



La Academia Dolores Huerta Charter Middle School

“A Dual Language Charter Middle School”

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The mission of La Academia Dolores Huerta is to provide a diverse bilingual educational program in the arts that fosters the development of a strong socio-cultural identity while achieving academic success.

La misión de La Academia Dolores Huerta es proporcionar un programa educativo bilingüe diverso de las artes que fomenta el desarrollo de una fuerte identidad sociocultural mientras se logra el éxito académico.

Regular Governing Council Meeting Minutes

Wednesday March 25, 2026 at 5:30 PM

Meeting will be live streamed via YouTube Live Steam (refer to school website
<https://www.ladh.org>)

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- 1) Elaine Palma called to the meeting to order on 5:39pm.

GC Members Present:

Elaine Palma, Secretary (responsible for meeting minutes)

Adrian Gaytan, President (arrived meeting at 5:58pm)

Dalina Matsumoto, Treasurer (exited meeting at 6:44pm)

Sonia Evaro, Parent Representative

GC Members Absent:

Hilda Paz, Vice-President

Quorum was established.

Guests: Sylvy Galvan de Lucero, Head Administrator; Mirna Rodriguez, LADH Business Specialist; Francisco Rodriguez, Community Schools Coordinator

Mrs. Palma noted that due to Mr. Gaytan being in another meeting and Mrs. Paz still recovering from her hospitalization, all voting items would be postponed until Mr. Gaytan was able to join the meeting.

- 2) Approval of 3.25.26 regular GC meeting agenda:

In review of the agenda, Mrs. Matsumoto noted that BAR 560-000-2526-0025-D was reviewed and approved during the last GC meeting and was included in error and BAR 560-000-2526-0029-I was voided. Therefore, both need to be removed from the agenda.

Adrian Gaytan moved to approve the 3.25.26 regular GC meeting agenda; Sonia Evaro seconded

Roll Call Vote:

Adrian Gaytan: yes
Elaine Palma: yes
Dalina Matsumoto: yes
Sonia Evaro: yes

None opposed; motion passed

3) Open forum-public input*

Public comments and observations regarding education policy and governance issues, as well as the strategic planning are heard at this time. Time limit per presenter may be imposed by Chair
No one was present in person or in the chat to provide public input.

4) Review, discussion, and possible approval of the 03.05.26 regular GC meeting minutes.
GC members did not have any questions or corrections.

Adrian Gaytan moved to approve the 03.05.26 regular GC meeting minutes; Dalina Matsumoto seconded

Roll Call Vote:

Adrian Gaytan: yes
Elaine Palma: yes
Dalina Matsumoto: yes
Sonia Evaro: yes

None opposed; motion passed

ACTION ITEMS

- 5) Review, discussion, and possible approval of BARs: presented by Dalina Matsumoto
- (a.) 560-000-2526-0025-D: removed from agenda as it was reviewed and approved during the last GC meeting
 - (b.) 560-000-2526-0026-I: Increase BAR of \$2552.00 from Title I and allocated to salary expense
 - (c.) 560-000-2526-0027-I: Increase BAR of \$10,000 from PEC grant that Mrs. Galvan de Lucero had applied for to increase compensation for social worker
 - (d.) 560-000-2526-0028-I: Increase BAR SB9 of \$4681.00 to general supplies and materials
 - (e.) 560-000-2526-0029-I: removed from agenda as currently being discussed how to best address budget issue

GC members had no questions.

Dalina Matsumoto moved to approve BARs 560-000-2526-0026-I, 560-000-2526-0027-I, and 560-000-2526-0028-I; Adrian Gaytan seconded

Roll Call Vote:

Adrian Gaytan: yes
Elaine Palma: yes
Dalina Matsumoto: yes

Sonia Evaro: yes

None opposed; motion passed

- 6) Review, discussion, and possible approval of the 2026-2031 charter contract renewal: presented by Mrs. Galvan de Lucero

Mrs. Galvan de Lucero noted she had emailed the document to all GC members for review. Highlighted the following:

- Page 5: iMSSA to replace Illuminate
- Page 7: charter contract was renewed with conditions
- Will work with CSD to develop and implement the DASH plan.

GC members had no questions.

Adrian Gaytan moved to approve the 2026-2031 charter contract renewal; Dalina Matsumoto seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Dalina Matsumoto: yes

Sonia Evaro: yes

None opposed; motion passed

- 7) Review, discussion, and possible approval of the unified application assurances: presented by Mrs. Galvan de Lucero

Mrs. Galvan de Lucero explained that she had this item placed on the agenda as past applications required GC approval. As she progressed through the application, she noted that a GC vote was not required and therefore did not know if the GC wanted to entertain a vote. GC members agreed that if a vote was not required then one should not be taken. If later, it is discovered that the GC must review and vote then at that time a vote will be taken.

- 8) Review, discussion, and possible approval of SY26-27 calendar; presented by Mrs. Galvan de Lucero

Mrs. Galvan de Lucero explained that PED requires 1140 instructional hours. In the past LADH has always tried to align its academic calendar with LCPS to alleviate any conflicts for students who have siblings at LCPS or teachers with students at LCPS. However, in review of LCPS's SY26-27 academic calendar, she noted that LCPS has exceeded the required number of instructional hours. Therefore, LADH has scheduled a two-week spring break. All other dates coincide with LCPS' calendar.

GC members had no questions.

Adrian Gaytan moved to approve the SY26-27 calendar; Dalina Matsumoto seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Dalina Matsumoto: yes

Sonia Evaro: yes

None opposed; motion passed

- 9) Review, discussion, and possible approval of food sales on campus: presented by Mrs. Galvan de Lucero

Mrs. Galvan de Lucero explained that although she was hesitant to develop a policy addressing food sales on campus, it has become a growing concern. Students are bringing backpacks full of food to sell to peers and parents become upset when the food is confiscated and discarded. She generated a policy that addresses the sale of food items with a focus on nutrition guidelines.

All GC members agreed that the policy was necessary for the well-being of the students. Mrs. Palma noted that she will format the policy and submit for publishing

Adrian Gaytan moved to approve the food sales on campus policy; Dalina Matsumoto seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Dalina Matsumoto: yes

Sonia Evaro: yes

None opposed; motion passed

- 10) Review, discussion, and possible approval outside food delivery and consumption: presented by Mrs. Galvan de Lucero

- Mrs. Galvan de Lucero noted that consumption of outside food has always been addressed in the student handbook, but guidance continues to be ignored. Students are arriving late with breakfast items or coffee and energy drinks, which are concerning.
- Mr. Gaytan noted that LCPS does not have a policy. He noted that campus nurses have provided information as to why the consumption of energy drinks is harmful for students and suggested an informational sheet be attached to the policy. Mrs. Galvan de Lucero agreed.
- Mr. Gaytan also asked if food was provided for late arriving students who might have missed breakfast and Mrs. Galvan de Lucero noted it was.

**Adrian Gaytan moved to approve the outside food delivery and consumption policy;
Dalina Matsumoto seconded**

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Dalina Matsumoto: yes

Sonia Evaro: yes

None opposed; motion passed

11) Review, discussion, and possible approval of staff/student professional boundaries policy: presented by Mrs. Rodriguez

- Mrs. Rodriguez that the State is emphasizing the importance of schools having/creating a staff/student professional boundaries policy. POMs and Associates was contracted by the State to help create the policy
- Mr. Gaytan asked about remote learning and Mrs. Galvan de Lucero clarified that all remote learning is only conducted through Canvas or Zoom and that students and staff are instructed to only use school emails. All mentioned platforms are monitored.
- Mrs. Palma asked about investigative process.

**Adrian Gaytan moved to approved staff/student professional boundaries policy;
Dalina Matsumoto seconded**

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Dalina Matsumoto: yes

Sonia Evaro: yes

None opposed; motion passed

12) Review, discussion, and possible approval of amendment to the bylaws addressing emergency measures should membership fall below the required number of (5).

