



La Academia Dolores Huerta Charter Middle School

"A Dual Language Charter Middle School"

400 W. Bell St.

Las Cruces, NM 88005

Phone: 575-526-2984

Fax: 575-523-5407

The mission of La Academia Dolores Huerta is to provide a diverse bilingual educational program in the arts that fosters the development of a strong socio-cultural identity while achieving academic success.

La misión de La Academia Dolores Huerta es proporcionar un programa educativo bilingüe diverso de las artes que fomenta el desarrollo de una fuerte identidad sociocultural mientras se logra el éxito académico.

Regular Governing Council Remote Meeting

Thursday March 21, 2024 at 5:30 PM, via Zoom Only

Zoom Link: <https://lcps.zoom.us/j/86244952825>

Meeting ID: 862 4495 2825

- 1) Adrian Gaytan called the meeting to order at 5:38PM

GC Members Present:

Hilda Paz, Vice-President

Adrian Gaytan, President

Elaine Palma, Secretary (responsible for meeting minutes)

Dalina Matsumoto, Treasurer

GC Members Absent:

Beatrice Quintana-Heiserman, Parent representative

Quorum established.

Guests: Sylvy Galvan de Lucero, Head Administrator; Mirna Rodriguez, LADH Business Specialist; Dalia Gallegos, Community Schools Coordinator

- 2) Approval of the 3.21.24 regular GC meeting agenda.

Adrian Gaytan moved to approve the 3.21.24 regular GC meeting agenda; Hilda Paz seconded

Roll Call Vote:

Elaine Palma, Secretary

Adrian Gaytan: yes

Hilda Paz: yes

Dalina Matsumoto: yes

None opposed; motion passed

- 3) Open forum-public input*

Public comments and observations regarding education policy and governance issues, as well as the strategic planning are heard at this time. Time limit per presenter may be imposed by Chair

No one was present online at the start of the meeting. Mr. Gaytan monitored the waiting room. No one entered the waiting room during the meeting and therefore no public input was provided.

- 4) Review, discussion, and possible approval of February 8, 2024, regular GC meeting minutes. Mr. Gaytan asked if there were any questions or corrections to the 2.08.24 GC meeting minutes. No one had any.

Adrian Gaytan moved to approve the 2.8.24 regular GC meeting minutes; Hilda Paz seconded

Roll Call Vote:

Elaine Palma, Secretary

Adrian Gaytan: yes

Hilda Paz: yes

Dalina Matsumoto: abstained as she was not present at meeting

None opposed; motion passed

ACTION ITEMS

- 5) Review, discussion, and possible approval of the following BARs: Presented by Dalina Matsumoto
- (a.) 560-000-2324-0019-IB: Initial budget of \$15,000 from Hispanic Education Grant for the arts
 - (b.) 560-000-2324-0020-I: audited cash carryover increase to operational fund in the amount of \$16,532.00
 - (c.) 560-000-2324-0021-I: audited cash carryover increase to student activity fund in the amount of \$868.00
 - (d.) 560-000-2324-0022-I: audited cash carryover increase to food services fund in the amount of \$35,628.00
 - (e.) 560-000-2324-0023-D: audited cash carryover decrease to capital improve SB9 fund in the amount of \$123.00
 - (f.) 560-000-2324-0024-I: audited cash carryover increase to the Medicaid fund in the amount of \$5,193.00
 - (g.) 560-000-2324-0025-I: audited cash carryover increase to Spaceport fund in the amount of \$432.00
 - (h.) 560-000-2324-0026-I: audited cash carryover increase to Medicaid HSD fund in the amount of \$1,678.00
 - (i.) 560-000-2324-0027: voided
 - (j.) 560-000-2324-0028-I: audited cash carryover increase to capital improvements in the amount of \$14.00
 - (k.) 560-000-2324-0029-I: audited cash carryover increase to SB9 fund in the amount of \$12,420.00
 - (l.) 560-000-2324-0030-D: decrease due to having to pay back \$85,458.00 as LADH did not meet the projected student enrollment on the 40th day count
 - (m.) 560-000-2324-0031-I: audited cash carryover increase to the universal free lunch in the amount of \$2,033.00

Mr. Gaytan asked if the PED was making any concessions to the amount of money LADH had to pay back given the number of students the school had enrolled on the 80th and 120th day. Mrs. Galvan de Lucero noted that she contacted PED and was told the State does not take into consideration the student count at the 80th and 120th count. However, at the time of the new school year they will fund the school at the average of the 80th and 120th day count which is 81.5 students.

No other questions about the BARs were asked.

Adrian Gaytan moved to approve BARs; Dalina Matsumoto seconded

Roll Call Vote:

Elaine Palma, Secretary
Adrian Gaytan: yes
Hilda Paz: yes
Dalina Matsumoto: yes
None opposed; motion passed

- 6) Review, discussion, and possible approval of LADH Lottery Admission policy; presented by Elaine Palma
Mrs. Palma reported that during a follow-up meeting with the Charter Schools Division (CSD) to discuss the preliminary site visit report, CSD stated that although the report indicated that LADH had not published their lottery admission policy the real issue was that the policy was not in compliance with the lottery guidance that was updated on August 18, 2023 and published on the CSD website. Mrs. Galvan de Lucero noted that she had not been informed of the updated guidance. Based on their input a new lottery admission policy was written. Mrs. Palma asked that Mrs. Galvan de Lucero pay close attention to the dates when the lottery opens and closes and the other highlighted deadlines. Changes were made during the meeting to address her concerns.

Adrian Gaytan moved to approve the LADH Lottery Admission policy; Hilda Paz seconded
Roll Call Vote:
Elaine Palma, Secretary
Adrian Gaytan: yes
Hilda Paz: yes
Dalina Matsumoto: yes
None opposed; motion passed

- 7) Review, discussion, and possible approval of LADH Enrollment and Registration policy; presented by Elaine Palma
Mrs. Palma reported that the lottery and enrollment procedures had historically been included in one policy; however, due to the new lottery admission guidance the enrollment policy needed to be separate. Therefore, the policy was rewritten. Mrs. Palma asked that Mrs. Galvan de Lucero pay close attention to the highlighted deadlines. No changes were requested.

