50	(\$917.00)
	Business Support- Retiree Health (ERA)	\$1,173.00	\$318.54	\$955.62	(\$101.16)
	Business Support- FICA	\$3,636.00	\$981.84	\$2,945.52	(\$291.36)
	Business Support- Medicare	\$856.00	\$229.62	\$688.86	(\$62.48)
	Business Support- Life	\$66.00	\$15.78	\$47.34	\$2.88
	Business Support- Dental	\$667.00	\$179.64	\$538.92	(\$51.56)
	Business Support-Vision	\$106.00	\$29.70	\$94.05	(\$17.75
	Business Support- Disability	\$195.00	\$56.16	\$168.48	(\$29.64)
	Central Services-Unemployment	\$743.00	\$0.00	\$809.69	(\$66.69)
	Compensation Business Support- Workers Compensation Employer's Fee	\$10.00	\$2.30	\$6.90	\$0.80
	Business & Support- Professional Development	\$2,311.00	\$1,251.56	\$0.00	\$1,059.44
ala inuni yan makala umaga magamusa masa A naka adasi masa sahir mananda da	Central Services-Other Professional/Technical Services	\$93,000.00	\$15,668.60	\$66,631.40	\$10,700.00
	Business & Support Services-Rents & Leases	\$0.00	\$1,000.50	\$3,299.50	(\$4,300.00)
	Business & Support Services- Other contracted service	\$0.00	\$875.31	\$8,774.69	(\$9,650.00)
	Business & Support- Software	\$14,000.00	\$14,784.26	\$0.00	(\$784.26)
	Business & Support- General Supplies & Materials	\$0.00	\$212.62	\$787.38	(\$1,000.00)
Subtotal of Element: [Function] 2500 - Central		\$186,058.00	\$54,422.43	\$142,196.35	(\$10,560.78
Services	Operation/Maintenance Of Plant-Electricity	\$14,000.00	\$2,358.12	\$7,641.88	\$4,000.00
	Operation/Maintenance Of Plant-Bldg. Heat- Natural Gas	\$6,000.00	\$246.93	\$6,153.07	(\$400.00
and the same of the design of the same of	Operation/Maintenance of Plant- Water/Sewer/Trash	\$6,500.00	\$3,336.94	\$3,563.06	(\$400.00

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD
	Operation/Maintenance Of Plant- Communications	\$3,300.00	\$798.64	\$2,501.36	\$0.0
	Operation & Maintenance of Plant- Property/Liability Insurance	\$22,886.00	\$21,325.00	\$0.00	\$1,561.0
- A complete of the second	Operation & Maintenance of Plant-Gasoline	\$850.00	\$117.01	\$382.99	\$350.0
Subtotal of Element: [Function] 2600 - Operation & Maintenance of Plant		\$53,536.00	\$28,182.64	\$20,242.36	\$5,111.0
Subtotal of Element: [Fund]	Control of the control	\$980,490.40	\$227,860.57	\$645,657.45	\$106,972.3
1000 - Operational	Food Services Operations-Salaries Expense	\$18,508.00	\$2,670.00	\$13,350.00	\$2,488.0
	Food Services Operations-Educational Retirement	\$3,359.00	\$484.60	\$2,423.00	\$451.4
	Food Services Operations-ERA - Retiree Health	\$370.00	\$53.40	\$267.00	\$49.6
	Food Services Operations-FICA Payments	\$1,147.00	\$165.56	\$827.80	\$153.6
	Food Services Operations-Medicare Payments	\$270.00	\$38.72	\$193.60	\$37.6
	Food Services Operations-Life	\$0.00	\$10.52	\$52.60	(\$63.1)
	Food Services Operations-Unemployment Compensation	\$203.00	\$71.84	\$359.20	(\$228.0
THE LATE SECTION AND ADMINISTRATION ADMINISTRATION AND ADMINISTRATION ADMINISTRATION AND ADMINISTRATION ADMINISTRATION AND ADMINISTRATION AND ADMINISTRATION AND ADMINISTRATION ADMINISTRATION ADMINISTRATION AND ADMINISTRATION AND ADMINISTRATION ADMINISTRATION ADMINISTRATION ADMINISTRATION AND ADMINISTRATION ADMINISTRATION ADMINISTRATION ADMINISTRATION AD	Food Services Operations-Workers Compensation Employer's Fee	\$2.00	\$2.30	\$6.90	(\$7.2
	Food Services Operations-Other Charges	\$0.00	\$200.00	\$0.00	(\$200.0
	Food Services-Food	\$56,402.00	\$0.00	\$52,300.00	\$4,102.0
	Food Services- General Supplies & Materials	\$374.00	\$0.00	\$0.00	\$374.0
Subtotal of Element: [Function] 3100 - Food		\$80,635.00	\$3,696.94	\$69,780.10	\$7,157.9
Services Operations Subtotal of Element: [Fund]	SECRETARY FOR STATE	\$80,635.00	\$3,696.94	\$69,780.10	\$7,157.9
21000 - Food Services					
	Instruction-Other Charges	\$0.00	\$53.31	\$0.00	(\$53.3
	Instruction-Other Charges	\$420.00	\$108.18	\$200.00	\$111.8
	Instruction-Student Travel	\$420.00	\$0.00	\$0.00	\$420.0
	Instruction-General Supplies and Materials	\$4,849.00	\$278.44	\$0.00	\$4,570.5
Subtotal of Element: [Function] 1000 - Instruction		\$5,689.00	\$439.93	\$200.00	\$5,049.0
Subtotal of Element: [Fund]		\$5,689.00	\$439.93	\$200.00	\$5,049.0
23000 - Non-Instructional Support					
	Instruction-Salaries Expense	\$25,000.00	\$0.00	\$0.00	\$25,000.0
	Instruction-Educational Retirement	\$4,538.00	\$0.00	\$0.00	\$4,538.0
	ERA-Retiree Health	\$500.00	\$0.00	\$0.00	\$500.0
	FICA Payments	\$1,550.00	\$0.00	\$0.00	\$1,550.0
	Medicare Payments	\$365.00	\$0.00	\$0.00	\$365.0
	Health & Medical Premiums	\$1,754.00	\$0.00	\$0.00	\$1,754.0
	Life	\$24.00	\$0.00	\$0.00	\$24.0
tra, trainet en transcente en est contactement com entre principalment aparticio representación de Mittalantica (el mitor	Unemployment Compensation	\$62.00	\$0.00	\$0.00	\$62.0
	Workers Compensation Employers Fee	\$3.00	\$0.00	\$0.00	\$3.0
Subtotal of Element: [Function] 1000 - Instruction		\$33,796.00	\$0.00	\$0.00	\$33,796.0