Mrs. Palma explained that within the new charter contract there is a stipulation that the GC bylaws specifically address what procedure will be followed if membership were to dip below the required five members. Although LADH's current bylaws due address this concern, after reviewing it Mrs. Palma noted that additional details were needed to clarify the process. She reviewed various stipulations in the bylaws of other charter schools and presented the edits to the GC via email.

GC members did not have any questions. Mrs. Palma stated that she would submit the update.

Adrian Gaytan moved to approve amendment to the bylaws addressing emergency

measures should membership fall below the required number of (5); Dalina Matsumoto seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Dalina Matsumoto: yes

Sonia Evaro: yes

None opposed; motion passed

NEW BUSINESS: DISCUSSION ITEMS ONLY – NO ACTION WILL BE TAKEN

13) Finance Committee Report: presented by Dalina Matsumoto

a. Revenue and expense reports:

- Revenue: \$1,048,600.00
- Operational: \$343,000 available
- Discussed possible payment of lease of \$40,000 that will be paid from operational
- Functions that are currently negative have been negative: Title I, Title IV, and Community Schools which will be offset by operational funds
- No changes in vendors
- Ending balance per bank: \$589,864.00
- Outstanding Checks: \$10,000

14) Clarification: NM Public Education Commission Performance Framework Indicator 3.C. Compliance Certification: presented by Mrs. Palma

Mrs. Palma clarified that the form needs to be completed, voted on, and submitted sometime in July or August to demonstrate that the GC has reviewed all conditions of the charter renewal and is aware of all compliance issues. Noted that although the GC approved this form at the last meeting it was in error.

15) 2025-2026 student enrollment update: presented by Mrs. Galvan de Lucero

- 90 students currently enrolled
- 2026-2025: 79 students confirmed and preregistered

16) Moving update/timelines: Mrs. Galvan de Lucero

a. Informing parents and current landlord: no updates

b. Construction:

- still waiting for the permit from the City of Las Cruces.
- architect update:
 - City requested plans be changed as parking spots need to be at 45-degree angle instead of the presented 90 degree and that a defined path that the garbage truck will follow to pick up trash be outlined. Completed the changes and submitted.

c. Move: All possible demolition has been completed. Have gone past expected move in date so now will start playing double lease. Alma's attorney reached out to LADH's attorney to check on move out date as they have already offered space to

a new elementary charter school. Mrs. Rodriguez indicated that she wished the attorney would reach out to LADH administration first to avoid attorney fees. Mrs. Palma stated that she could instruct our attorney's office to refer them to administration first.

17) Equity Council update: Mrs. Galvan de Lucero noted that there were no updates.

18) Community schools report: reported by Mr. Fernandez

- Majority of elementary schools recruiting events have been completed
- Continue with food distribution with Alameda ES
- Community schools' application should be released soon.

19) Head Administrators Report

- a.) Review of mission specific goals
- b.) Ballet Folklorico students competed and won first place for solo and second place for duet
- c.) As of March 25th: 23 SPED students are currently enrolled. Mr. Marquez speaks to parents before they enroll to explain that LADH is a full inclusion program and to determine if the school can meet the student's needs.

20) Secretary Report:

- GC Recruitment: Mrs. Palma noted that more GC members need to be recruited. Mr. Gaytan discussed the need to increase parent involvement. Mrs. Galvan de Lucero expressed an interest in having GC representatives attend 6th grade orientation and Mrs. Evaro encouraged all GC members to be present.
- GC Training hours: Mrs. Palma reviewed the pacing guide.

- Per pacing guide for continuing members:

July 1–September 31	0 hours
October 1–December 31	1 hour
January 1–March 31	3 hours
April 1–June 30	5 hours

- Annual calendar review:
 - April:
 - GC training hours updates
 - Complete HA's spring evaluation
 - HA quarterly report addressing: identification/application of grants; classroom observations; continuing education
 - Next GC meeting: April 16th

21) Adjourn GC general meeting:

Adrian Gaytan moved to adjourn the regular GC meeting at 6:47pm; Elaine Palma seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes
Sonia Evaro: yes

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.

La Academia Dolores Huerta
 Account Summary Report-Revenue Report
February 28, 2026

Account Code	Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fund 11000 - Operational		\$ 1,360,545.73	\$ 907,030.48	\$ 453,515.25
Fund 21000 - Food Services		\$ 54,000.00	\$ 28,862.17	\$ 25,137.83
Fund 21100 - Universal Free Lunch		\$ 5,078.00	\$ 4,226.87	\$ 851.13
Fund 23000 - Non-Instructional Support		\$ 1,700.00	\$ 2,188.50	\$ 488.50
Fund 24101 - Title I - IASA		\$ 51,931.00	\$ 30,787.68	\$ 21,143.32
Fund 24106 - Entitlement IDEA-B		\$ 19,833.00	\$ -	\$ 19,833.00
Fund 24154 - Teacher/Principal Training & Recruiting		\$ 8,401.58	\$ 2,293.82	\$ 6,107.76
Fund 24189 - Student Supp Academic Achievement Title IV		\$ 10,000.00	\$ 6,694.81	\$ 3,305.19
Fund 25153 - Title XIX MEDICAID 3/21 Years		\$ 14,000.00	\$ 3,478.91	\$ 10,521.09
Fund 26107 - REC/District Fiscal Agent		\$ 52,000.00	\$ 41,654.21	\$ 10,345.79
Fund 27107 - 2012 GO Bond Student Library SB-66		\$ 3,368.00	\$ -	\$ 3,368.00
Fund 27528 - FY24 FY25 community school and family engagement initiatives		\$ 40,000.00	\$ 21,317.40	\$ 18,682.60
Fund 31200 - Public School Capital Outlay		\$ 78,470.00	\$ -	\$ 78,470.00
Fund 31600 - Capital Improvements HB-33		\$ 80.00	\$ 25.33	\$ 54.67
Fund 31701 - Capital Improvements SB-9 Local		\$ -	\$ 40.20	\$ 40.20
Grand Total		\$ 1,699,407.31	\$ 1,048,600.38	\$ 650,806.93

La Academia Dolores Huerta
Account Summary Report-Expenditure Report
February 28,2026

