



Dolores Huerta

"A Dual Language Charter Middle School"

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Regular Governing Council Meeting Minutes Thursday, December 5, 2013

1) ROLL CALL AND ESTABLISH QUORUM

Ms. Bertha Silva, President of the Governing Council called the emergency meeting to order at 6:05 pm.

MEMBERS PRESENT: Ms. Bertha Silva, President; Mr. John Vasquez, Vice-President; Ms. Norma Arrieta (arrived at 6:10pm), Secretary/Treasurer; Mr. Robert del Plain, Member

MEMBERS ABSENT: Member; Mr. Saul Hernandez

FACULTY/ADMINISTRATION PRESENT: Mr. Octavio Casillas, Principal of LADH; Ms. Gina Trujillo, Business Manager of LADH

PUBLIC PRESENT: None

Let the record show that a quorum of Governing Council members is present, that this meeting has been called and that this meeting has been posted in accordance with the Open Meetings Act.

2.) OPEN FORUM-PUBLIC INPUT

No one signed up for public input at this meeting

ACTION ITEMS

3.) APPROVAL OF CONSENT AGENDA ITEMS

Ms. Silva outlined the (4) consent agenda items requiring approval:

- October 30th meeting minutes
- BAR Increase \$591 for NM grown fresh fruit and vegetables
- Maintenance transfers
- Approval of expenditure report

Motion to approve consent agenda items as outlined was made by Mr. del Plain. Motion was seconded by Mr. Vasquez. Motion was approved in the unanimous.

4) APPROVAL OF POLICY UPDATES

Ms. Silva outlined policies to be approved for update.

Motion for blank approval on all updated policies was made by John Vasquez. Motion was seconded by Mr. del Plain. Motion was approved in the unanimous.

5) PRINCIPALS REPORT

Mr. Casillas discussed the following items in regards to the school's general progress in his principal's report:

- Charter renewal application and verified it's submission to LCPS. The re-charter hearing will be on December 12th in Santa Fe.
- Booster club will be formed for the parents to fundraise to help their children that are in the performing group.
- Saturday program has had high attendance rates. Kids who came out performed others by 13% last year with a low attendance rate.
- Family Wellness Program looking into providing more programs and support.
- Two Soccer teams, found another free coach: Novice and Advance teams
- Jose Brito has been hired as an E.A part time
- Vangie Rodriguez was hired for professional development for teachers for math.

6) DISCUSSION OF COMMITTEES

a) Policies/Legislation/State Statutes

Ms. Silva stated all policies required by PED have been adopted by LADH as of today.

b) Evaluation Committee

Ms. Silva stated she would like to be included in the Evaluation Committee with Mr. del Plain.

c) Facilities

Mr. Casillas discussed the following items in regards to facilities in his principal's report:

- Charter amendments in regards to the facility were denied by LCPS board of Education. Went to look for funding in Albuquerque PSCOC (give the schools money and give the bonds) LCPS was to send reports about bond and didn't. LCPS getting in trouble for not doing so now has to not only send to us, but to all charter schools.
- Finding out that if LCPS doesn't approve it the State will approve it.
- Jim Hill completed an official assessment today of the facility stating:
 - The building is in very good condition.
 - 3 of the H VAC units must be replaced, but have been brought up to replace with the architect
 - Receiving \$900,000 for remodeling per contract agreement (pending).
- There are three people that have to approve: PSFA has approved and the Department of Education, only section pending is Mr. Chris Thweat (PED finance department)

d) Community Relations

Ms. Silva discussed the possibility of an NMSU graduate student assisting the governing council on a volunteer basis beginning January 2014. This student could also be available to help the ENLACE program with parent involvement.

Mr. Casillas discussed following in regards to community relations in his Principal's report:

- Teach for America Professional Development is a good public relations.
- Phoenix Collegiate Academy is going to be visiting on May 2nd and 3rd.
- Early week of April, trying to putting the children in a celebration that is big in Phoenix.
- Taking students to Arizona State University to see a different campus other than NMSU and possibly watch a baseball Game
- Enchilada dinner to raise funds for bilingual day to perform at the Legislature on January 30th.
- Will perform for Christine Dunkin Academy on the 29th on the way to Santa Fe.

e) Finance

Two committees Finance and Audit (1)

Update on Finance Committee (2)

Mr. Casillas discussed following in regards to the finance in his principal's report:

- LADH is receiving \$5,091 for fresh fruit and vegetables and the school needs to expend the funds by January 31st, 2014.
- LADH has applied for the Fine Arts Grant for only the 6th graders. He will find out if LADH has been selected in the spring.

Update on Audit Committee

Ms. Trujillo explained that the Audit committee did have its quarterly meeting in November. Four checks were reviewed for each month of the quarter for a total of 12 checks. Ms. Trujillo mentioned two new members of the audit committee: Minda Elliott and Manual Olivas.

Next Audit meeting will be at LADH February 4th , at 8 am.

7) ADJOURN

Motion to adjourn was made by Mr. del Plain. Motion was seconded by Mr. Vasquez. Motion was approved in the unanimous. Meeting adjourned at 6:55 pm.

LA ACADEMIA DOLORES HUERTA
GOVERNING COUNCIL

Bertha Silva, President

Attested by: Norma M. Arrieta, Secretary

Minutes approved on

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired upon request. Requests should be submitted to the chancellor's office three days prior to the meeting. Simultaneous Spanish translation will be provided at the meeting.