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Subtotal of Element: [Fund] 24101 - Title I - IASA		\$33,796.00	\$0.00	\$0.00	\$33,796.00
	Instruction/IDEA P. Coloring Events	\$26,000.00	\$0.00	\$0.00	\$26,000.00
	Instruction/IDEA B- Salaries Expense	\$0.00	\$499.95	\$0.00	(\$499.95)
	Instruction-Software Instruction/IDEA B- General Supplies and	\$0.00	\$0.00	\$1,200.00	(\$1,200.00)
	Materials				
	Instruction-Supply Assets (\$5,000 or Less)	\$0.00	\$0.00	\$12,300.00	(\$12,300.00)
Subtotal of Element: [Function] 1000 - Instruction		\$26,000.00	\$499.95	\$13,500.00	\$12,000.05
	Support Services-Students-Specialists - Contracted	\$13,466.34	\$0.00	\$0.00	\$13,466.34
Subtotal of Element: [Function] 2100 - Support Services-Students	Contracted	\$13,466.34	\$0.00	\$0.00	\$13,466.34
Subtotal of Element: [Fund] 24106 - Entitlement IDEA-B		\$39,466.34	\$499.95	\$13,500.00	\$25,466.39
	Instruction-Professional Development	\$3,427.31	\$0.00	\$3,000.00	\$427.31
Subtotal of Element: [Function] 1000 - Instruction		\$3,427.31	\$0.00	\$3,000.00	\$427.31
Subtotal of Element: [Fund] 24154 - Teacher/Principal Training & Recruiting		\$3,427.31	\$0.00	\$3,000.00	\$427.31
	Instruction-Salaries Expense	\$10,000.00	\$1,668.68	\$8,343.32	(\$12.00)
	Instruction-Educational Retirement	\$0.00	\$302.88	\$1,514.40	(\$1,817.28)
	Instruction-ERA - Retiree Health	\$0.00	\$33.36	\$166.80	(\$200.16)
	Instruction-FICA Payments	\$0.00	\$90.58	\$450.80	(\$541.38
	Instruction-Medicare Payments	\$0.00	\$21.18	\$105.40	(\$126.58
	Instruction-Health and Medical Premiums	\$0.00	\$296.82	\$1,536.00	(\$1,832.82
	Instruction-Life	\$0.00	\$1.28	\$6.40	(\$7.68
	Instruction-Dental	\$0.00	\$12.60	\$63.00	(\$75.60)
	Instruction-Vision	\$0.00	\$2.08	\$10.40	(\$12.48)
	Instruction-Disability	\$0.00	\$5.24	\$26.20	(\$31.44
	Instruction-Unemployment Compensation	\$0.00	\$0.00	\$99.19	(\$99.19
	Instruction-Workers Compensation	\$0.00	\$0.28	\$0.84	(\$1.12
Subtotal of Element: [Function] 1000 - Instruction	Employer's Fee	\$10,000.00	\$2,434.98	\$12,322.75	(\$4,757.73
Subtotal of Element: [Fund] 24189 - Student Supp Academic Achievment Title		\$10,000.00	\$2,434.98	\$12,322.75	(\$4,757.73
IV	Support Services-Students-Salaries Expense	\$35,999.00	\$5,999.84	\$29,999.16	\$0.00
	Educational Retirement	\$0.00	\$1,088.96	\$5,444.79	(\$6,533.75
	ERA-Retiree Health	\$0.00	\$120.00	\$600.00	(\$720.00
	FICA Payments	\$0.00	\$325.70	\$1,620.80	(\$1,946.50
	Medicare Payments	\$0.00	\$76.16	\$379.00	(\$455.16
	Support Services-Students-Health and Medical Premiums	\$0.00	\$1,067.28	\$5,522.80	(\$6,590.08
	Life	\$0.00	\$4.64	\$23.20	(\$27.84
	Support Services-Students-Dental	\$0.00	\$45.20	\$226.00	(\$271.20