Adrian Gaytan moved to approve the LADH Enrollment and Registration policy; Hilda Paz seconded
Roll Call Vote:
Elaine Palma, Secretary
Adrian Gaytan: yes
Hilda Paz: yes
Dalina Matsumoto: yes
None opposed; motion passed

- 8) Review, discussion, and possible approval of LADH Medical Cannabis policy; presented by Hilda Paz
Mrs. Paz describe the process of creating the policy and noted that she made sure all elements included in the New Mexico Administrative Code (NMAC) were included in the policy. She reported that she had identified Mrs. Galvan de Lucero as the person authorized to administer the approved cannabis to students. Mrs. Paz referenced the email Mrs. Palma sent which noted that the policies of both Las Cruces Public Schools and Albuquerque Public Schools require the parents to be the ones that administer the cannabis to their students. Mrs. Galvan de Lucero expressed her hesitation to being the one to administer due to liability issues and noted that she would prefer for it to be the parent. All GC

members agreed. Mrs. Palma recommended that a vote be tabled so that she and Mrs. Paz have time to revise the policy. GC members agreed and review of the updated policy will be placed on the April GC meeting agenda.

9) Review, discussion, and possible approval of revised Internal Controls Policy; presented by Dalina Matsumoto

Mrs. Matsumoto reported that she had reviewed the current Internal Controls policy and was pleased as to how detailed it was. She now wants to make sure all the processes outlined within the policy are being implemented and followed. She will email Mrs. Rodriguez questions about specific processes, such as segregation of duties and purchasing thresholds, to make sure they are being followed with fidelity. At this time, Mrs. Matsumoto does not feel the policy needs to be updated. If after she consults with Mrs. Rodriguez changes need to be made, she will let the GC know. As no changes were being recommended, no vote was taken.

NEW BUSINESS: DISCUSSION ITEMS ONLY – NO ACTION WILL BE TAKEN

10) Finance Committee Report: Presented by Dalina Matsumoto

(a.) Revenue and expense reports

- Finance committee met, and finances looked better than anticipated.
- Negative funds in Title 4; ARP3 by \$11,000; community schools planning fund; McCue foundation. This happens as these are grants and it is difficult to estate expenses. Whatever amount the grants do not cover will be coming out of the operations fund which currently is at \$71,000.00.
- PED is getting faster and many RFIs have gotten paid.
- The bank currently has the ending bank balance at \$428,052; however, there are a few outstanding checks which will decrease the balance to \$419, 967. There is one outstanding check that is a year old and therefore, it will be voided.

(b.) Budget shortfall discussion

- Will the State not ask for reimbursement given the current number of enrolled students?
- As mentioned earlier, Mrs. Galvan de Lucero contacted PED and was told the State does not consider the student count at the 80th and 120th count, regardless of how much greater it is than the 40th day count. However, at the time of the new school year they will fund the school at the average of the 80th and 120th day count which is 81.5 students.

11) 2023-2024 preliminary report: presented by Mrs. Galvan de Lucero

- Mrs. Galvan de Lucero sent the GC the preliminary report which was overall very good. There were initially questions about the ratings as they stated that more information was needed but did not give any details about what information was needed.
- Mrs. Galvan de Lucero set up a Zoom meeting with CSD that included herself; Corina Chavez, Director of Options for Parents and Families/CSD department; Brigette Russell, Deputy Director; Mirna Rodriguez; and Elaine Palma. Mrs. Palma reported that Ms. Russell was extremely helpful and noted that since LADH was the first school visited there were some errors committed on their part. They subsequently changed the language used in the report. Mrs. Galvan de Lucero reported that she and Mrs. Rodriguez asked about other areas and were told that many areas could not be assessed as they needed to wait for end of year information. Mrs. Rodriguez asked about personnel file as they had already been reviewed and she was unsure about what other information was needed. Ms. Russell stated they would fix it. However, an updated report has yet to be received.
- Mrs. Palma specifically inquired about the finding that the lottery admission policy was not published as it is published on the website. Ms. Chavez argued that it was not published and Mrs. Palma pulled it up on the school website. After challenging her a few additional times, Ms.

Chavez finally stated that it was not that the policy was not published, but rather that the policy did not reflect the new guidance on the CSD website. Mrs. Palma reported that the interactions with Ms. Chavez were not positive and overall, very difficult. She was rude and not helpful. If her interactions do not improve then the GC will investigate filing a grievance.

- 12) New building search committee: review listings of available properties
 - Mr. Gaytan noted that he has not followed up on the vacant building off highway 70 but will.
 - The Harley Davidson building is once again available; however, Mrs. Palma noted it was not on the preferred part of town.
 - Mrs. Galvan de Lucero spoke with the Raices de Saber head administrator who suggested finding a large enough building that both schools could inhabit but had enough space that would allow for separation between the elementary and middle schools.
 - Mrs. Rodriguez spoke to the LCPS superintendent about the plumbing issues at LADH. Someone is currently working on the plumbing in the bathrooms, but the situation is so bad that LADH will be going remote tomorrow as the clean-up continues. He stated that there are no available buildings in LCPS for LADH could move to.
- 13) SPED policy update follow-up: Mrs. Palma reported that there has been no response to her email requests and therefore will be reaching out to other schools for support.
- 14) Annual calendar review: presented by Elaine Palma
 - (a.) GC training hours: reminder to complete all hours
 - (b.) Head Administrator's spring evaluation will be completed in April during closed session.
- 15) Community Schools Report: Presented by Mrs. Gallegos
 - Application opened on March 8th and closes April 8th. There were webinars during spring break as budget for community schools was cut across the state. The State would like for schools to use SEG moneys to support the program. The next meeting is scheduled for next Thursday at 3:45PM. At the last meeting parents appeared willing to take over the Kermes. A Kermes date will be established at the next meeting.
- 16) 2023-2024 student recruitment/enrollment update

FY23-24 Registrations:

Grade	Enrolled	Pre-Reg- SY25
6 th	29	26
7 th	27	19
8 th	29	13
Total	85	58

As of today, 62-presgistered.

Intent to return forms are slowly coming in and therefore Mrs. Gallegos is calling families tomorrow.

- 17) 2024-2025 student recruitment efforts
 - Charters Schools fair in downtown plaza on Saturday.
 - Folklorico performance on Saturday.
 - Elementary school events coming up.
 - Caliche's requested performances at all three of their on April 20th.
- 18) UPDATE: student performance
 - (a.) Academic achievement
 - (b.) Short cycle assessment
 - (c.) State testing: begins in the next few weeks
 - AVANT spanish testing has been completed. Except scores by next GC meeting.
 - Finished WIDA English language assessment and scores will not be available until June.
- 19) Head Administrators Report: refer to attached report
 - Folklorico performed at UTEP and earned the top three spots

-PLC regarding student behaviors are being offered. Mrs. Galvan de Lucero noted that behaviors are nothing overly unusual for middle school students. Noted that there is a lot of apathy from students who want to sleep all day, come in late, and be signed out early.