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction- Subs- Salaries Expense	\$30,000.00	\$17,500.00	\$12,500.00	\$0.00
	Instruction/K-12- Salaries Expense	\$340,270.00	\$209,247.42	\$150,155.16	(\$19,132.58)
	Instruction/Ed Asst- Salaries Expense	\$26,000.00	\$17,500.00	\$12,500.00	(\$4,000.00)
	Instruction/SpEd- Salaries Expense	\$63,311.00	\$38,173.44	\$26,421.40	(\$1,283.84)
	Instruction-Salaries Expense	\$27,500.00	\$0.00	\$0.00	\$27,500.00
	Instruction/K-12- Additional Compensation	\$0.00	\$500.00	\$500.00	(\$1,000.00)
	Instruction/Ed Asst- Additional Compensation	\$0.00	\$1,920.00	\$1,920.00	(\$3,840.00)
	Instruction-Additional Compensation	\$5,000.00	\$1,767.00	\$1,767.00	\$1,466.00
	Instruction-Educational Retirement	\$6,353.00	\$3,176.31	\$2,392.54	\$784.15
	Instruction/K-12- Educational Retirement (ERB)	\$61,759.00	\$38,069.28	\$27,337.17	(\$3,647.45)
	Instruction/Ed Asst- Educational Retirement (ERB)	\$4,719.00	\$3,524.80	\$2,616.89	(\$1,422.69)
	Instruction/SpEd- Educational Retirement (ERB)	\$11,491.00	\$6,928.48	\$4,761.26	(\$198.74)
	Instruction-Educational Retirement	\$4,991.00	\$0.00	\$0.00	\$4,991.00
	Instruction-Educational Retirement	\$5,000.00	\$320.72	\$377.23	\$4,302.05
	Instruction-ERA - Retiree Health	\$700.00	\$350.00	\$263.69	\$86.31
	Instruction/K-12- Retiree Health (ERA)	\$6,805.00	\$4,195.07	\$3,012.42	(\$402.49)
	Instruction/Ed Asst- Retiree Health (ERA)	\$520.00	\$388.40	\$288.33	(\$156.73)
	Instruction/SpEd- Retiree Health (ERA)	\$1,266.00	\$763.43	\$524.68	(\$22.11)
	Instruction-ERA - Retiree Health	\$550.00	\$0.00	\$0.00	\$550.00
	Instruction-ERA - Retiree Health	\$100.00	\$35.34	\$41.58	\$23.08
	Instruction- Subs/Sick Leave- FICA Payments	\$2,170.00	\$1,085.00	\$817.34	\$267.66
	Instruction/K-12- FICA	\$21,097.00	\$12,745.08	\$9,197.26	(\$845.34)
	Instruction/Ed Asst- FICA	\$1,612.00	\$1,204.04	\$893.92	(\$485.96)
	Instruction/SpEd- FICA	\$3,925.00	\$2,366.38	\$1,626.45	(\$67.83)
	Instruction-FICA Payments	\$1,705.00	\$0.00	\$0.00	\$1,705.00
	Instruction-FICA Payments	\$310.00	\$109.55	\$128.89	\$71.56
	Instruction- Subs/Sick Leave- Medicare	\$508.00	\$253.82	\$190.99	\$63.19
	Instruction/K-12- Medicare	\$4,934.00	\$2,980.85	\$2,150.96	(\$197.81)
	Instruction/Ed Asst- Medicare	\$377.00	\$281.66	\$209.10	(\$113.76)
	Instruction/SpEd- Medicare	\$918.00	\$553.42	\$380.43	(\$15.85)
	Instruction-Medicare Payments	\$399.00	\$0.00	\$0.00	\$399.00
	Instruction-Medicare Payments	\$73.00	\$25.63	\$30.20	\$17.17
	Instruction/K-12- Health and Medical Premiums	\$9,833.00	\$6,094.52	\$3,348.00	\$390.48
	Instruction/SpEd- Health and Medical Premiums	\$8,735.00	\$0.00	\$0.00	\$8,735.00
	Instruction- Subs/Sick Leave- Life	\$101.00	\$0.00	\$0.00	\$101.00
	Instruction/K-12- Life	\$374.00	\$224.08	\$155.23	(\$5.31)
	Instruction/Ed Asst- Life	\$0.00	\$21.98	\$17.27	(\$39.25)
	Instruction/SpEd- Life	\$137.00	\$41.76	\$27.36	\$67.88
	Instruction-Life	\$92.00	\$0.00	\$0.00	\$92.00
	Instruction- Subs/Sick Leave-Dental	\$572.00	\$0.00	\$0.00	\$572.00
	Instruction/K-12- Dental	\$1,113.00	\$461.17	\$316.80	\$335.03
	Instruction/SpEd- Dental	\$231.00	\$10.50	\$0.00	\$220.50
	Instruction- Subs/Sick Leave- Vision	\$100.00	\$0.00	\$0.00	\$100.00
	Instruction/K-12- Vision	\$150.00	\$92.19	\$57.20	\$0.61
	Instruction/SpEd- Vision	\$50.00	\$1.89	\$0.00	\$48.11
	Instruction- Subs/Sick Leave -Disability	\$200.00	\$0.00	\$0.00	\$200.00

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction/K-12- Disability	\$350.00	\$288.42	\$227.90	(\$166.32)
	Instruction/Ed Asst- Disability	\$0.00	\$61.09	\$50.82	(\$111.91)
	Instruction/SpEd- Disability Ins	\$0.00	\$3.35	\$0.00	(\$3.35)
	Instruction-Disability	\$100.00	\$0.00	\$0.00	\$100.00
	Instruction-Unemployment Compensation	\$120.00	\$57.82	\$43.14	\$19.04
	Instruction/K-12- Unemployment Compensation	\$520.00	\$358.51	\$432.02	(\$270.53)
	Instruction/Ed Asst- Unemployment Compensation	\$0.00	\$27.85	\$45.49	(\$73.34)
	Instruction/SpEd- Unemployment Compensation	\$180.00	\$44.29	\$73.72	\$61.99
	Instruction-Unemployment Compensation	\$100.00	\$0.00	\$0.00	\$100.00
	Instruction-Unemployment Compensation	\$10.00	\$0.88	\$3.42	\$5.70
	Instruction- Subs/Sick Leave- Workers Compensation Employer's Fee	\$20.00	\$5.10	\$4.46	\$10.44
	Instruction/K-12-Workers Compensation Employer's Fee	\$50.00	\$32.20	\$31.24	(\$13.44)
	Instruction/Ed Asst- Workers Compensation Employer's Fee	\$0.00	\$2.78	\$3.40	(\$6.18)
	Instruction/SpEd-Workers Compensation Employer's Fee	\$10.00	\$5.08	\$4.74	\$0.18
	Instruction-Workers Compensation Employer's Fee	\$10.00	\$0.00	\$0.00	\$10.00
	Instruction-Workers Compensation Employer's Fee	\$0.00	\$0.00	\$0.44	(\$0.44)
	Instruction-Other Charges	\$400.00	\$59.00	\$0.00	\$341.00
	Instruction- Employee Travel non teachers	\$0.00	\$120.00	\$0.00	(\$120.00)
	Instruction-Student Travel	\$3,000.00	\$0.00	\$0.00	\$3,000.00
	Instruction-Other Contract Services	\$11,942.00	\$533.76	\$4,466.24	\$6,942.00
	Instructional Materials	\$17,117.00	\$14,617.12	\$0.00	\$2,499.88
	Instruction- Software	\$11,525.05	\$11,468.95	\$0.00	\$56.10
	Instruction- General Supplies and Materials	\$13,732.68	\$571.69	\$400.00	\$12,760.99
Function 1000 - Instruction		\$715,237.73	\$401,171.10	\$272,713.78	\$41,352.85
	Support Services-Students-Salaries Expense	\$13,750.00	\$0.00	\$0.00	\$13,750.00
	Counselor-Salaries Expense	\$83,244.00	\$42,906.86	\$30,337.14	\$10,000.00
	Additional Compensation	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	Support Services-Students-Educational Retirement	\$2,496.00	\$0.00	\$0.00	\$2,496.00
	Support Services/Counselor- Educational Retirement (ERB)	\$16,924.00	\$7,787.59	\$5,506.20	\$3,630.21
	Support Services-Students-ERA - Retiree Health	\$275.00	\$0.00	\$0.00	\$275.00
	Support Services/Counselor- Retiree Health (ERA)	\$1,865.00	\$858.08	\$606.70	\$400.22
	Support Services-Students-FICA Payments	\$853.00	\$0.00	\$0.00	\$853.00
	Support Services/Counselor- FICA Payments	\$5,781.00	\$2,660.22	\$1,880.90	\$1,239.88
	Support Services-Students-Medicare Payments	\$199.00	\$0.00	\$0.00	\$199.00
	Support Services/Counselor- Medicare Payments	\$1,352.00	\$622.16	\$439.90	\$289.94
	Support Services-Students-Life	\$70.00	\$0.00	\$0.00	\$70.00
	Support Services/Counselor- Life	\$79.00	\$35.64	\$25.20	\$18.16
	Support Services/Counselor- Dental	\$43.00	\$0.00	\$0.00	\$43.00
	Support Services/Counselor- Vision	\$10.00	\$0.00	\$0.00	\$10.00
	Support Services/Counselor- Disability	\$50.00	\$146.02	\$105.60	(\$201.62)
	Support Services-Students-Unemployment Compensation	\$30.00	\$0.00	\$0.00	\$30.00
	Support Services-Students-Unemployment Compensation	\$30.00	\$40.04	\$60.35	(\$70.39)