	Support Services-Students-Vision	\$0.00	\$7.48	(YTD) \$37.40	(644.00)
			41.10	957.40	(\$44.88)
	Disability	\$0.00	\$18.72	\$93.60	(\$112.32)
	Unemployment Compensation	\$0.00	\$0.00	\$356.67	(\$356.67)
	Workers Compensation Employers Fee	\$0.00	\$1.02	\$3.06	(\$4.08)
Subtotal of Element: [Function] 2100 - Support Services-Students		\$35,999.00	\$8,755.00	\$44,306.48	(\$17,062.48)
	Operation & Maintenance of Plant-Salaries Expense	\$13,547.00	\$3,386.76	\$10,160.24	\$0.00
	Operation & Maintenance of Plant-Educational Retirement	\$2,459.00	\$614.70	\$1,844.09	\$0.21
	Operation & Maintenance of Plant-ERA - Retiree Health	\$271.00	\$67.74	\$203.22	\$0.04
	Operation & Maintenance of Plant-FICA Payments	\$840.00	\$210.00	\$630.00	\$0.00
	Operation & Maintenance of Plant-Medicare Payments	\$198.00	\$49.08	\$147.24	\$1.68
	Operation & Maintenance of Plant- Unemployment Compensation	\$327.00	\$91.08	\$273.24	(\$37.32)
	Operation & Maintenance of Plant-Workers Compensation Employer's Fee	\$7.00	\$2.30	\$6.90	(\$2.20)
	Operation & Maintenance of Plant-General Supplies and Materials	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Subtotal of Element: [Function] 2600 - Operation & Maintenance of Plant		\$22,649.00	\$4,421.66	\$13,264.93	\$4,962.41
Subtotal of Element: [Fund] 24330 - ARP ESSER III	MARKET COMPANY OF THE STATE OF	\$58,648.00	\$13,176.66	\$57,571.41	(\$12,100.07)
	Instruction-General Supplies and Materials	\$0.00	\$2,389.52	\$0.00	(\$2,389.52)
Subtotal of Element: [Function] 1000 - Instruction		\$0.00	\$2,389.52	\$0.00	(\$2,389.52)
	Support Services-Students-Speech Therapists - Contracted	\$0.00	\$472.32	\$0.00	(\$472.32)
	Support Services-Students-Specialists - Contracted	\$4,444.00	\$1,500.00	\$0.00	\$2,944.00
Subtotal of Element: [Function] 2100 - Support Services-Students		\$4,444.00	\$1,972.32	\$0.00	\$2,471.68
Subtotal of Element: [Fund] 24346 - Individuals with Disabilities Education Act (IDEA)/American Rescue Plan Act of 2021 (APR)		\$4,444.00	\$4,361.84	\$0.00	\$82.16
	Instruction-General Supplies and Materials	\$0.00	\$349.30	\$0.00	(\$349.30)
		\$0.00	\$349.30	\$0.00	(\$349.30)
Subtotal of Element: [Function] 1000 - Instruction					

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD
Subtotal of Element: [Function] 2100 - Support Services-Students		\$362.00	\$0.00	\$0.00	\$362.0
Subtotal of Element: [Fund] 24349 - IDEA/ARP Preschool	Procedure of the land	\$362.00	\$349.30	\$0.00	\$12.7
4 3 5529	Support Services-Students-Salaries Expense	\$6,200.00	\$0.00	\$0.00	\$6,200.0
Subtotal of Element: [Function] 2100 - Support Services-Students		\$6,200.00	\$0.00	\$0.00	\$6,200.0
Subtotal of Element: [Fund] 25153 - Title XIX MEDICAID 3/21 Years		\$6,200.00	\$0.00	\$0.00	\$6,200.0
O/21 TOUIS	Spaceport- General Supplies & Materials	\$6,001.00	\$0.00	\$0.00	\$6,001.0
Subtotal of Element: [Function] 1000 - Instruction		\$6,001.00	\$0.00	\$0.00	\$6,001.0
Subtotal of Element: [Fund] 26204 - Spaceport		\$6,001.00	\$0.00	\$0.00	\$6,001.0
20204 - Spaceport	GO Bond- Library and Audtio Visual	\$2,305.00	\$0.00	\$0.00	\$2,305.0
Subtotal of Element: [Function] 2200 - Support Services-Instruction		\$2,305.00	\$0.00	\$0.00	\$2,305.0
Subtotal of Element: [Fund] 27107 - 2012 GO Bond Student Library SB-66		\$2,305.00	\$0.00	\$0.00	\$2,305.0
	Instruction-Instructional Materials Cash - 50% Textbooks	\$1,161.00	\$0.00	\$0.00	\$1,161.0
Subtotal of Element: [Function] 1000 - Instruction		\$1,161.00	\$0.00	\$0.00	\$1,161.0
Subtotal of Element: [Fund] 27109 - Instructional Materials - Special Appropriations	and the second	\$1,161.00	\$0.00	\$0.00	\$1,161.0
Арргорпацопа	Support Services-Students-Salaries Expense	\$39,500.00	\$9,874.98	\$29,625.02	\$0.0
	Support Services-Students-Educational Retirement	\$7,169.00	\$1,792.32	\$5,376.88	(\$0.20
	Support Services-Students-ERA - Retiree Health	\$790.00	\$197.52	\$592.53	(\$0.0
	Support Services-Students-FICA Payments	\$2,449.00	\$610.98	\$1,832.85	\$5.1
	Support Services-Students-Medicare Payments	\$92.00	\$142.86	\$428.76	(\$479.62
	Support Services-Students-Life	\$0.00	\$15.78	\$47.34	(\$63.1)
	Support Services-Students-Dental	\$0.00	\$68.56	\$204.40	(\$272.96
	Support Services-Students-Vision	\$0.00	\$15.06	\$45.18	(\$60.24
	Support Services-Students-Disability	\$0.00	\$22.20	\$66.60	(\$88.80
	Support Services-Students-Unemployment Compensation	\$0.00	\$265.08	\$721.33	(\$986.4
	Support Services-Students-Workers Compensation Employer's Fee	\$0.00	\$2.30	\$6.90	(\$9.20
Subtotal of Element: [Function] 2100 - Support Services-Students		\$50,000.00	\$13,007.64	\$38,947.79	(\$1,955.43