-Mrs. Matsumoto asked about community collaboration with Alma de Arte secondary to article that appeared in the newspaper on Monday. Mrs. Galvan de Lucero noted that she feels the current pushback is from students that are unhappy with new policies/regulations that aimed at cleaning up the school. The collaboration is limited to the dance teacher working there ½ time and allowing LADH to use auditorium.

20) Secretary Report

- GC Recruitment: search for member with financial expertise
- GC Trainings
- Next GC meeting: April 17th at 5:30pm

21) Adjourn GC general meeting

Adrian Gaytan moved to adjourn the meeting at 7:12pm; Elaine Palma seconded

Roll Call Vote:

Elaine Palma, Secretary

Adrian Gaytan: yes

Hilda Paz: yes

Dalina Matsumoto: abstained as she was not present at meeting

None opposed; motion passed

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2324-0019-IB
 Fund Type: Direct Grant
 Adjustment Type: Initial Budget

Fiscal Year: 2023-2024
 Adjustment Changes Intent/Scope of Program Yes or No?: No
 Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta
 Contact: Mirna Rodriguez, Business Manager
 Phone: 575-526-2984
 Email: mrodriguez@ladh.org

FLOWTHROUGH ONLY
Budget Period: 2023-07-01 To: 2024-06-30
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 28107.0000.43214 \$15,000

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
28107 REC/Distr lct Fiscal Agent	1000 Instruction	55817 Student Travel	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class		\$3,120	\$3,120	
28107 REC/Distr lct Fiscal Agent	1000 Instruction	55915 Other Contract Services	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class		\$1,000	\$1,000	
28107 REC/Distr lct Fiscal Agent	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class		\$7,400	\$7,400	
28107 REC/Distr lct Fiscal Agent	1000 Instruction	56119 Supply Assets (\$5,000 or less).	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class		\$3,480	\$3,480	
Sub Total							\$15,000		
Indirect Cost									
DOC. TOTAL							\$15,000		

Justification:

Per attached memo

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
Name	Role	Date
Justine Vigil	Business Manager	3/2/2024 10:19:37 AM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2324-0020-1

Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2023-2024

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2023-07-01	To: 2024-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.11111 \$16,532

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56113 Software	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$9,228	\$606	\$9,834	
11000 Operational	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$5,000	\$5,086	\$10,086	
11000 Operational	2100 Support Services-Students	53212 Speech Therapists - Contracted	2000 Special Programs	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$7,000	\$1	\$7,001	
11000 Operational	2300 Support Services-General Administration	53411 Auditing	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$16,401	\$3,329	\$19,730	
11000 Operational	2300 Support Services-General Administration	55813 Employee Travel - Non-Teachers	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class		\$1,000	\$1,000	
11000 Operational	2400 Support Services-School Administration	53330 Professional Development	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$490	\$225	\$715	
11000 Operational	2500 Central Services	55813 Employee Travel - Non-Teachers	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class		\$2,000	\$2,000	
11000 Operational	2500 Central Services	56113 Software	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$14,000	\$785	\$14,785	
11000 Operational	2500 Central Services	56118 General Supplies and Materials	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class		\$1,100	\$1,100	
11000 Operational	2600 Operation & Maintenance of Plant	54412 Natural Gas (Buildings)	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$6,000	\$400	\$6,400	
11000 Operational	2600 Operation & Maintenance of Plant	54415 Water/Sewage	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$6,500	\$1,000	\$7,500	
11000 Operational	2600 Operation & Maintenance of Plant	56118 General Supplies and Materials	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class		\$1,000	\$1,000	
SUB Total							\$16,532		
Indirect Cost									
DOC. TOTAL							\$16,532		

Justification:

FY23 audited cash carryover

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

<u>Name</u>	<u>Role</u>	<u>Date</u>
Justine Vigil	Business Manager	3/8/2024 8:20:41 AM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2324-0021-1
 Fund Type: General Fund / Capital Outlay / Debt Service
 Adjustment Type: Increase

Fiscal Year: 2023-2024
 Adjustment Changes Intent/Scope of Program Yes or No?: No
 Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta
 Contact: Justine Vigil, Business Manager
 Phone: 505-938-7707
 Email: justine@vlgllgroup.net

FLOWTHROUGH ONLY
Budget Period: 2023-07-01 To: 2024-06-30
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 23000.0000.11112 \$868

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	53711 Other Charges	9000 Co-Curricular and Extra-Curricular Activities	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$420	\$200	\$620	
23000 Non-Instructional Support	1000 Instruction	56118 General Supplies and Materials	9000 Co-Curricular and Extra-Curricular Activities	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$4,849	\$668	\$5,517	
Sub Total							\$868		
Indirect Cost									
DOC. TOTAL							\$868		

Justification:
 FY23 audited cash carryover

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
 A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
 B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2324-0022-I
 Fund Type: General Fund / Capital Outlay / Debt Service
 Adjustment Type: Increase

Fiscal Year: 2023-2024
 Adjustment Changes Intent/Scope of Program Yes or No?: No
 Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta
 Contact: Justine Vigil, Business Manager
 Phone: 505-938-7707
 Email: justine@vigilgroup.net

FLOWTHROUGH ONLY
Budget Period: 2023-07-01 To: 2024-06-30
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 21000.0000.11112 \$35,628

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21000 Food Services	3100 Food Services Operations	53711 Other Charges	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class		\$200	\$200	
21000 Food Services	3100 Food Services Operations	56116 Food	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$56,402	\$35,428	\$91,830	
Sub Total							\$35,628		
Indirect Cost									
DOC. TOTAL							\$35,628		

Justification:
 FY23 audited cash carryover

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
 A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
 B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
 ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2324-0023-D
 Fund Type: Flowthrough
 Adjustment Type: Decrease

Fiscal Year: 2023-2024
 Adjustment Changes Intent/Scope of Program Yes or No?: No
 Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta
 Contact: Justine Vigil, Business Manager
 Phone: 505-938-7707
 Email: justine@vigilgroup.net

FLOWTHROUGH ONLY
Budget Period: 07/01/2023 To: 06/30/2024
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 31701.0000.11112 (\$123)