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Support Services-Students-Workers Compensation Employer's Fee	\$10.00	\$0.00	\$0.00	\$10.00
	Support Services/Counselor- Workers Comp Fee	\$10.00	\$4.46	\$4.46	\$1.08
	Diagnosticians-Contracted	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	Speech Therapist- Contracted	\$9,150.00	\$3,394.31	\$0.00	\$5,755.69
	Support Services-Students-Psychologists - Contracted	\$3,600.00	\$0.00	\$0.00	\$3,600.00
	Support Services-Students-Specialists - Contracted	\$5,750.00	\$12.57	\$5,732.12	\$5.31
	Support Services-Students-Other Professional/Technical Services	\$1,200.00	\$600.00	\$600.00	\$0.00
	Support Services- General Supplies & Materials	\$500.00	\$0.00	\$0.00	\$500.00
Function 2100 - Support Services-Students		\$162,271.00	\$59,067.95	\$45,298.57	\$57,904.48
	Support Services-Instruction-Professional Development	\$1,052.00	\$1,051.18	\$274.40	(\$273.58)
	General Supls & mats	\$500.00	\$0.00	\$932.04	(\$432.04)
Function 2200 - Support Services-Instruction		\$1,552.00	\$1,051.18	\$1,206.44	(\$705.62)
	Support Services-General Administration-Salaries Expense	\$116,626.00	\$77,750.72	\$38,875.28	\$0.00
	Support Services-General Administration-Educational Retirement	\$21,168.00	\$14,111.68	\$7,055.83	\$0.49
	Support Services-General Administration-ERA - Retiree Health	\$2,333.00	\$1,555.04	\$777.52	\$0.44
	Support Services-General Administration-FICA Payments	\$7,231.00	\$4,400.76	\$2,195.60	\$634.64
	Support Services-General Administration-Medicare Payments	\$1,691.00	\$1,029.16	\$513.44	\$148.40
	Support Services-General Administration-Health and Medical Premiums	\$15,049.00	\$9,956.72	\$5,093.60	(\$1.32)
	Support Services-General Administration-Life	\$192.00	\$46.08	\$23.04	\$122.88
	Support Services-General Administration-Dental	\$307.00	\$148.48	\$74.96	\$83.56
	Support Services-General Administration-Vision	\$90.00	\$51.84	\$25.92	\$12.24
	Support Services-General Administration-Disability	\$320.00	\$208.80	\$104.40	\$6.80
	Support Services-General Administration-Unemployment Compensation	\$110.00	\$58.44	\$56.40	(\$4.84)
	Workers Compensation Employers Fee	\$10.00	\$5.10	\$5.10	(\$0.20)
	Support Services- Professional Development	\$4,000.00	\$1,058.76	\$2,540.80	\$400.44
	Auditing	\$25,000.00	\$26,368.12	\$0.00	(\$1,368.12)
	Legal	\$25,000.00	\$9,881.13	\$5,118.87	\$10,000.00
	Board Travel	\$283.00	\$282.91	\$0.00	\$0.09
	Support Services- General Administration-Employee Travel	\$637.00	\$636.25	\$110.00	(\$109.25)
Function 2300 - Support Services-General Administration		\$220,047.00	\$147,549.99	\$62,570.76	\$9,926.25
	Secretary-Salaries Expense	\$30,000.00	\$20,000.00	\$10,000.00	\$0.00
	Support Services-Secretary-Additional Compensation	\$2,000.00	\$1,600.00	\$0.00	\$400.00
	Secretary-Educational Retirement (ERB)	\$5,808.00	\$3,920.48	\$1,815.04	\$72.48
	Secretary- Retiree Health (ERA)	\$640.00	\$432.00	\$200.00	\$8.00
	Secretary- FICA	\$1,984.00	\$1,338.94	\$620.00	\$25.06
	Secretary- Medicare	\$464.00	\$313.22	\$145.04	\$5.74
	Secretary-Life	\$75.00	\$1.16	\$0.00	\$73.84
	Support Services-Secretary-Dental	\$20.00	\$8.47	\$0.00	\$11.53

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Support Services-Secretary-Vision	\$10.00	\$1.52	\$0.00	\$8.48
	Support Services-Secretary-Disability	\$10.00	\$2.69	\$0.00	\$7.31
	Support Services-Secretary-Unemployment Compensation	\$105.00	\$71.35	\$33.04	\$0.61
	Secretary-Workers Comp Employer's Fee	\$11.00	\$5.10	\$5.10	\$0.80
	School Admin- Professional Development	\$35.00	\$35.00	\$0.00	\$0.00
	School Admin-Other Charges	\$950.00	\$950.00	\$0.00	\$0.00
Function 2400 - Support Services-School Administration		\$42,112.00	\$28,679.93	\$12,818.22	\$613.85
	Business Support- Salaries Expense	\$75,613.00	\$50,000.00	\$25,000.00	\$613.00
	Business Support- Educational Retirement (ERB)	\$13,724.00	\$9,075.04	\$4,537.52	\$111.44
	Business Support- Retiree Health (ERA)	\$1,512.00	\$1,000.00	\$500.00	\$12.00
	Business Support- FICA	\$4,688.00	\$3,077.80	\$1,538.80	\$71.40
	Business Support- Medicare	\$1,096.00	\$719.88	\$359.92	\$16.20
	Business Support- Life	\$135.00	\$46.08	\$23.04	\$65.88
	Business Support- Dental	\$713.00	\$466.00	\$235.28	\$11.72
	Business Support- Vision	\$110.00	\$69.92	\$39.33	\$0.75
	Business Support- Disability	\$248.00	\$160.43	\$87.04	\$0.53
	Central Services-Unemployment Compensation	\$112.00	\$43.12	\$73.88	(\$5.00)
	Business Support- Workers Compensation Employer's Fee	\$11.00	\$5.10	\$5.10	\$0.80
	Business & Support- Professional Development	\$6,000.00	\$3,318.12	\$2,085.06	\$596.82
	Central Services-Other Professional/Technical Services	\$86,000.00	\$48,426.72	\$37,573.28	\$0.00
	Business & Support- Other Charges	\$363.00	\$212.25	\$150.00	\$0.75
	Business & Support Services-Rents & Leases	\$5,000.00	\$2,990.47	\$2,009.53	\$0.00
	Business & Support- Employee Travel	\$651.00	\$647.78	\$0.00	\$3.22
	Business & Support Services- Other contracted service	\$6,200.00	\$3,602.99	\$2,597.01	\$0.00
	Business & Support- Software	\$18,927.00	\$18,926.50	\$0.00	\$0.50
	Business & Support- General Supplies & Materials	\$1,100.00	\$716.93	\$383.07	\$0.00
Function 2500 - Central Services		\$222,203.00	\$143,505.13	\$77,197.86	\$1,500.01
	Operation & Maintenance of Plant-Other Charges	\$45,000.00	\$16,800.00	\$8,400.00	\$19,800.00
	Operation/Maintenance Of Plant-M & R - Vehicles	\$200.00	\$0.00	\$200.00	\$0.00
	Operation/Maintenance Of Plant-Electricity	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	Operation/Maintenance Of Plant-Bldg. Heat-Natural Gas	\$4,000.00	\$0.00	\$0.00	\$4,000.00
	Operation/Maintenance of Plant-Water/Sewer/Trash	\$4,000.00	\$0.00	\$0.00	\$4,000.00
	Operation/Maintenance Of Plant-Communications	\$3,300.00	\$2,142.00	\$1,158.00	\$0.00
	Operation & Maintenance of Plant-Renting Land and Buildings	\$93,296.00	\$49,573.12	\$0.00	\$43,722.88
	Operation & Maintenance of Plant-Property/Liability Insurance	\$27,765.00	\$27,765.00	\$0.00	\$0.00
	Operation & Maintenance of Plant-Other Contract Services	\$58,000.00	\$4,837.50	\$2,902.50	\$50,260.00
	Operation & Maintenance of Plant-General Supplies and Materials	\$8,000.00	\$1,797.08	\$20.78	\$6,182.14
	Operation & Maintenance of Plant-Gasoline	\$1,000.00	\$156.56	\$843.44	\$0.00
Function 2600 - Operation & Maintenance of Plant		\$249,561.00	\$103,071.26	\$13,524.72	\$132,965.02