Account Code	Description	Budget (YTD)	Actual (YTD)	encumbrance (YTD)	vailable (YTD)
Subtotal of Element: [Fund] 17126 - Community Schools Planning Grant		\$50,000.00	\$13,007.64	\$38,947.79	(\$1,955.43)
	Salaries Expense	\$31,699.00	\$5,283.16	\$26,415.84	\$0.00
	Educational Retirement	\$5,753.00	\$958.88	\$4,794.39	(\$0.27
	ERA - Retiree Health	\$634.00	\$105.68	\$528.40	(\$0.08)
	FICA Payments	\$1,965.00	\$286.80	\$1,427.20	\$251.0
	Medicare Payments	\$463.00	\$67.08	\$333.80	\$62.1
	Health and Medical Premiums	\$6,000.00	\$939.78	\$4,863.00	\$197.2
	Life	\$100.00	\$4.08	\$20.40	\$75.5
	Dental	\$167.00	\$39.80	\$199.00	(\$71.80
	Support Services-Students-Vision	\$0.00	\$6.56	\$32.80	(\$39.36
	Support Services-Students-Disability	\$0.00	\$16.48	\$82.40	(\$98.88
	Support Services-Students-Unemployment Compensation	\$0.00	\$0.00	\$314.08	(\$314.08
	Support Services-Students-Workers Compensation Employer's Fee	\$0.00	\$0.89	\$2.67	(\$3.5)
Subtotal of Element: [Function] 2100 - Support Services-Students		\$46,781.00	\$7,709.19	\$39,013.98	\$57.8
Subtotal of Element: [Fund] 27407 - Family Income Index		\$46,781.00	\$7,709.19	\$39,013.98	\$57.8
	Additional Compensation	\$7,100.00	\$0.00	\$0.00	\$7,100.0
	Additional Compensation	\$5,000.00	\$0.00	\$0.00	\$5,000.0
	Other Charges	\$600.00	\$0.00	\$0.00	\$600.0
	Employee Travel - Teachers	\$5,809.00	\$0.00	\$0.00	\$5,809.0
	Instructional Materials	\$10,000.00	\$3,150.00	\$0.00	\$6,850.0
Subtotal of Element: [Function] 1000 - Instruction		\$28,509.00	\$3,150.00	\$0.00	\$25,359.0
Subtotal of Element: [Fund] 27575 - Bilingual Multicultural Ed Laws of		\$28,509.00	\$3,150.00	\$0.00	\$25,359.0
2023	Caladas Europea	\$25,000.00	\$3,333.32	\$16,666.68	\$5,000.0
	Salaries Expense Instruction-Educational Retirement	\$0.00	\$605.00	\$3,024.91	(\$3,629.9
	Instruction-Educational Retirement	\$0.00	\$66.68	\$333.39	(\$400.0
	Instruction-FICA Payments	\$0.00	\$192.54	\$960.37	(\$1,152.9
	Instruction-Medicare Payments	\$0.00	\$45.04	\$224.59	(\$269.6
	Instruction-Health and Medical Premiums	\$0.00	\$328.76	\$1,616.14	(\$1,944.9
	Instruction-Life	\$0.00	\$3.24	\$15.39	(\$18.6
	Instruction-Dental	\$0.00	\$10.56	\$50.16	(\$60.7
	Instruction-Vision	\$0.00	\$2.32	\$11.02	(\$13.3
		\$0.00	\$10.94	\$51.87	(\$62.8
	Instruction-Disability Instruction-Unemployment Compensation	\$0.00	\$0.00	\$248.74	(\$248.7
	Instruction-Workers Compensation	\$0.00	\$0.71	\$2.13	(\$2.8
Subtotal of Element: [Function] 1000 - Instruction	Employer's Fee	\$25,000.00	\$4,599.11	\$23,205.39	(\$2,804.5
Subtotal of Element: [Fund] 29114 - McCune Charitable Foundation		\$25,000.00	\$4,599.11	\$23,205.39	(\$2,804.5

Subtotal of Element: [Function] 4000 - Capital Outlay Subtotal of Element: [Fund] 31200 - Public School Capital Outlay Subtotal of Element: [Function] 2300 - Support Services-General Administration	Support Services-General Administration-County Tax Collection Costs Supply Assets (Under \$5,000)	\$0.00 \$0.00 \$0.00 \$10.00 \$10.00 \$38,994.00 \$38,994.00	\$13,865.25 \$13,865.25 \$13,865.25 \$0.59 \$0.59	\$41,595.75 \$41,595.75 \$41,595.75 \$0.00 \$0.00	(\$55,461.00) (\$55,461.00) (\$55,461.00) \$9.41
[Function] 4000 - Capital Outlay Subtotal of Element: [Fund] 31200 - Public School Capital Outlay Subtotal of Element: [Function] 2300 - Support Services-General Administration Subtotal of Element: [Function] 4000 - Capital Outlay	County Tax Collection Costs	\$0.00 \$10.00 \$10.00	\$13,865.25 \$0.59 \$0.59	\$41,595.75 \$0.00	(\$55,461.00) \$9.41
Subtotal of Element: [Fund] 31200 - Public School Capital Outlay Subtotal of Element: [Function] 2300 - Support Services-General Administration Subtotal of Element: [Function] 4000 - Capital Outlay	County Tax Collection Costs	\$10.00 \$10.00 \$38,994.00	\$0.59 \$0.59	\$0.00	\$9.41
Subtotal of Element: [Function] 2300 - Support Services-General Administration Subtotal of Element: [Function] 4000 - Capital Outlay	County Tax Collection Costs	\$10.00 \$38,994.00	\$0.59		
Subtotal of Element: [Function] 2300 - Support Services-General Administration Subtotal of Element: [Function] 4000 - Capital Outlay		\$38,994.00		\$0.00	\$9.41
Subtotal of Element: [Function] 4000 - Capital Outlay	Supply Assets (Under \$5,000)		\$0.00		
[Function] 4000 - Capital Outlay		\$38,994.00	THE RESERVE AND ADDRESS OF THE PARTY OF THE	\$0.00	\$38,994.0
The second secon			\$0.00	\$0.00	\$38,994.00
31600 - Capital Improvements HB-33		\$39,004.00	\$0.59	\$0.00	\$39,003.4
	Capital Outlay-General Supplies and Materials	\$1,000.00	\$0.00	\$0.00	\$1,000.0
S	Supply Assets (Under \$5,000)	\$7,771.00	\$0.00	\$0.00	\$7,771.00
Subtotal of Element: [Function] 4000 - Capital Outlay		\$8,771.00	\$0.00	\$0.00	\$8,771.00
Subtotal of Element: [Fund] 31700 - Capital Improvements SB-9	AND A CO	\$8,771.00	\$0.00	\$0.00	\$8,771.0
S	Support Services-General Administration- County Tax Collection Costs	\$0.00	\$1.20	\$0.00	(\$1.20
Subtotal of Element: [Function] 2300 - Support Services-General Administration		\$0.00	\$1.20	\$0.00	(\$1.20
C	Capital Outlay-Maintenance & Repair - Bldgs/Grnds/Equipment (SB-9)	\$7,000.00	\$5,500.00	\$0.00	\$1,500.00
	Capital Outlay-Construction Services	\$15,000.00	\$0.00	\$0.00	\$15,000.00
	Capital Outlay-Software	\$81,342.00	\$1,380.00	\$8,470.45	\$71,491.5
Subtotal of Element: [Function] 4000 - Capital Outlay		\$103,342.00	\$6,880.00	\$8,470.45	\$87,991.5
Subtotal of Element: [Fund] 31701 - Capital Improvements SB-9 Local		\$103,342.00	\$6,881.20	\$8,470.45	\$87,990.3
Grand Total		\$1,534,032.05	\$302,033.15	\$953,265.07	\$278,733.83