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31701 Capital Improvements SB-9 Local	4000 Capital Outlay	56113 Software	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$81,312	(\$123)	\$81,189	
Sub Total							(\$123)		
Indirect Cost									
DOC. TOTAL							(\$123)		

Justification:
 FY23 audited cash carryover

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
 A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
 B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
 ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2324-0024-1
 Fund Type: Direct Grant
 Adjustment Type: Increase

Fiscal Year: 2023-2024
 Adjustment Changes Intent/Scope of Program Yes or No?: No
 Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta
 Contact: Justine Vigil, Business Manager
 Phone: 505-938-7707
 Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2023	To: 06/30/2024
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 25153.0000.11112 \$5,193

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
25153 Title XIX MEDICAL D 3/21 Years	2100 Support Services-Students	51100 Salaries Expense	0000 No Program	560001 La Academia Dolores Huerta- Admin Office	1214 Guidance Counselors/So- cial Workers	\$6,200	\$5,193	\$11,393	
Sub Total							\$5,193		
Indirect Cost									
DOC. TOTAL							\$5,193		

Justification:

FY23 audited cash carryover

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2324-0025-1
 Fund Type: Direct Grant
 Adjustment Type: Increase

Fiscal Year: 2023-2024
 Adjustment Changes Intent/Scope of Program Yes or No?: No
 Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta
 Contact: Justine Vigil, Business Manager
 Phone: 505-938-7707
 Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2023	To: 06/30/2024
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 26204.0000.11112 \$432

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
26204 Spaceport GRT Grant - Dona Ana County	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class	\$11,893	\$432	\$12,325	
Sub Total							\$432		
Indirect Cost									
DOC. TOTAL							\$432		

Justification:

FY23 audited cash carryover

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 580-000-2324-0028-1
 Fund Type: Direct Grant
 Adjustment Type: Increase

Fiscal Year: 2023-2024
 Adjustment Changes Intent/Scope of Program Yes or No?: No
 Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta
 Contact: Justine Vigil, Business Manager
 Phone: 505-938-7707
 Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2023-07-01	To: 2024-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue	28144.0000.11112	\$1,678							
Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
28144 Medical/HSD	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	580001 La Academia Dolores Huerta-Admin Office	0000 No Job Class		\$1,678	\$1,678	
Sub Total							\$1,678		
Indirect Cost									
DOC. TOTAL							\$1,678		

Justification:

FY23 audited cash carryover

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 580-000-2324-0028-1
 Fund Type: General Fund / Capital Outlay / Debt Service
 Adjustment Type: Increase

Fiscal Year: 2023-2024
 Adjustment Changes Intent/Scope of Program Yes or No?: No
 Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta
 Contact: Justine Vigil, Business Manager
 Phone: 505-938-7707
 Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2023	To: 06/30/2024
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue	31800.0000.11112	\$14							
Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31800 Capital Improvements HB-33	2300 Support Services-General Administration	53712 County Tax Collection Costs	0000 No Program	580001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$10	\$14	\$24	
Sub Total							\$14		
Indirect Cost									
DOC. TOTAL							\$14		

Justification:

FY23 audited cash carryover

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARS, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2324-0029-1
 Fund Type: Flowthrough
 Adjustment Type: Increase

Fiscal Year: 2023-2024
 Adjustment Changes Intent/Scope of Program Yes or No?: No
 Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta
 Contact: Justine Vigil, Business Manager
 Phone: 505-938-7707
 Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2023	To: 06/30/2024
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 31703.0000.11112 \$12,420

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31703 SB-9 State Match Cash	4000 Capital Outlay	56119 Supply Assets (\$5,000 or less).	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No JOB Class		\$12,420	\$12,420	
Sub Total							\$12,420		
Indirect Cost									
DOC. TOTAL							\$12,420		

Justification:
 FY23 audited cash carryover

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
 A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
 B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
 ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Justine Vigil	Business Manager	3/8/2024 12:36:30 PM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request**

Doc. ID: 560-000-2324-0030-D
Fund Type: General Fund / Capital Outlay / Debt Service
Adjustment Type: Decrease

Fiscal Year: 2023-2024
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta
Contact: Justine Vigil, Business Manager
Phone: 505-938-7707
Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2023-07-01	To: 2024-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.43101 (\$85,458)

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	51100 Salaries Expense	2000 Special Programs	560001 La Academia Dolores Huerta-Admin Office	1412 Teachers-Special Education	\$27,525	(\$27,525)		
11000 Operational	1000 Instruction	51100 Salaries Expense	4020 Alternative and At-Risk Programs	560001 La Academia Dolores Huerta-Admin Office	1411 Teachers-Grades 1-12	\$37,167	(\$28,389)	\$8,778	
11000 Operational	1000 Instruction	51300 Additional Compensation	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	1411 Teachers-Grades 1-12	\$2,000	(\$1,308)	\$692	
11000 Operational	1000 Instruction	51300 Additional Compensation	4010 Bilingual Education Programs	560001 La Academia Dolores Huerta-Admin Office	1411 Teachers-Grades 1-12	\$5,500	(\$3,290)	\$2,210	
11000 Operational	1000 Instruction	52500 Unemployment Compensation	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	1411 Teachers-Grades 1-12	\$7,575	(\$5,810)	\$1,765	
11000 Operational	1000 Instruction	52500 Unemployment Compensation	4020 Alternative and At-Risk Programs	560001 La Academia Dolores Huerta-Admin Office	1411 Teachers-Grades 1-12	\$1,327	(\$1,327)		
11000 Operational	1000 Instruction	56105 Instructional Materials - Operational	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$11,998	(\$2,894)	\$9,104	
11000 Operational	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$5,000	(\$4,215)	\$785	
11000 Operational	2500 Central Services	53414 Other Services	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$93,000	(\$10,700)	\$82,300	
Sub Total								(\$85,458)	
Indirect Cost									
DOC. TOTAL								(\$85,458)	

Justification:
Budget to reflect the final unit value and 2023-2024 first reporting period MEM.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 580-000-2324-0031-1

Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2023-2024

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	Budget Period: 2023-07-01	To: 2024-06-30
	A. Approved Carryover:	
	B. Total Current Year Allocation:	
	D. Total Funding Available:	

Revenue 21100.0000.43203 \$2,033

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21100 Universal Free Lunch (State funded)	3100 Food Services Operations	56116 Food	0000 No Program	580001 La Academia Dolores Huerta- Admin Office	0000 No Job Class	\$1,821	\$2,033	\$3,854	
							Sub Total	\$2,033	
							Indirect Cost		
							DOC. TOTAL	\$2,033	

