



La Academia Dolores Huerta

"A Dual Language Charter Middle School"

1480 N. Main Street

Las Cruces, NM 88001

Phone: 575/526-2984 Fax: 575/523-5407

Regular Governing Council Meeting June 7th 2012 6:00 PM

- 1) Introduction
 - a) Call to Order
 - b) Roll Call
 - c) Approval of proposed agenda
- 2) **Vote on meeting minutes approval**
 - a) **Approval of Minutes from May 3rd 2012 Regular Governing Council Meeting.**
 - b) **Approval of Minutes from May 10th 2012 Special Governing Council Meeting.**
 - c) **Approval of Minutes from May 14th 2012 Governing Council Budget Meeting.**
- 3) Public Input*
- 4) Principals Report
 - a) Financial Report
 - i) **Vote upon financial BARs, transfers and loan repayment.**
- 5) Discussion of Committees
 - a) Evaluation Committee – Ms. Kiernan
 - b) Facilities – Ms. Olivas
 - c) Finance
 - i) Two committees Finance and Audit
 - (1) Update on Finance Committee – Mr. del Plain
 - (2) Update on Audit Committee – Mr. del Plain
 - ii) Fund raising – Ms. Vallejos
- 6) **Vote on approval of interim contract for Mr. Casillas.** (See attached contract)
- 7) Discussion on total number of Governing Council Members 5 or 7 total members.
- 8) Adjourn

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired upon request. Requests should be submitted to the chancellor's office three days prior to the meeting. Simultaneous Spanish translation will be provided at the meeting.

La Academia Dolores Huerta
Contract for Chancellor/Principal

La Academia Dolores Huerta's Governing Council, herein called Board, and Octavio Casillas, herein called administrator, agree:

The administrator shall be employed by the Board for a period beginning June, 1st 2012, and ending June, 30th 2012, as Chancellor/Principal of La Academia Dolores Huerta, county of Dona Ana, New Mexico for the purpose of any issues dealing with items of business beyond the 2011 – 2012 school year. For the month of June 2012 this contract supersedes any professional services contract already in place between La Academia Dolores Huerta and Octavio Casillas and renders any professional services agreement between La Academia Dolores Huerta and Octavio Casillas for the month of June 2012 void.

The administrator shall during the term of his employment faithfully perform the duties pertaining to his position, administer the duties assigned by the Governing Council of La Academia Dolores Huerta, and abide by the rules and regulations of the New Mexico public education department ("NMPED") and La Academia Dolores Huerta.

This contract and the parties hereto are and shall continue to be subject to applicable laws of the state of New Mexico and the rules and regulations of the NMPED and La Academia Dolores Huerta as they may exist. This contract may be canceled by the Board for cause, including unsatisfactory work performance, incompetence, insubordination, physical or mental inability to perform the required duties or for any other good and just cause, provided, that any such cancellation may be effected only in accordance with the New Mexico statutes and any applicable rules and regulations of the department and the Board.

This contract may also be canceled or modified by the Board for cause not personal to the administrator when a reduction in personnel or furlough is required as a result of decreased enrollment or a decrease or revision of educational programs or insufficient legislative appropriation or authorization being made by the state and/or federal government for the performance of this contract, in accordance with the New Mexico statutes and any applicable rules and regulations of the department of education and Governing Council of La Academia Dolores Huerta. Cancellation of this contract by the Board may only be effected if there is no other position for which the administrator is qualified, consistent with the academic necessities of the school.

The administrator shall give the Board thirty (30) calendar days written notice of intention to resign. Failure to give such thirty (30) calendar day notice shall entitle the Board, in its discretion, to file a written complaint with the secretary requesting suspension or revocation of the administrator's license.

The administrator shall furnish the Board the following: (a) a valid license for the position to be held; (b) an official transcript showing the education record and training of the administrator, (c) suitable evidence of date of birth; (d) such health certificates as may be required by law; and (e) any other documents as may be required by law. Failure to furnish any of the foregoing items at the required time may result in cancellation of this contract in accordance with the New Mexico statutes and any applicable rules and regulations of the department and Board.

The administrator shall be entitled to 10 working days per year as annual leave with pay, accruing at the rate of one half (1/2) day per month. Unused annual leave may be accumulated to a total of not more than 10 working days, but upon cancellation of this contract, no payment shall be made for more than 10 days of unused annual leave. The administrator shall be entitled to sick leave with pay for a total of not more than 2 working days per year. Unused sick leave may be accumulated to a total of not more than 2 working days. Unused sick leave shall not be paid out upon cancellation of this contract.

During the term hereof, the administrator shall receive a salary of \$5,833.33, payable in 2 installments, less required or authorized deductions. The first installment shall be due and payable on June 15th, 2012.