La Academia Dolores Huerta

Bank Account Register Activity Report September 30, 2023

			September 30, 2023		
Bank	Account				
JS Bank	Activity	Туре	Payee/From	Deposit	Withdrawa
Date	1909	AP Warrant	TPS		\$81.00
9/12/2023			Bank Service Fee September 2023		\$53.31
9/15/2023 Sub Total	00036538	Journal Entry	Daily Collins 1 to Coppellins		\$134.31
Bank	Account				
US Bank	Main				SER HOLDER
Date	Number	Туре	Payee/From	Deposit	Withdrawa
9/1/2023	Number	Payroll Liability Check	First Financial Administrators, Inc.		\$1,183.26
9/6/2023		Payroll Liability Check			\$6,399.6
The second secon	136058	AP Warrant	ACES		\$894.00
9/7/2023	1	AP Warrant	Infante Rubio, Maria		\$472.32
9/7/2023	136059	AP Warrant	Las Cruces Public Schools		\$4,621.75
9/7/2023	136060	Payroll Liability Check			\$8,156.40
9/8/2023		Payroll Liability Check			\$8,151.14
9/8/2023 9/8/2023	00036489	Journal Entry	Void Payroll Liability Check Number EFT; Payroll Voucher: PVM24-119; Vendor: NMPSIA	\$8,151.14	
0////0000		Dayroll Liability Chack	NM Retiree Health Care Authority		\$1,757.1
9/11/2023	00.004		SEG September 2023	\$72,821.45	
9/11/2023	09-001	Cash Receipt AP Warrant	Stooney, LLC		\$600.0
9/12/2023	136061	AP Warrant	Wilcox, Michele		\$1,500.0
9/12/2023	136062		New Mexic State Treasurer		\$16,746.3
9/15/2023		Payroll Liability Check			\$17,359.7
9/15/2023		CONTRACTOR OF THE PROPERTY OF	Amazon Capital Services	E 10 20 20 20 20 20 20 20 20 20 20 20 20 20	\$2,389.5
9/19/2023	136063	AP Warrant	City of Las Cruces		\$963.4
9/19/2023	136064	AP Warrant	El Paso Electric		\$902.3
9/19/2023	136065	AP Warrant			\$149.9
9/19/2023	136066	AP Warrant	PTS Office Systems Wells Fargo Vendor Financial Services LLC		\$333.5
9/19/2023	136067	AP Warrant			\$4,993.2
9/20/2023		Payroll Liability Check	- Company - Comp		\$616.9
9/20/2023		AP Warrant	Visa		\$349.3
9/20/2023	136068	AP Warrant	Amazon Capital Services		\$600.0
9/20/2023	136069	AP Warrant	Garcia, Rita		\$495.0
9/20/2023	136070	AP Warrant	NMASBO		\$756.5
9/20/2023	136071	AP Warrant	Rodriguez, Mirna		\$987.5
9/20/2023	136072	AP Warrant	Stooney, LLC		\$1,500.0
9/20/2023	136073	AP Warrant	Wilcox, Michele		\$1,456.5
9/25/2023		Payroll Liability Check		0E2 E2	\$1,450.0
9/27/2023	09-002	Cash Receipt	HB33 and SB9 Dona Ana County	\$53.52	
9/27/2023	09-003	Cash Receipt	Instructional Materials	\$1,090.71	
9/27/2023	09-004	Cash Receipt	Title II RfR	\$2,268.60	C44 050 0
9/27/2023	136074	AP Warrant	Clifton Larson Allen		\$11,659.0
9/27/2023	136075	AP Warrant	Dumas Law Office, LLC		\$226.0
9/27/2023	136076	AP Warrant	IT Partner LLC		\$1,380.0
9/29/2023		Payroll Liability Check	US Bank- Payroll		\$17,331.7
Sub Total		13 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3		\$84,385.42	\$114,932.1
Grand Total				\$84,385.42	\$115,066.5

BANK RECONCILIATION

School: La Academia Dolores Huerta

Bank: US Bank
Account Description: Main - 2144

Statement Date: September 30, 2023

Beginning balance per bank \$ 382,387.46

Cleared transactions:

Checks and withdrawals \$ 100,694.71

Deposits and credits \$ 76,234.28

Other bank adjustments

Ending balance per bank \$ 357,927.03

Plus: Outstanding Deposits

Plus: Cleared items prior to entry

Less: Outstanding checks \$ 14,978.02

Balance per GL \$ 342,949.01

BANK RECONCILIATION

School: La Academia Dolores Huerta

Bank: US Bank
Account Description: Activity -5089

Statement Date: September 30, 2023

Beginning balance per bank	\$	5,251.30
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Cleared transactions:

Checks and withdrawals \$ 81.00
Deposits and credits \$ (53.31)

Other bank adjustments

Ending balance per bank \$ 5,116.99

Plus: Outstanding Deposits

Plus: Cleared items prior to entry

Less: Outstanding checks \$ -

Balance per GL \$ 5,116.99

STATE OF NEW MEXICO

PUBLIC EDUCATION DEPARTMENT

300 Don Gaspar Santa Fe, NM 87501-2786

Budget Adjustment Request

Doc. ID: 560-000-2324-0003-IB

Fund Type: Flowthrough

Adjustment Type: Initial Budget

Fiscal Year: 2023-2024

Entity Name: La Academia Dolores Huerta

Contact: Mirna Rodriguez, Business Manager Phone: 575-526-2984

Adjustment Changes Intent/Scope of Program Yes or No?: No Total Approved Budget (Flowthrough): 2,957

Email: mrodriguez@ladh.org

FLOWTHROUGH ONLY

Budget Period: 07/01/2023

To: 06/30/2026

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 27106.0000.43202 \$2,957

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27106 2010 GO Bonds Student Library Fund SB-	2200 Support Services- Instruction	56114 Library And Audio-Visual	0000 No Program	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class		\$2,957	\$2,957	
						Sub Total	\$2,957		
						Indirect Cost			
						DOC. TOTAL	\$2,957		

Justification:

Per attached memo.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compliation:
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

STATE OF NEW MEXICO

PUBLIC EDUCATION DEPARTMENT

300 Don Gaspar Santa Fe, NM 87501-2786

Budget Adjustment Request

Doc. ID: 560-000-2324-0004-T

Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Transfer

Fiscal Year: 2023-2024

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707 Email: justine@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: 2023-07-01

To: 2024-06-30

A. Approved Carryover:
B. Total Current Year Allocation:

D. Total Funding Available:

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L
11000 Operation al	1000 Instruction	51100 Salaries Expense	4020 Alternative and At-Risk Programs	560001 La Academia Dolores Huerta- Admin Office	1411 Teachers- Grades 1-12	\$74,810	(\$37,643)	\$37,167	(0.50)
11000 Operation al	2100 Support Services-Students	53211 Diagnosticians - Contracted	2000 Special Programs	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class	\$2,000	\$1,300	\$3,300	
11000 Operation al	2100 Support Services-Students	53212 Speech Therapists - Contracted	2000 Special Programs	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class	\$3,000	\$4,000	\$7,000	
11000 Operation al	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class	\$7,009	\$15,191	\$22,200	
11000 Operation al	2400 Support Services-School Administration	51100 Salaries Expense	0000 No Program	560001 La Academia Dolores Huerta- Admin Office	1613 Separation Pay		\$2,367	\$2,367	
11000 Operation al	2400 Support Services-School Administration	52210 FICA Payments	0000 No Program	560001 La Academia Dolores Huerta- Admin Office	1613 Separation Pay		\$147	\$147	
11000 Operation al	2400 Support Services-School Administration	52220 Medicare Payments	0000 No Program	560001 La Academia Dolores Huerta- Admin Office	1613 Separation Pay		\$35	\$35	
11000 Operation al	2400 Support Services-School Administration	53330 Professional Development	0000 No Program	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class		\$490	\$490	
11000 Operation al	2400 Support Services-School Administration	53711 Other Charges	0000 No Program	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class		\$163	\$163	
11000 Operation al	2500 Central Services	54630 Rental - Computers and Related Equipment	0000 No Program	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class		\$4,300	\$4,300	
11000 Operation al	2500 Central Services	55915 Other Contract Services	0000 No Program	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class		\$9,650	\$9,650	
1 1.44						Sub Total	\$0		(0.50)
						Indirect Cost			
						DOC. TOTAL	\$0		

Justification:

To adjust budget for anticipated expenses.

STATE OF NEW MEXICO

PUBLIC EDUCATION DEPARTMENT

300 Don Gaspar Santa Fe, NM 87501-2786

Budget Adjustment Request

Doc. ID: 560-000-2324-0005-M

Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2023-2024

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707 Email: justine@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: 07/01/2023

To: 06/30/2024

A. Approved Carryover: **B. Total Current Year Allocation:**

D. Total Funding Available:

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24330 ARP ESSER III	Maintenance of	56118 General Supplies and Materials	0000 No Program	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class	\$5,000	(\$4,962)	\$38	
	Services-Students	52111 Educational Retirement	0000 No Program	560001 La Academia Dolores Huerta- Admin Office	1214 Guidance Counselors/So cial Workers		\$4,962	\$4,962	
						Sub Total	\$0		
						Indirect Cost			
						DOC. TOTAL	\$0		

Justification:

To adjust budget for anticipated expenses

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

- A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
- B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
- ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

STATE OF NEW MEXICO

PUBLIC EDUCATION DEPARTMENT

300 Don Gaspar Santa Fe, NM 87501-2786

Budget Adjustment Request

Doc. ID: 560-000-2324-0006-T

Fund Type: Flowthrough

Adjustment Type: Transfer

Fiscal Year: 2023-2024

Entity Name: La Academia Dolores Huerta

Contact: Justine Vigil, Business Manager

Phone: 505-938-7707 Email: justine@vigilgroup.net

Adjustment Changes Intent/Scope of Program Yes or No?: No Total Approved Budget (Flowthrough):