Justification:

FY24 2nd allocation

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

La Academia Dolores Huerta

Account Summary Report- Revenues

Cycle: FY2024; Begin Date: 07/01/2023; End Date: 02/29/2024; Account Type: Revenue; Subtotal Elements: Fund; Account Expression: ([Object] <> "44504"); Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 3/8/2024 10:28:06 AM

Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Contributions and Donations From Private Sources	\$0.00	\$1,000.00	(\$1,000.00)
State Equalization Guarantee	\$873,857.40	\$565,479.93	\$308,377.47
Total Operational Fund	\$873,857.40	\$566,479.93	\$307,377.47
21000 - Food Services	\$54,120.00	\$42,891.84	\$11,228.16
21100 - Universal Free Lunch	\$1,821.00	\$2,054.35	(\$233.35)
23000 - Non-Instructional Support	\$1,000.00	\$1,095.00	(\$95.00)
24101 - Title I - IASA	\$33,796.00	\$11,060.89	\$22,735.11
24106 - Entitlement IDEA-B	\$39,466.34	\$7,251.49	\$32,214.85
24154 - Teacher/Principal Training & Recruiting	\$5,272.31	\$0.00	\$5,272.31
24189 - Student Supp Academic Achievement Title IV	\$10,000.00	\$7,940.14	\$2,059.86
24330 - ARP ESSER III	\$58,648.00	\$39,562.51	\$19,085.49
24346 - Individuals withDisabilitiesEducationAct(IDEA)/AmericanRescuePla	\$4,444.00	\$4,361.75	\$82.25
24349 - IDEA/ARP Preschool	\$362.00	\$349.30	\$12.70
25153 - Title XIX MEDICAID 3/21 Years	\$6,200.00	\$31,403.83	(\$25,203.83)
26107 - REC/District Fiscal Agent	\$0.00	\$15,000.00	(\$15,000.00)
Fund 26204 - Spaceport	\$5,892.00	\$5,892.94	(\$0.94)
27107 - GOB Library	\$5,262.00	\$0.00	\$5,262.00
27109 - Instructional Materials	\$1,091.00	\$1,090.71	\$0.29
27126 - Community Schools Planning Grant	\$50,000.00	\$32,338.58	\$17,661.42
27407 - Family Income Index	\$46,781.00	\$25,138.55	\$21,642.45
27575 - Bilingual Multicultural Ed Laws of 2024	\$28,509.00	\$1,040.00	\$27,469.00
31200 - Public School Capital Outlay	\$55,053.00	\$27,526.50	\$27,526.50
31600 - Capital Improvements HB-33	\$0.00	\$115.66	(\$115.66)
31700 - Capital Improvements SB-10	\$8,771.00	\$15,127.73	(\$6,356.73)
31701 - Capital Improvements SB-9 Local	\$0.00	\$233.28	(\$233.28)
31703 - Capital Improvements SB-9 Match Cash	\$0.00	\$12,391.79	(\$12,391.79)
Grand Total	\$1,290,346.05	\$850,346.77	\$439,999.28

La Academia Dolores Huerta

Account Summary Report- Expenditures

Cycle: FY2024; Begin Date: 07/01/2023; End Date: 02/29/2024; Account Type: Expenditure; Subtotal Elements: Fund,Function; Account Expression: [All]; Subtotal By Account Type: No; Include Unposted Transactions: Yes; Created On: 3/8/2024 10:45:38 AM

Account Code	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Operational Fund 11000				
Function 1000 - Instruction	\$520,704.40	\$276,216.24	\$181,681.73	\$62,806.43
Function 2100 - Support Services-Students	\$32,500.00	\$16,392.23	\$16,107.86	(\$0.09)
Function 2300 - Support Services-General Admin	\$169,545.00	\$118,916.16	\$50,088.43	\$540.41
Function 2400 - Support Services-School Admin	\$4,197.00	\$3,199.78	\$225.00	\$772.22
Function 2500 - Central Services	\$200,008.00	\$128,616.86	\$69,621.87	\$1,769.27
Function 2600 - Operation & Maintenance of Plant	\$53,536.00	\$38,033.98	\$10,391.02	\$5,111.00
Fund 11000 - Operational	\$980,490.40	\$581,375.25	\$328,115.91	\$70,999.24
Food Services				
Function 3100 - Food Services Operations	\$80,635.00	\$40,222.98	\$33,378.80	\$7,033.22
Fund 21000 - Food Services	\$80,635.00	\$40,222.98	\$33,378.80	\$7,033.22
Universal Free Lunch				
Function 3100 - Food Services Operations	\$1,821.00	\$0.00	\$0.00	\$1,821.00
Fund 21100 - Universal Free Lunch	\$1,821.00	\$0.00	\$0.00	\$1,821.00
Activity Fund				
Function 1000 - Instruction	\$5,689.00	\$1,020.04	\$235.00	\$4,433.96
Fund 23000 - Non-Instructional Support	\$5,689.00	\$1,020.04	\$235.00	\$4,433.96
Title-I				
Function 1000 - Instruction	\$33,796.00	\$11,834.89	\$7,915.41	\$14,045.70
Fund 24101 - Title I - IASA	\$33,796.00	\$11,834.89	\$7,915.41	\$14,045.70
IDEA-B				
Function 1000 - Instruction	\$26,000.00	\$7,251.49	\$8,197.00	\$10,551.51
Function 2100 - Support Services-Students	\$13,466.34	\$0.00	\$0.00	\$13,466.34
Fund 24106 - Entitlement IDEA-B	\$39,466.34	\$7,251.49	\$8,197.00	\$24,017.85