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Other Support Services-Restricted Expenditures	\$100,000.00	\$0.00	\$0.00	\$100,000.00
Function 2900 - Other Support Services		\$100,000.00	\$0.00	\$0.00	\$100,000.00
Fund 11000 - Operational		\$1,712,983.73	\$884,096.54	\$485,330.35	\$343,556.84
	Food Services Operations-Salaries Expense	\$17,361.00	\$10,240.44	\$7,314.56	(\$194.00)
	Food Services Operations-Educational Retirement	\$3,151.00	\$1,858.64	\$1,327.59	(\$35.23)
	Food Services Operations-ERA - Retiree Health	\$347.00	\$204.82	\$146.30	(\$4.12)
	Food Services Operations-FICA Payments	\$1,076.00	\$634.90	\$453.50	(\$12.40)
	Food Services Operations-Medicare Payments	\$252.00	\$148.54	\$106.10	(\$2.64)
	Food Services Operations-Life	\$122.00	\$40.32	\$28.80	\$52.88
	Food Services Operations-Unemployment Compensation	\$50.00	\$33.74	\$24.10	(\$7.84)
	Food Services Operations-Workers Compensation Employer's Fee	\$10.00	\$5.10	\$5.10	(\$0.20)
	Food Services Operations-Other Charges	\$200.00	\$200.00	\$0.00	\$0.00
	Food Services-Food	\$90,733.00	\$31,718.35	\$26,031.65	\$32,983.00
	Food Services-Non-Food Items	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Function 3100 - Food Services Operations		\$114,302.00	\$45,084.85	\$35,437.70	\$33,779.45
Fund 21000 - Food Services		\$114,302.00	\$45,084.85	\$35,437.70	\$33,779.45
	Food	\$12,401.00	\$0.00	\$0.00	\$12,401.00
	General Supplies and Materials	\$881.00	\$0.00	\$0.00	\$881.00
	Supply Assets (\$5,000 or Less)	\$778.00	\$0.00	\$0.00	\$778.00
Function 3100 - Food Services Operations		\$14,060.00	\$0.00	\$0.00	\$14,060.00
Fund 21100 - Universal Free Lunch		\$14,060.00	\$0.00	\$0.00	\$14,060.00
	Instruction-Other Charges	\$2,000.00	\$482.03	\$445.80	\$1,072.17
	Instruction-Other Charges	\$0.00	\$0.00	\$100.00	(\$100.00)
	Instruction-Student Travel	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	Instruction-General Supplies and Materials	\$3,957.00	\$0.00	\$0.00	\$3,957.00
	Instruction-General Supplies and Materials	\$0.00	\$404.66	\$0.00	(\$404.66)
	Instruction-General Supplies and Materials	\$0.00	\$160.92	\$0.00	(\$160.92)
Function 1000 - Instruction		\$10,957.00	\$1,047.61	\$545.80	\$9,363.59
Fund 23000 - Non-Instructional Support		\$10,957.00	\$1,047.61	\$545.80	\$9,363.59
	Instruction/K-12- Title I- Salaries Expense	\$39,757.00	\$26,023.16	\$20,347.42	(\$6,613.58)
	Instruction/K-12- Title I- Educational Retirement (ERB)	\$7,187.00	\$4,723.24	\$3,693.01	(\$1,229.25)
	Instruction/K-12- Title I- Retiree Health (ERA)	\$792.00	\$520.54	\$406.98	(\$135.52)
	Instruction/K-12- Title I- FICA Payments	\$2,455.00	\$1,613.42	\$1,261.61	(\$420.03)
	Instruction/K-12- Title I- Medicare Payments	\$574.00	\$377.30	\$295.15	(\$98.45)
	Instruction/K-12- Title I- Life	\$98.00	\$26.76	\$21.89	\$49.35
	Instruction/K-12- Title I- Dental	\$513.00	\$0.00	\$0.00	\$513.00
	Instruction/K-12- Title I- Vision	\$500.00	\$0.00	\$0.00	\$500.00
	Instruction/K-12- Title I- Disability	\$110.00	\$88.85	\$68.63	(\$47.48)
	Instruction/K-12- Title I- Unemployment	\$91.00	\$26.84	\$52.43	\$11.73
	Instruction/K-12- Title I- Workers Comp Employers Fee	\$10.00	\$3.52	\$3.52	\$2.96
Function 1000 - Instruction		\$52,087.00	\$33,403.63	\$26,150.64	(\$7,467.27)
Fund 24101 - Title I - IASA		\$52,087.00	\$33,403.63	\$26,150.64	(\$7,467.27)
	Instruction-Salaries Expense	\$25,000.00	\$0.00	\$0.00	\$25,000.00

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction/IDEA B- General Supplies and Materials	\$2,178.00	\$0.00	\$0.00	\$2,178.00
Function 1000 - Instruction		\$27,178.00	\$0.00	\$0.00	\$27,178.00
	Support Services-Students-Diagnosticians - Contracted	\$0.00	\$0.00	\$1,593.20	(\$1,593.20)
	Speech Therapists contracted	\$0.00	\$0.00	\$4,162.49	(\$4,162.49)
	Support Services-Students-Psychologists - Contracted	\$0.00	\$0.00	\$3,600.00	(\$3,600.00)
	Support Services-Students-Specialists - Contracted	\$14,000.00	\$0.00	\$0.00	\$14,000.00
Function 2100 - Support Services-Students		\$14,000.00	\$0.00	\$9,355.69	\$4,644.31
	Support Services-Instruction-Professional Development	\$2,178.00	\$0.00	\$0.00	\$2,178.00
Function 2200 - Support Services-Instruction		\$2,178.00	\$0.00	\$0.00	\$2,178.00
Fund 24106 - Entitlement IDEA-B		\$43,356.00	\$0.00	\$9,355.69	\$34,000.31
	Support Services-Instruction-Professional Development	\$9,745.00	\$1,665.00	\$1,970.00	\$6,110.00
Function 2200 - Support Services-Instruction		\$9,745.00	\$1,665.00	\$1,970.00	\$6,110.00
	Support Services-General Administration-Professional Development	\$701.58	\$628.82	\$0.00	\$72.76
Function 2300 - Support Services-General Administration		\$701.58	\$628.82	\$0.00	\$72.76
Fund 24154 - Teacher/Principal Training & Recruiting		\$10,446.58	\$2,293.82	\$1,970.00	\$6,182.76
	Instruction-Salaries Expense	\$10,000.00	\$5,652.14	\$4,347.86	\$0.00
	Instruction-Educational Retirement	\$0.00	\$1,025.83	\$789.10	(\$1,814.93)
	Instruction-ERA - Retiree Health	\$0.00	\$113.10	\$87.00	(\$200.10)
	Instruction-FICA Payments	\$0.00	\$350.48	\$269.60	(\$620.08)
	Instruction-Medicare Payments	\$0.00	\$81.90	\$63.00	(\$144.90)
	Instruction-Life	\$0.00	\$4.68	\$3.60	(\$8.28)
	Instruction-Disability	\$0.00	\$19.24	\$15.10	(\$34.34)
	Instruction-Unemployment Compensation	\$0.00	\$5.76	\$8.68	(\$14.44)
	Instruction-Workers Compensation Employer's Fee	\$0.00	\$0.64	\$0.64	(\$1.28)
Function 1000 - Instruction		\$10,000.00	\$7,253.77	\$5,584.58	(\$2,838.35)
Fund 24189 - Student Supp Academic Achievement Title IV		\$10,000.00	\$7,253.77	\$5,584.58	(\$2,838.35)
	Support Services-Students-Diagnosticians - Contracted	\$18,116.00	\$0.00	\$0.00	\$18,116.00
Function 2100 - Support Services-Students		\$18,116.00	\$0.00	\$0.00	\$18,116.00
Fund 25153 - Title XIX MEDICAID 3/21 Years		\$18,116.00	\$0.00	\$0.00	\$18,116.00
	Salaries Expense	\$44,000.00	\$15,166.62	\$10,833.38	\$18,000.00
	Instruction-Educational Retirement	\$0.00	\$2,752.68	\$1,983.79	(\$4,746.47)
	Instruction-ERA - Retiree Health	\$0.00	\$303.38	\$219.74	(\$523.12)
	Instruction-FICA Payments	\$0.00	\$940.38	\$681.09	(\$1,621.47)
	Instruction-Medicare Payments	\$0.00	\$219.94	\$159.26	(\$379.20)
	Instruction-Life	\$0.00	\$40.32	\$31.68	(\$72.00)
	Instruction-Unemployment Compensation	\$0.00	\$50.12	\$36.84	(\$86.96)
	Instruction-Workers Compensation Employer's Fee	\$0.00	\$5.10	\$4.62	(\$9.72)