FLOWTHROUGH ONLY

Budget Period: 07/01/2023

06/30/2024

A. Approved Carryover: B. Total Current Year Allocation:

D. Total Funding Available:

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L
24346 Individual s with Disabilitie s Education Act (IDEA)/A mercian Rescue Plan Act of 2021 (APR)	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class	\$4,444	(\$2,471)	\$1,973	
24346 Individual s with Disabilitie s Education Act (IDEA)/A mercian Rescue Plan Act of 2021 (APR)	1000 Instruction	56118 General Supplies and Materials	2000 Special Programs	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class		\$2,471	\$2,471	
						Sub Total	\$0		
					,	Indirect Cost			
						DOC. TOTAL	\$0		

Justification:

To adjust budget for anticipated Expenses

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

STATE OF NEW MEXICO

PUBLIC EDUCATION DEPARTMENT

300 Don Gaspar Santa Fe, NM 87501-2786

Budget Adjustment Request

Doc. ID: 560-000-2324-0007-T

Fund Type: Flowthrough

Adjustment Type: Transfer

Fiscal Year: 2023-2024

Entity Name: La Academia Dolores Huerta Contact: Justine Vigil, Business Manager

Adjustment Changes Intent/Scope of Program Yes or No?: No

Phone: 505-938-7707 Email: justine@vigilgroup.net

Total Approved Budget (Flowthrough):

FLOWTHROUGH ONLY

Budget Period: 07/01/2023

06/30/2024 To:

A. Approved Carryover: **B. Total Current Year Allocation:**

D. Total Funding Available:

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24349 IDEA/Am ercian Rescue Plan Act of 2021 (ARP) Preschool CFDA 84.173X	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class	\$362	(\$362)		
24349 IDEA/Am ercian Rescue Plan Act of 2021 (ARP) Preschool CFDA 84.173X	1000 Instruction	56118 General Supplies and Materials	2000 Special Programs	560001 La Academía Dolores Huerta- Admin Office	0000 No Job Class		\$362	\$362	
						Sub Total	\$0		
						Indirect Cost			
						DOC. TOTAL	\$0		

Justification:

To adjust budget for anticipated expenses.

- Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compliation:

 A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
- B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
- ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

STATE OF NEW MEXICO

PUBLIC EDUCATION DEPARTMENT

300 Don Gaspar Santa Fe, NM 87501-2786

Budget Adjustment Request

Doc. ID: 560-000-2324-0008-M

Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2023-2024

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Total Approved Budget (Flowthrough):

Contact: Mirna Rodriguez, Business Manager Phone: 575-526-2984

Email: mrodriguez@ladh.org

FLOWTHROUGH ONLY

Budget Period: 07/01/2023

To: 06/30/2024

A. Approved Carryover:

B. Total Current Year Allocation: D. Total Funding Available:

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24106 Entitleme nt IDEA-B	1000 Instruction	51100 Salaries Expense	2000 Special Programs	560001 La Academia Dolores Huerta- Admin Office	1412 Teachers- Special Education	\$26,000	(\$26,000)		
24106 Entitleme nt IDEA-B	1000 Instruction	56113 Software	2000 Special Programs	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class		\$1,000	\$1,000	
24106 Entitleme nt IDEA-B	1000 Instruction	56118 General Supplies and Materials	2000 Special Programs	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class		\$12,700	\$12,700	
24106 Entitleme nt IDEA-B	1000 Instruction	56119 Supply Assets (\$5,000 or less).	2000 Special Programs	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class		\$12,300	\$12,300	
						Sub Total	\$0		
						Indirect Cost			
						DOC. TOTAL	\$0		

Justification:

To adjust budget for anticipated expenses

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Justine Vigil

Business Manager

9/8/2023 2:32:59 PM

WELLNESS POLICY

PURPOSE

La Academia Dolores Huerta (LADH) recognizes that student wellness and proper nutrition are related to students' physical well-being, growth, development, and readiness to learn. LADH is committed to providing a healthy school environment that promotes student wellness, by providing nutritious foods and beverages, physical education, nutrition education, and regular physical activity as part of the total learning experience. LADH is committed to keeping students more active to improve their health, reduce the likeliness of obesity, and improve their thought processes.

Family, school, and community involvement means an integrated family, school and community approach for enhancing the health and well-being of students. The goal of family, school and community involvement within a coordinated school health approach is to create a total school environment that is conducive to student health and academic achievement. This inclusive atmosphere features a shared responsibility that supports healthy children and families. Effective partnerships between families, schools, and communities support the development and the maintenance of this comprehensive learning environment.

LADH will address the family, school, and community involvement component by establishing a School Health Advisory Council that consists of parent(s), School food authority personnel, governing council member(s), School administrator(s), School staff, student(s) and community members. The School Health Advisory Council will have the responsibility to make recommendations to the Governing Council in the development or revision, implementation, and evaluation of the Wellness Policy consistent with this rule. The School Health Advisory Council will meet for this purpose a minimum of two times annually.

II. NUTRITION EDUCATION

LADH nutrition education includes teaching, encouraging, and supporting healthy lifelong eating habits of our students. Nutrition education and healthy eating support proper physical growth, physical activity, brain development, ability to learn, emotional balance, a sense of well-being, obesity prevention and the ability to resist disease.

- A. <u>Nutrition Guidelines.</u> LADH will adhere to or exceed the nutrition guidelines set forth in 6.12.5.8. NMAC, to include:
 - i. If and when LADH provides school sponsored fund raisers during the normal school hours, LADH will meet or exceed the minimum guidelines set forth in 6.12.5.8 (1)(C) NMAC.
 - ii. Guidelines for school sponsored fund raisers before and after school hours ensuring that at least fifty percent (50%) of the offerings shall be healthy choices in accordance with the requirements set forth in 6.12.5.8 (2)(C) NMAC.