Account Code	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>Teacher/Principal Training</u>				
Function 1000 - Instruction	\$3,427.31	\$0.00	\$3,000.00	\$427.31
Function 2200 - Support Services-Instruction	\$1,845.00	\$0.00	\$0.00	\$1,845.00
Fund 24154 - Teacher/Principal Training & Recruiting	\$5,272.31	\$0.00	\$3,000.00	\$2,272.31
<u>Title IV</u>				
Function 1000 - Instruction	\$10,000.00	\$8,552.73	\$6,039.69	(\$4,592.42)
Fund 24189 - Student Supp Academic Achievement Title IV	\$10,000.00	\$8,552.73	\$6,039.69	(\$4,592.42)
<u>ARP ESSER III</u>				
Function 2100 - Support Services-Students	\$40,961.00	\$30,751.35	\$21,716.10	(\$11,506.45)
Function 2600 - Operation & Maintenance of Plant	\$17,687.00	\$11,737.20	\$5,792.31	\$157.49
Fund 24330 - ARP ESSER III	\$58,648.00	\$42,488.55	\$27,508.41	(\$11,348.96)
<u>IDEA/ARP</u>				
Function 1000 - Instruction	\$2,471.00	\$2,389.52	\$0.00	\$81.48
Function 2100 - Support Services-Students	\$1,973.00	\$1,972.23	\$0.00	\$0.77
Fund 24346 - Individuals with Disabilities Education Act (IDEA)	\$4,444.00	\$4,361.75	\$0.00	\$82.25
<u>IDEA/ARP Preschool</u>				
Function 1000 - Instruction	\$362.00	\$349.30	\$0.00	\$12.70
Fund 24349 - IDEA/ARP Preschool	\$362.00	\$349.30	\$0.00	\$12.70
<u>Medicaid</u>				
Function 2100 - Support Services-Students	\$6,200.00	\$0.00	\$0.00	\$6,200.00
Fund 25153 - Title XIX MEDICAID 3/21 Years	\$6,200.00	\$0.00	\$0.00	\$6,200.00
<u>Spaceport</u>				
Function 1000 - Instruction	\$11,893.00	\$0.00	\$120.00	\$11,773.00
Fund 26204 - Spaceport	\$11,893.00	\$0.00	\$120.00	\$11,773.00
<u>GOB Library</u>				
Function 2200 - Support Services-Instruction	\$5,262.00	\$0.00	\$0.00	\$5,262.00
Fund 27107 - 2012 GO Bond Student Library SB-66	\$5,262.00	\$0.00	\$0.00	\$5,262.00
<u>Instructional Materials</u>				
Function 1000 - Instruction	\$1,161.00	\$219.78	\$0.00	\$941.22
Fund 27109 - Instructional Materials	\$1,161.00	\$219.78	\$0.00	\$941.22

Account Code	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>Community Schools Planning Grant</u>				
Function 2100 - Support Services-Students	\$50,000.00	\$34,484.02	\$17,131.59	(\$1,615.61)
Fund 27126 - Community Schools Planning Grant	\$50,000.00	\$34,484.02	\$17,131.59	(\$1,615.61)
<u>Family Income Index</u>				
Function 2100 - Support Services-Students	\$46,781.00	\$27,078.02	\$19,122.14	\$580.84
Fund 27407 - Family Income Index	\$46,781.00	\$27,078.02	\$19,122.14	\$580.84
<u>Bilingual Multicultural</u>				
Function 1000 - Instruction	\$28,509.00	\$1,040.00	\$600.00	\$26,869.00
Fund 27575 - Bilingual Multicultural Ed Laws of 2023	\$28,509.00	\$1,040.00	\$600.00	\$26,869.00
<u>McCune Foundation</u>				
Function 1000 - Instruction	\$25,000.00	\$16,328.37	\$11,463.78	(\$2,792.15)
Fund 29114 - McCune Charitable Foundation	\$25,000.00	\$16,328.37	\$11,463.78	(\$2,792.15)
<u>Public Schools Capital Outlay</u>				
Function 4000 - Capital Outlay	\$55,053.00	\$36,838.00	\$18,215.00	\$0.00
Fund 31200 - Public School Capital Outlay	\$55,053.00	\$36,838.00	\$18,215.00	\$0.00
<u>HB-33</u>				
Function 2300 - Support Services-General Administration	\$10.00	\$1.16	\$0.00	\$8.84
Function 4000 - Capital Outlay	\$38,994.00	\$0.00	\$0.00	\$38,994.00
Fund 31600 - Capital Improvements HB-33	\$39,004.00	\$1.16	\$0.00	\$39,002.84
<u>SB9 State Match</u>				
Function 4000 - Capital Outlay	\$8,771.00	\$8,756.55	\$0.00	\$14.45
Fund 31700 - Capital Improvements SB-9	\$8,771.00	\$8,756.55	\$0.00	\$14.45
<u>SB-9 Local</u>				
Function 2300 - Support Services-General Administration	\$30.00	\$2.33	\$0.00	\$27.67
Function 4000 - Capital Outlay	\$103,312.00	\$17,162.45	\$0.00	\$86,149.55
Fund 31701 - Capital Improvements SB-9 Local	\$103,342.00	\$17,164.78	\$0.00	\$86,177.22
Grand Total	\$1,601,600.05	\$839,367.66	\$481,042.73	\$281,189.66

La Academia Dolores Huerta

Issued POs Report

Accounting Cycle: FY2024; PO Type: [All]; Vendor: [All]; Purchase Order: [All]; Account Expression: [All]; Include Tax and Shipping: No; Include Closed POs: No; Show Detail: No; Created On: 3/8/2024 10:52:52 AM