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction-General Supplies and Materials	\$5,821.00	\$833.00	\$0.00	\$4,988.00
	Instruction-Supply Assets (\$5,000 or Less)	\$4,000.00	\$0.00	\$3,900.00	\$100.00
Function 1000 - Instruction		\$53,821.00	\$20,311.54	\$17,860.40	\$15,649.06
Fund 26107 - REC/District Fiscal Agent		\$53,821.00	\$20,311.54	\$17,860.40	\$15,649.06
	Student travel	\$5,935.00	\$0.00	\$2,000.00	\$3,935.00
	Spaceport- General Supplies & Materials	\$10,920.00	\$303.96	\$75.00	\$10,541.04
Function 1000 - Instruction		\$16,855.00	\$303.96	\$2,075.00	\$14,476.04
Fund 26204 - Spaceport		\$16,855.00	\$303.96	\$2,075.00	\$14,476.04
	GO Bond- Library and Audio Visual	\$6,325.00	\$0.00	\$0.00	\$6,325.00
Function 2200 - Support Services-Instruction		\$6,325.00	\$0.00	\$0.00	\$6,325.00
Fund 27107 - 2012 GO Bond Student Library SB-66		\$6,325.00	\$0.00	\$0.00	\$6,325.00
	Instruction-Instructional Materials Cash - 50% Textbooks	\$3.00	\$2.82	\$0.00	\$0.18
Function 1000 - Instruction		\$3.00	\$2.82	\$0.00	\$0.18
Fund 27109 - Instructional Materials - Special Appropriations		\$3.00	\$2.82	\$0.00	\$0.18
	Salaries Expense	\$25,000.00	\$14,583.38	\$10,416.62	\$0.00
	Support Services-Instruction-Additional Compensation	\$15,000.00	\$6,050.00	\$8,694.93	\$255.07
	Support Services-Instruction-Educational Retirement	\$0.00	\$3,744.92	\$2,964.09	(\$6,709.01)
	Support Services-Instruction-ERA - Retiree Health	\$0.00	\$412.62	\$326.58	(\$739.20)
	Support Services-Instruction-FICA Payments	\$0.00	\$1,268.70	\$1,002.45	(\$2,271.15)
	Support Services-Instruction-Medicare Payments	\$0.00	\$296.67	\$234.44	(\$531.11)
	Support Services-Instruction-Life	\$0.00	\$18.34	\$14.41	(\$32.75)
	Support Services-Instruction-Disability	\$0.00	\$50.90	\$42.31	(\$93.21)
	Support Services-Instruction-Unemployment Compensation	\$0.00	\$28.87	\$55.54	(\$84.41)
	Support Services-Instruction-Workers Compensation Employer's Fee	\$0.00	\$2.32	\$3.68	(\$6.00)
Function 2200 - Support Services-Instruction		\$40,000.00	\$26,456.72	\$23,755.05	(\$10,211.77)
Fund 27528 - FY24 FY25 community school and family engagement initiatives		\$40,000.00	\$26,456.72	\$23,755.05	(\$10,211.77)
	Support Services-Students-Specialists - Contracted	\$0.00	\$5.31	\$0.00	(\$5.31)
	Support Services-Students-General Supplies and Materials	\$5.00	\$0.00	\$0.00	\$5.00
Function 2100 - Support Services-Students		\$5.00	\$5.31	\$0.00	(\$0.31)
Fund 28144 - Medicaid HSD		\$5.00	\$5.31	\$0.00	(\$0.31)
	General Supplies and Materials	\$4.00	\$4.00	\$0.00	\$0.00
Function 1000 - Instruction		\$4.00	\$4.00	\$0.00	\$0.00
Fund 29114 - McCune Charitable Foundation		\$4.00	\$4.00	\$0.00	\$0.00
	Capital Outlay-Renting Land and Buildings	\$78,470.00	\$39,235.00	\$39,235.00	\$0.00
Function 4000 - Capital Outlay		\$78,470.00	\$39,235.00	\$39,235.00	\$0.00

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Fund 31200 - Public		\$78,470.00	\$39,235.00	\$39,235.00	\$0.00
School Capital Outlay					
	Support Services-General Administration- County Tax Collection Costs	\$3.00	\$0.26	\$0.00	\$2.74
Function 2300 - Support Services-General Administration		\$3.00	\$0.26	\$0.00	\$2.74
	Supply Assets (Under \$5,000)	\$39,312.00	\$0.00	\$0.00	\$39,312.00
Function 4000 - Capital Outlay		\$39,312.00	\$0.00	\$0.00	\$39,312.00
Fund 31600 - Capital Improvements HB-33		\$39,315.00	\$0.26	\$0.00	\$39,314.74
	Support Services-General Administration- County Tax Collection Costs	\$3.00	\$0.41	\$0.00	\$2.59
Function 2300 - Support Services-General Administration		\$3.00	\$0.41	\$0.00	\$2.59
	Capital Outlay-Software	\$20,000.00	\$10,106.56	\$0.00	\$9,893.44
	Capital Outlay-General Supplies and Materials	\$10,131.00	\$1,073.78	\$158.21	\$8,899.01
	Supply Assets (Under \$5,000)	\$30,426.00	\$4,996.95	\$0.00	\$25,429.05
Function 4000 - Capital Outlay		\$60,557.00	\$16,177.29	\$158.21	\$44,221.50
Fund 31701 - Capital Improvements SB-9 Local		\$60,560.00	\$16,177.70	\$158.21	\$44,224.09
	Supply Assets (\$5,000 or less)	\$31,489.00	\$0.00	\$0.00	\$31,489.00
Function 4000 - Capital Outlay		\$31,489.00	\$0.00	\$0.00	\$31,489.00
Fund 31703 - Capital Improvements SB-9 Match Cash		\$31,489.00	\$0.00	\$0.00	\$31,489.00
Grand Total		\$2,313,155.31	\$1,075,677.53	\$647,458.42	\$590,019.36

La Academia Dolores Huerta

Bank Account Register Activity Report

Bank: US Bank; Bank Account: [All]; Begin Date: 02/01/2026; End Date: 02/26/2026; Status: [All]; Created On: 3/2/2026 4:28:15 PM