B. <u>Nutrition Education:</u> LADH will provide nutrition education activities that align with the New Mexico health education content standards with benchmarks and performance standards as set forth in 6.30.2.19 NMAC. LADH contracts with food service entities who have experience in nutritious meal planning to include introduction of unfamiliar healthy foods regularly. Meals are prepared on sight using select, non-bulk food items for lunch and breakfast preparation, e.g. salads, fruits, whole grains and milk.

III. PHYSICAL EDUCATION AND OTHER SCHOOL-BASED ACTIVITIES DESIGNED TO PROMOTE STUDENTS WELLNESS

LADH emphasizes and encourages physical activity before, during and after the school day.

LADH will have a planned, sequential physical education curriculum that:

- i. addresses the physical, mental, emotional, and social dimensions of health and is aligned to the health education content standards with benchmarks and performance standards in accordance with applicable state regulations; and
- ii. provides the optimal opportunity for all students to learn and develop skills, knowledge and attitudes necessary to personally decide to participate in lifetime healthful physical activity and is aligned to the physical education content standards with benchmarks and performance standards in accordance with state regulations.

LADH will have a plan addressing the behavioral health needs of all students in the educational process by focusing on students' social and emotional well-being.

LADH will have safety plans at each School building focused on supporting healthy and safe environments and including but not limited to prevention, policies and procedures, and tactical emergency response plan.

LADH will have a plan addressing the health services needs of students in the educational process.

IV. STAFF WELLNESS

LADH will have plan addressing the staff wellness needs of all school staff that minimally ensures an equitable work environment and meets the Americans with Disabilities Act, Part III.

The following definitions apply to this School Wellness Policy:

1. "Health education" means the instruction program that provides the opportunity to motivate and assist all students to maintain and improve their health, prevent disease, and reduce health-related risk behaviors. It allows students to develop and demonstrate increasingly sophisticated health-related knowledge, attitudes, skills, and practices. IT

- meets the content standards with benchmarks and performance standards in accordance with applicable state regulations.
- 2. "Health services" means services provided for students to appraise, protect, and promote health. These services are designed to ensure access or referral to primary health care or behavioral health services or both, foster appropriate use of primary health care services, behavioral health services, prevent and control communicable diseases and other health problems, provide emergency care for illness or injury, promote and provide optimum sanitary conditions for a safe school facility and school environment and provide educational and counseling opportunities for promoting and maintaining individual, family and community health .
- 3. "Healthy and safe environment" means the physical and aesthetic surroundings and psychosocial climate and culture of the School. It supports a total learning experience that promotes personal growth, healthy interpersonal relationships, wellness, and freedom from discrimination and abuse.
- 4. "Nutrition" means programs that provide access to a variety of nutritious and appealing meals and snacks that accommodate the health and nutrition needs of all students.
- 5. "Physical activity" means body movement of any type which include recreational, fitness and sport activities.
- 6. "Social and emotional well-being" means services provided to maintain and/or improve students' mental, emotional, behavioral, and social health.
- 7. "Staff wellness" means opportunities for School staff to improve their health status through activities such as health assessments, health education and health-related fitness activities. These opportunities encourage School staff to pursue a healthy lifestyle that contributes to their improved health status, improved morale, and a greater personal commitment to the school's overall coordinated school health approach.
- 8. "Tactical emergency response plan" means that portion of a safe school plan that details risk assessments and establishes the plans or procedures to manage an emergency event after it has occurred and includes, but is not limited to, emergency routes and staff assignments as they relate to immediate actions, delayed actions, mitigation actions, facility evacuations and facility reentry.

This School Wellness Policy was adopted by resolution of the Governing Council of La Academia

Dolores Huerta, effective as of

Wellness Policy. La Academia Dolores Huerta Legal reference: 6.12.6 NMAC

Principal's Report

Oct 26, 2023

FY23-24 Registrations:

Grade	Enrolled
6 th	24
7 th	28
8 th	21
Total	73

LADH News:

- LADH will be collaborating with Alma d'Arte Charter HS to present a Day of the Dead Celebration & Exhibition on Friday, Nov 3, 2023 @ Alma d'Arte HS. This will be open to the community and will be a fundraiser supporting both schools and their arts programs.
- LADH received a front-page placement in the LC Sun News covering Ms. Dolores Huerta's visit to LADH.
- Due to a high number of positive COVID cases on campus LADH switched to remote learning for the required 5 day guarantine period from Oct 24 – Oct 28, 2023.
- Finance Committee met on Thursday, Oct 26, 2023 @5pm (See Finance Report)

Student Achievement/ Student News:

None at this time

Professional Learning Community (PLC):

- Most recent PLC have focused on Illuminate Data Review in combination with CCP Portfolio redesign.
- Behavior and appropriate consequences/rewards has been a leading topic of many PLC meetings.

Teacher/Staff News:

Mr. Renee Salazar's Hydroponics program received great praise from Ms. Huerta and her team.

Upcoming Events:

- Nov. 3 Friday: Día de Los Muertos Celebration @ Alma d'Arte 6pm 9pm
- Nov. 4 Saturday: Dona Ana Village Plaza @ 2:00pm-3:15pm
- Nov. 8-11 Las Cruces International Mariachi Conference. (approx. 22 students participating)

Fundraisers:

None at this time

Community Collaboration:

- Zia Martial Arts provides a PE Alternative once a week for all LADH PE students.
- LADH has begun a partnership with La Semilla
- Partnering with the LAB, Learning Action Buffet on a creative media project with our media class.
- NMSU Music Dept., Youth Orchestras @ NMSU, and Camerata del Sol After School Community Program
- Frank J. Papen Ctr (After School Program), CYFD
- A New Hope Therapy Ctr partnership to provide mental health services to students.
- First Light Federal Credit Union providing financial literacy program and donations of food and supplies.
- Mariachi Estrellitas, Community Mariachi from 3rd grade to 12th grade.
- A closer collaboration & partnership is being developed with Alma d'Arte charter high school and Raices del Saber to build stronger feeder patterns.