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Printed Checks	Remaining Encumbrance
PO24-0001	Dollar	T Mobile	7/3/2023	\$3,300.00	\$2,405.14	\$2,405.14	\$894.86
PO24-0002	Dollar	City of Las Cruces	7/3/2023	\$13,300.00	\$8,062.31	\$8,062.31	\$5,237.69
PO24-0003	Dollar	El Paso Electric	7/3/2023	\$10,000.00	\$6,303.27	\$6,303.27	\$3,696.73
PO24-0004	Dollar	LCPS, Nutrition Services Department	7/3/2023	\$52,300.00	\$27,510.00	\$27,510.00	\$24,790.00
PO24-0005	Dollar	Wilcox, Michele	7/3/2023	\$15,000.00	\$9,000.00	\$9,000.00	\$6,000.00
PO24-0006	Dollar	PTS Office Systems	7/3/2023	\$1,000.00	\$461.62	\$461.62	\$538.38
PO24-0007	Dollar	Stooney, LLC	7/3/2023	\$25,000.00	\$15,450.00	\$15,450.00	\$9,550.00
PO24-0008	Dollar	The Vigil Group LLC	7/3/2023	\$57,300.00	\$38,124.40	\$38,124.40	\$19,175.60
PO24-0009	Dollar	Wells Fargo Vendor Financial Services LLC	7/3/2023	\$4,300.00	\$2,822.24	\$2,822.24	\$1,477.76
PO24-0015	Dollar	JMP Academy Of Professional Development, LLC	7/1/2023	\$9,650.00	\$6,127.17	\$6,127.17	\$3,522.83
PO24-0017-2	Dollar	Las Cruces Public Schools	7/1/2023	\$31,944.25	\$13,729.25	\$13,729.25	\$18,215.00
PO24-0019	Dollar	ACES	7/1/2023	\$5,000.00	\$4,647.00	\$4,647.00	\$353.00
PO24-0020-1	Dollar	Garcia, Rita	7/1/2023	\$7,200.00	\$5,040.00	\$5,040.00	\$2,160.00
PO24-0021	Dollar	Infante Rubio, Maria	7/1/2023	\$7,000.00	\$1,938.64	\$1,938.64	\$5,061.36
PO24-0024	Dollar	Visa	7/1/2023	\$500.00	\$206.01	\$206.01	\$293.99
PO24-0027	Regular	Leyva, David	8/21/2023	\$59.00	\$0.00	\$0.00	\$59.00
PO24-0028	Regular	Cooperative Educational Svcs.	7/28/2023	\$3,000.00	\$0.00	\$0.00	\$3,000.00
PO24-0029	Dollar	Adelante Educational Services, LLC	8/23/2023	\$3,300.00	\$1,756.02	\$1,756.02	\$1,543.98
PO24-0039-1	Dollar	Amazon Capital Services	9/7/2023	\$13,500.00	\$6,067.23	\$6,067.23	\$7,432.77
PO24-0043	Dollar	Dumas Law Office, LLC	7/1/2023	\$3,000.00	\$2,036.20	\$2,036.20	\$963.80
PO24-0055-1	Regular	Wisconsin Center for Education Research Attn: Data Recognition Corporation	12/14/2023	\$600.00	\$0.00	\$0.00	\$600.00
PO24-0059	Regular	Lowe's	1/19/2024	\$100.00	\$0.00	\$0.00	\$100.00
PO24-0066	Regular	NMASBO	2/5/2024	\$450.00	\$0.00	\$0.00	\$450.00
PO24-0067	Regular	Visa	2/2/2024	\$310.00	\$0.00	\$0.00	\$310.00
PO24-0068	Dollar	Visa	2/6/2024	\$750.00	\$0.00	\$0.00	\$750.00
PO24-0070	Regular	Lowe's	2/8/2024	\$60.00	\$0.00	\$0.00	\$60.00
PO24-0072	Regular	Visa	2/12/2024	\$75.00	\$0.00	\$0.00	\$75.00

PO Number	Type	Vendor Name	Date Issued	PO Amount	Invoiced Amount	Printed Checks	Remaining Encumbrance
PO24-0074	Regular	Galvan de Lucero, Sylvy	2/22/2024	\$373.23	\$0.00	\$0.00	\$373.23
PO24-0076	Regular	The Vigil Group LLC	2/29/2024	\$100.00	\$0.00	\$0.00	\$100.00
PO24-0077	Regular	Galvan de Lucero, Sylvy	3/1/2024	\$432.23	\$0.00	\$0.00	\$432.23
PO24-0078	Regular	Francisco G. Rodriguez	3/1/2024	\$432.23	\$0.00	\$0.00	\$432.23
PO24-0079	Regular	Marquez, Daniel	3/1/2024	\$432.23	\$0.00	\$0.00	\$432.23
PO24-0080	Regular	Amazon Capital Services	3/1/2024	\$80.00	\$0.00	\$0.00	\$80.00
Sub Total				\$269,848.17	\$151,686.50	\$151,686.50	\$118,161.67

La Academia Dolores Huerta

Bank Account Register Activity Report

Bank: [All]; Bank Account: [All]; Begin Date: 02/01/2024; End Date: 02/29/2024; Status: Non-Void; Created On: 3/8/2024 10:59:21 AM

Bank						
US Bank						
Date	Number	Type	Payee/From	Deposit	Withdrawal	
2/14/2024	00036959	Journal Entry	Bank Service Fee February 2024		\$55.45	
2/22/2024	1912	AP Warrant	Amazon Capital Services		\$44.37	
Sub Total						\$99.82

Bank						
US Bank						
Date	Number	Type	Payee/From	Deposit	Withdrawal	
2/1/2024	136143	AP Warrant	City of Las Cruces		\$909.36	
2/1/2024	136144	AP Warrant	Clifton Larson Allen		\$2,831.88	
2/1/2024	136145	AP Warrant	LCPS, Nutrition Services Department		\$2,535.00	
2/1/2024	136146	AP Warrant	Stooney, LLC		\$1,475.00	
2/1/2024	136159	AP Warrant	The Vigil Group LLC		\$4,765.55	
2/2/2024		Payroll Liability Check	IRS		\$5,133.25	
2/2/2024	02-001	Cash Receipt	Bilingual Multicultural RfR	\$240.00		
2/2/2024	02-002	Cash Receipt	Bilingual Multicultural RfR	\$800.00		
2/2/2024	136148	AP Warrant	Francisco G. Rodriguez		\$352.11	
2/2/2024	136149	AP Warrant	Galvan de Lucero, Sylvy		\$292.00	
2/2/2024	136150	AP Warrant	Marquez, Daniel		\$40.20	
2/5/2024	02-003	Cash Receipt	Title I RfR	\$774.05		
2/7/2024		Payroll Liability Check	First Financial Administrators, Inc.		\$1,183.26	
2/7/2024	02-004	Cash Receipt	USDA December 2023	\$3,276.35		
2/8/2024	02-005	Cash Receipt	Family Income Index RfR	\$3,875.82		
2/8/2024	02-006	Cash Receipt	ARP III RfR	\$5,863.94		
2/8/2024	136151	AP Warrant	Amazon Capital Services		\$3,725.39	
2/8/2024	136152	AP Warrant	Garcia, Rita		\$800.00	
2/8/2024	136153	AP Warrant	Infante Rubio, Maria		\$472.23	
2/8/2024	136154	AP Warrant	T Mobile		\$267.75	
2/9/2024		Payroll Liability Check	NMPPIA		\$8,829.12	
2/9/2024	02-007	Cash Receipt	Community Schools RfR	\$4,288.58		
2/9/2024	02-008	Cash Receipt	SEG February 2024	\$55,729.78		
2/12/2024		Payroll Liability Check	NM Retiree Health Care Authority		\$1,648.52	
2/13/2024	136155	AP Warrant	Las Cruces Public Schools		\$4,553.75	
2/13/2024	136156	AP Warrant	PTS Office Systems		\$82.86	
2/13/2024	136157	AP Warrant	Stooney, LLC		\$812.50	
2/13/2024	136158	AP Warrant	Wells Fargo Vendor Financial Services LLC		\$333.50	
2/14/2024	02-009	Cash Receipt	Q1 & Q2 Lease Reimbursement	\$27,526.50		
2/15/2024		Payroll Liability Check	NM Educational Retirement Board		\$15,615.38	
2/15/2024		Payroll Liability Check	US Bank- Payroll		\$18,447.14	
2/15/2024	02-010	Cash Receipt	USDA State December 2023	\$264.70		