Bank	Account Number				
US Bank	Activity				
Date	Number	Type	Payee/From	Deposit	Withdrawal
2/13/2026	00039606	Journal Entry	Bank Service Fee February 2026		\$52.60
2/26/2026			Ending Balance		
Sub Total					\$52.60
Bank	Account Number				
US Bank	Main				
Date	Number	Type	Payee/From	Deposit	Withdrawal
2/3/2026		Payroll Liability Check	IRS		\$7,499.13
2/4/2026	136598	AP Warrant	T Mobile		\$267.75
2/4/2026	136599	AP Warrant	The Vigil Group LLC		\$5,048.46
2/5/2026		Payroll Liability Check	First Financial Administrators, Inc.		\$1,579.14
2/6/2026		Payroll Liability Check	NMPSIA		\$4,182.50
2/9/2026		Payroll Liability Check	NM Retiree Health Care Authority		\$2,289.14
2/10/2026	02-001	Cash Receipt	SEG February 2026	\$113,378.81	
2/11/2026	02-002	Cash Receipt	USDA December 2025	\$6,053.19	
2/12/2026		Payroll Liability Check	NM Educational Retirement Board		\$21,919.44
2/12/2026	02-003	Cash Receipt	USDA State December 2025	\$491.46	
2/12/2026	136600	AP Warrant	ACES		\$513.89
2/12/2026	136601	AP Warrant	Burns, Chris		\$800.00
2/12/2026	136602	AP Warrant	Infante Rubio, Maria		\$390.20
2/13/2026		Payroll Liability Check	US Bank- Payroll		\$26,722.37
2/17/2026		Payroll Liability Check	IRS		\$7,685.68
2/17/2026	02-004	Cash Receipt	Ed Fellow RIR December 2025	\$2,784.47	
2/17/2026	136603	AP Warrant	Alma d' Arte		\$2,100.00
2/17/2026	136604	AP Warrant	Valenzuela-Maldonado, Dominic		\$322.50
2/19/2026		Payroll Liability Check	Taxation & Revenue		\$1,852.64
2/20/2026	02-005	Cash Receipt	HB 33 & SB9 Dona Ana County	\$4.19	
2/26/2026	02-006	Cash Receipt	Title I RIR	\$5,231.91	
2/26/2026	136605	AP Warrant	ACES		\$177.92
2/26/2026	136606	AP Warrant	Burns, Chris		\$775.00
2/26/2026	136607	AP Warrant	Clifton Larson Allen		\$3,497.81
2/26/2026	136608	AP Warrant	LCPS, Nutrition Services Department		\$4,923.20
2/26/2026	136609	AP Warrant	NMASBO		\$495.00
2/26/2026	136610	AP Warrant	Rodriguez, Mirna		\$502.20
2/26/2026			Ending Balance		
Sub Total				\$127,944.03	\$93,543.97
Grand Total				\$127,944.03	\$93,596.57

BANK RECONCILIATION

School: **La Academia Dolores Huerta**
 Bank: **US Bank**
 Account Description: **Main - 2144**
 Statement Date: **February 28, 2026**

Beginning balance per bank	\$	570,052.36
Cleared transactions:		
Deposits and credits		131,843.87
Checks and withdrawals	\$	112,031.57
Other bank adjustments		
Ending balance per bank		589,864.66
Plus: Outstanding Deposits		
Plus: Cleared items prior to entry		
Less: Outstanding checks	\$	10,055.82
Balance per GL		\$579,808.84

BANK RECONCILIATION

School: **La Academia Dolores Huerta**
 Bank: **US Bank**
 Account Description: **Activity -5089**
 Statement Date: **February 28, 2026**

Beginning balance per bank	\$	10,450.53
Cleared transactions:		
Checks and withdrawals	\$	-
Deposits and credits	\$	52.60
Other bank adjustments/Bank Fee	\$	52.60
Ending balance per bank	\$	10,397.93
Plus: Outstanding Deposits		
Plus: Cleared items prior to entry		
Less: Outstanding checks	\$	-
Balance per GL	\$	10,397.93

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request**

Doc. ID: 560-000-2526-0026-I
Fund Type: Flowthrough
Adjustment Type: Increase

Fiscal Year: 2025-2026
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta
Contact: Mirna Rodriguez, Business Manager
Phone: 575-526-2984
Email: mrodriguez@ladh.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2025	To: 06/30/2026
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 24101.0000.44500 \$2,552.44

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24101 Title I Part A - ESEA	1000 Instruction	51100 Salaries Expense	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta	1411 Teachers- Grades 1-12	\$39,757.00	\$2,552.44	\$42,309.44	
Sub Total							\$2,552.44		
Indirect Cost									
DOC. TOTAL							\$2,552.44		

Justification:
Per attached memo.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
Name	Role	Date
Justine Vigil	Business Manager	2/23/2026 3:14:39 PM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request**

Doc. ID: 560-000-2526-0027-1
Fund Type: Direct Grant

Adjustment Type: Increase

Fiscal Year: 2025-2026

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mirna Rodriguez, Business Manager

Total Approved Budget (Flowthrough):

Phone: 575-526-2984

Email: mrodriguez@ladh.org

FLOWTHROUGH ONLY	Budget Period: 2025-07-01	To: 2026-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 26107.0000.43214 \$10,000.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
26107 REC/Distr ict Fiscal Agent	2100 Support Services-Students	51300 Additional Compensation	0000 No Program	560001 La Academia Dolores Huerta	1214 Guidance Counselors/So cial Workers		\$10,000.00	\$10,000.00	
Sub Total							\$10,000.00		
Indirect Cost									
DOC. TOTAL							\$10,000.00		

Justification:

Per attached memo.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Justine Vigil	Business Manager	2/23/2026 3:16:30 PM

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request**

Doc. ID: 560-000-2526-0028-1
Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2025-2026

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Mirna Rodriguez, Business Manager

Total Approved Budget (Flowthrough):

Phone: 575-526-2984

Email: mrodriguez@ladh.org

FLOWTHROUGH ONLY	Budget Period: 07/01/2025	To: 06/30/2026
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 31703.0000.43202 \$4,681.86

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31703 SB-9 State Match Cash	4000 Capital Outlay	56118 General Supplies and Materials	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$4,681.86	\$4,681.86	
Sub Total							\$4,681.86		
Indirect Cost									
DOC. TOTAL							\$4,681.86		

Justification:

Per attached memo.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
Name	Role	Date
Justine Vigil	Business Manager	2/23/2026 3:17:09 PM

Principal's Report March 25, 2026

SY25-26 Registrations:

Grade	Enrolled	SY26/27
6 th	27	29
7 th	39	18
8 th	22	32
Total	90	79

LADH News:

- GIANT Shout out to our LADH Ballet Folklorico students who competed in the Raices del Desierto Folklorico Competition in San Elizario, TX. They brought home 1st & 2nd place trophies!
- LADH will begin NM-ASR Science testing the week of March 23rd, this is for 8th grade students only.
- All ACCESS testing was completed prior to Spring Break.
- PEC/CSD Contract Negotiations took place on March 9, 2026, in Santa Fe (Ms. Lucero attended in person w/ Attorney & Elaine Palma was present via zoom))
- Conjunto, Mariachi & Ballet Folklorico will be performing at the Hispanic Education Arts Summit on April 8 which is being held at Alma d'Arte.
- Finance Committee met on Wednesday, March 25, 2026 @ 5pm (See Finance Report)

Student Achievement/ Student News:

- **Aaliyah Rodriguez won 1st Place** for her Solo at the Raices del Desierto Folklorico Competition.
- **Jazmariah Gadson & Izabel Valles won 2nd Place** for their Duet at the Raices del Desierto Folklorico Competition.
- ***as of March 25, 2026 there **23 SPED students enrolled at LADH**

Professional Learning Community (PLC):

- All PLC/PD has been focused on Testing Prep and Requirements.

Class Observation:

- Informal Observations for the Spring Semester have begun throughout all core classes.

Teacher/Staff News:

- Congratulations to Miss Adriana and the Ballet Folklorico class for their hard work and outstanding performance at the San Elizario Competition.