Bank						
US Bank						
Date	Number	Type	Payee/From	Deposit	Withdrawal	
2/21/2024		Payroll Liability Check	IRS		\$5,133.25	
2/21/2024	02-011	Cash Receipt	Hispanic Education Mini Grant	\$15,000.00		
2/22/2024	02-012	Cash Receipt	SWIFT	\$1,000.00		
2/22/2024	02-013	Cash Receipt	Family Income Index RfR	\$3,878.94		
2/22/2024	136160	AP Warrant	City of Las Cruces		\$776.67	
2/22/2024	136161	AP Warrant	El Paso Electric		\$1,037.83	
2/22/2024	136162	AP Warrant	JMP Academy Of Professional Development, LLC		\$875.31	
2/22/2024	136163	AP Warrant	LCPS, Nutrition Services Department		\$5,187.00	
2/22/2024	136164	AP Warrant	NMASBO		\$495.00	
2/22/2024	136165	AP Warrant	Wilcox, Michele		\$1,500.00	
2/23/2024		AP Warrant	Visa		\$598.05	
2/23/2024	02-014	Cash Receipt	HB33 and SB9 Dona Ana County	\$18.85		
2/26/2024		Payroll Liability Check	Taxation & Revenue		\$1,248.36	
2/27/2024	02-016	Cash Receipt	Medicaid Billing Cost Report FY21	\$4,203.00		
2/27/2024	02-017	Cash Receipt	Community Schools RfR	\$4,290.88		
2/27/2024	02-018	Cash Receipt	Medicaid Billing Cost Report FY22	\$23,240.00		
2/28/2024	02-015	Cash Receipt	Medicaid Billing (July-Sept. 2023)	\$197.17		
2/28/2024	02-019	Cash Receipt	SB9 State Match	\$7,452.79		
2/28/2024	02-020	Cash Receipt	SB9 RfR	\$8,756.55		
2/29/2024		Payroll Liability Check	US Bank- Payroll		\$18,355.26	
2/29/2024	02-021	Cash Receipt	IDEA-B RfR	\$684.31		
2/29/2024	02-022	Cash Receipt	Title IV RfR	\$1,225.18		
2/29/2024	02-023	Cash Receipt	Title I RfR	\$1,548.05		
2/29/2024	02-024	Cash Receipt	ARP III RfR	\$5,852.08		
Sub Total				\$179,987.52	\$110,312.48	
Grand Total				\$179,987.52	\$110,412.30	

Bank Reconciliation

School: **La Academia Dolores Huerta**
 Bank: **US Bank**
 Account Description: **Operating- Main**
 Statement Date: **February 29, 2024**

Beginning balance per bank	\$	351,690.11
Cleared transactions:		
Checks and withdrawals	\$	(103,625.48)
Deposits and credits	\$	179,987.52
Other bank adjustments	\$	-
Ending balance per bank	\$	428,052.15
Plus: Outstanding Deposits	\$	-
Less: Outstanding Checks	\$	(8,085.00)
Balance per GL	\$	419,967.15

La Academia Dolores Huerta

Bank Account Reconciliation Report (Outstanding)

Accounting Cycle: FY2024; Bank: US Bank - ; - Main Operating; Statement Date: 02/29/2024; Include Unposted Transactions: No; Created On: 3/8/2024 11:06:53 AM

Date	Source Document	Item Number	Description	Withdrawal
3/9/2023	APV23-045	135933	Garcia, Rita	\$1,280.00
8/31/2023	APV24-011	136054	Hinojosa, Mariel	\$59.00
1/11/2024	APV24-032	136131	Diaz, Jesus A.	\$59.00
2/22/2024	APV24-038	136163	LCPS, Nutrition Services Department	\$5,187.00
2/22/2024	APV24-038	136165	Wilcox, Michele	\$1,500.00
Sub Total				\$8,085.00

Principal's Report

March 21, 2024

FY23-24 Registrations:

Grade	Enrolled	Pre-Reg-SY25
6 th	29	26
7 th	27	19
8 th	29	13
Total	85	58

LADH News:

- Science club has been meeting every other Tuesday and students and parents have been participating regularly.
- We have completed the WIDA English Language ACCESS Testing as well as the AVANT Spanish Language test.
- Finance Committee met on Thursday, March 21, 2024 @5pm (See Finance Report)

Student Achievement/ Student News:

- LADH Ballet Folkloric had an awesome showing at the UTEP Dance Competition bringing home a variety of trophies from 1st thru 3rd place.

Professional Learning Community (PLC):

- SPED/IEP support focused trainings for the remainder of SY24.
- Behavior and appropriate consequences/rewards has been a leading topic of many PLC meetings.
- Developing a framework to help teach students the expectations of Respect.

Teacher/Staff News:

None at this time

Upcoming Events:

- Charter School Recruitment Fair at the Farmers & Crafts Market of Las Cruces on Saturday, March 23, 20024 8am-12pm.
- Community Schools committee meeting on Thursday, March 28, 2024.
- State testing will begin the week after Easter beginning with the NM-ASR Science test. Followed by the NM-MSSA Math & English test followed by the Illuminate End of Year (EOY) Math and English formative assessments.

Fundraisers:

- None at this time

Community Collaboration:

- Zia Martial Arts provides a PE Alternative once a week for all LADH PE students.
- NMSU iCAN program working with nutrition activities for students.
- LADH has begun a partnership with La Semilla
- Camerata del Sol After School Community Program
- Frank J. Papen Ctr (After School Program), CYFD
- A New Hope Therapy Ctr partnership to provide mental health services to students.
- First Light Federal Credit Union providing financial literacy program and donations of food and supplies.
- Mariachi Estrellitas, Community Mariachi from 3rd grade to 12th grade.
- A closer collaboration & partnership is being developed with Alma d'Arte charter high school and Raices del Saber to build stronger feeder patterns.