Grant Applications/Awards:

- None at this time

Admin Continuing Education:

- Ms. Lucero attended the required Focus on Algebra training in Albuquerque, NM the first week of March & then also attended the NMASBO Spring Budget training in Albuquerque.
- Synergy transition training will be taking place over the next few weeks.
- Attended the Math Textbook adoption conference.

Upcoming Events:

- Avant Spanish Language Test will begin the week of April 6, 2026
- Spring Holiday April 3-7, 2026

Fundraisers:

- Little Ceasars Pizza Sales every Friday
- (Always looking for Sponsors to support this fundraiser)

Community Collaboration:

- Working with NMSU's Borderland and Ethnic Studies Dept. working on a project researching and creating corridors based on the History of Carmelita Torres.
- We have partnered with **Brighter Bites** to help families sign up for biweekly free produce boxes.

- LADH partnership with **La Semilla**
- **Teen Connection** - Frank J. Papen Ctr (After School Program), CYFD
- **New Hope Therapy Counseling Ctr** partnership to provide mental health services to students.
- Collaboration with **Southwest Family Guidance** providing counseling & support to students and families.
- **Poms & Associates** are working with LADH to provide Parenting classes.

Sale of Food, Snacks, and other Items on Campus

Purpose

To maintain equity, safety, and compliance with school nutrition and fundraising guidelines, La Academia Dolores Huerta (LADH) regulates the sale of food, snacks, and other items on campus.

Policy Statement

Students and staff are **not permitted to sell food, snacks, beverages, or other items on campus** unless the sale is part of a **school-sanctioned activity** that has received prior administrative approval.

This includes, but is not limited to:

- Homemade or commercially prepared food
- Candy, chips, drinks, or snacks
- Informal or unauthorized fundraising sales
- Sales conducted before school, during school hours, or after school on campus

School-Sanctioned Activities (Permitted)

Sales are permitted only when all of the following conditions are met:

- The activity has been officially approved by school administration
- The sale supports a recognized school program, club, class, event, or approved charitable/community support effort
- The activity complies with all applicable CEP, nutrition, safety, and school fundraising guidelines
- **All approved sales involving food, snacks, or beverages may only take place at the end of the school day and must not interfere with CEP meal service requirements or the instructional day**

All approved sales must follow established school procedures for fundraising and financial accountability.

Charitable / Community Support Fundraising Exception

LADH recognizes that, on occasion, fundraising efforts may be organized to support a student, family, staff member, or community member experiencing hardship.

In such cases:

- The fundraiser must receive **prior administrative approval**
- Any sale or distribution of food, snacks, or beverages must be **organized, handled, and supervised by approved adult school staff only**
- **Students may not independently sell, collect money for, or distribute food or snack items to other students**
- Fundraising efforts must be conducted in a manner that does not conflict with school nutrition expectations, student dietary restrictions, food allergy concerns, or campus safety procedures

Administration reserves the right to approve, deny, limit, or modify any charitable fundraising activity based on school operations, student safety, and compliance considerations.

Enforcement and Consequences

If unauthorized selling occurs:

- Items being sold will be **confiscated and discarded**
- Any funds collected will be **confiscated and deposited into the School / Student Activity Support Fund**
- Parent/guardian notification may occur, when applicable
- Repeated or intentional violations may result in additional administrative or disciplinary consequences.

This policy applies equally to **students and staff**.

For information on how to request approval for a school-sanctioned fundraiser or sale, please contact the school office or administration.

Student Nutrition & Outside Food Policy

La Academia Dolores Huerta is a **Community Eligibility Provision (CEP)** campus, which means **all students receive free breakfast and lunch daily**. As part of our participation in CEP and federal school nutrition programs, the school is **required to uphold and enforce strict healthy nutrition guidelines** to ensure a safe, equitable, and compliant environment for all students.

On-Campus Meals & Expectations

- Breakfast and lunch are provided at no cost to all students.
- All food must be consumed in designated eating areas unless otherwise approved by staff.
- Students are expected to clean up after themselves and properly dispose of all trash in provided receptacles.

Dietary Needs & Restrictions

- If your child has any **food allergies, dietary restrictions, or medical nutrition needs**, families must notify the school office.
- **Medical documentation from a healthcare provider is required**, including specific instructions, so we can safely accommodate your child's needs.
- This ensures we are able to support students appropriately while maintaining a safe environment for all.

Outside Food & Deliveries

- **Outside or commercially prepared food (e.g., fast food, coffee shop items, food delivery services such as DoorDash, Uber Eats, etc.) is not permitted on campus during the school day.**
- Parents/guardians may not drop off outside food for students during school hours.
- Due to CEP requirements and federal nutrition guidelines, the school must **consistently enforce these expectations across all students**.
- This policy supports:
 - Student health and safety, including food allergies and dietary restrictions
 - Equity among all students, as meals are provided free of charge
 - Minimizing disruptions to the instructional day

Personal Food Items

- Students may bring **individual food items for personal consumption only**.
- **Food items may not be shared, distributed, or sold to other students** at any time during the school day.
- Any food items that are shared, distributed, or sold will be **confiscated**.
- This expectation is in place to support:
 - Student health and safety, including food allergies

- Compliance with school nutrition guidelines
- Equity among all students

*****Items Requiring Preparation*****

- Food items that require **on-campus preparation** (e.g., heating or adding hot water, such as instant noodles/ramen) are **not permitted for preparation at school**.
- If such items are brought, they must be **fully prepared at home** and ready to eat without the need for heating or additional preparation.

Restricted Items

- **Energy drinks are strictly prohibited on campus.**
- Any outside food or restricted items brought to campus that violate this policy may be **confiscated and discarded**.

Special Occasions

- Exceptions may be made for **school-approved events or activities** (e.g., celebrations, field trips, or staff-approved incentives) at the discretion of administration.

Professional Boundaries and Conduct Policy

All staff shall maintain professional, ethical, and appropriate relationships with students at all times, on or off school property and during or outside school hours. Staff are in positions of trust and authority and must always act in the best interests of students, serving as positive role models and protecting students from harm.

Professional Boundaries

Staff must maintain clear physical, emotional, and professional boundaries with students, regardless of a student's age, perceived consent, location, or supervision status. Interactions with students must have a legitimate educational purpose and be professional, non-sexual, and unambiguous in nature. Any conduct that creates the appearance of impropriety or blurs professional boundaries is prohibited.

Prohibited Conduct

Staff are strictly prohibited from engaging in romantic, sexual, flirtatious, or intimate relationships with students of any age. Boundary-violating behaviors—including grooming, excessive personal attention, inappropriate physical contact, private or secret communications, gift-giving, socializing outside approved activities, or misuse of electronic communications—are not permitted. Hazing, harassment, bullying, or exploitation of students is strictly prohibited.

Electronic Communication

Electronic communication with students must be transparent, professional, and conducted only through district-approved systems or with appropriate authorization. Personal accounts, social media, and private messaging with students for non-educational purposes are prohibited.

One-on-One Interactions

One-on-one instruction, mentoring, counseling, or tutoring must occur in visible, authorized settings and, when outside normal school hours or off-site, require administrative approval and parent/guardian consent.

Reporting and Duty of Care

All staff have a duty of care to protect students and are required to immediately report suspected boundary violations, inappropriate conduct, abuse, or misconduct to the principal, human resources, or appropriate administrator. Retaliation against individuals who report concerns is prohibited.

Investigation and Discipline

All reports will be promptly investigated. Violations of this policy may result in disciplinary action, up to and including termination, and may be reported to appropriate state authorities as required by law.

Training and Applicability

This policy applies to all employees, volunteers, contractors, and individuals with access to students. Annual training will be provided. The policy supplements, and does not replace, applicable laws and other district policies.

Exceptions

Only emergency situations or legitimate educational needs may justify limited deviation from certain boundary expectations. No exception is permitted for romantic or sexual conduct with students.
