



La Academia Dolores Huerta Charter Middle School

"A Dual Language Charter Middle School"

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The mission of La Academia Dolores Huerta is to provide a diverse bilingual educational program in the arts that fosters the development of a strong socio-cultural identity while achieving academic success.

La misión de La Academia Dolores Huerta es proporcionar un programa educativo bilingüe diverso de las artes que fomenta el desarrollo de una fuerte identidad sociocultural mientras se logra el éxito académico.

Regular Governing Council Meeting Minutes

Thursday September 18, 2025 at 5:30 PM

Meeting will be live streamed via YouTube Live Stream (refer to school website
<https://www.ladh.org>)

- 1) Adrian Gaytan called the meeting called to order at 5:33pm

Roll-call:

GC Members Present:

Elaine Palma, Secretary (responsible for meeting minutes)

Hilda Paz, Vice-President

Sonia Evaro, Parent Representative

Adrian Gaytan, President

Dalina Matsumoto, Treasurer

Quorum was established.

Guests: Sylvy Galvan de Lucero, Head Administrator (via phone); Mirna Rodriguez, LADH Business Specialist; Francisco Rodriguez, Community Schools Coordinator

- 2) Approval of 9.18.25 regular GC meeting agenda

Adrian Gaytan moved to approve the 9.18.25 regular GC meeting agenda; Dalina Matsumoto seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Hilda Paz: yes

Dalina Matsumoto: yes

Sonia Evaro: yes

None opposed; motion passed

- 3) Open forum-public input*

Public comments and observations regarding education policy and governance issues, as well as the strategic planning are heard at this time. Time limit per presenter may be imposed by Chair

Mr. Gaytan noted that there were no one in person or in the chat to provide public comment. The chat would be monitored throughout the meeting.

- 4) Review, discussion, and possible approval of the 8.21.25 regular GC meeting minutes.
Adrian Gaytan moved to approve the 8.21.25 regular GC meeting minutes; Dalina Matsumoto seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Hilda Paz: yes

Dalina Matsumoto: yes

Sonia Evaro: yes

None opposed; motion passed

ACTION ITEMS

- 5) Review, discussion, and possible approval of SY26 Alma d'Arte MOU updates: presented by Mrs. Galvan de Lucero

Mrs. Galvan de Lucero reported that after working with the attorneys of both schools, an agreement had been reached and a final draft received. The following changes were noted:

- Final walk through is scheduled to be conducted on June 26th, prior to the last day of the lease, June 30th.
- Final payments must be made by June 5th.
- Master keys will be returned to LCPS instead of to Alma d'Arte administration as it was LCPS who issued them.

Adrian Gaytan moved to approve the SY26 Alma d'Arte MOU updates; Hilda Paz seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Hilda Paz: yes

Dalina Matsumoto: yes

Sonia Evaro: yes

None opposed; motion passed

- 6) Review, discussion, and possible approval of BARs: presented by Dalina Matsumoto
(a.) 560-000-2526-0004-I: increase BAR to the universal free lunch fund.
- An increase BAR of \$5000 was submitted and approved last month as the school was awarded the larger of amount of \$5000 compared to the amount of \$4300 in the

- school budget.
- The BAR was not approved by PED as the BAR should have been for a difference in the amount awarded and the amount budgeted.
- The BAR approved last month was voided.

Adrian Gaytan moved to approve BAR 560-000-2526-0004-I; Dalina Matsumoto seconded
Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Hilda Paz: yes

Dalina Matsumoto: yes

Sonia Evaro: yes

None opposed; motion passed

NEW BUSINESS: DISCUSSION ITEMS ONLY – NO ACTION WILL BE TAKEN

- 7) Finance Committee Report: presented by Dalina Matsumoto
 - a. Revenue and expense reports:
 - Revenue report: \$1.2 million available
 - Expenditure report: operating account decreased b/c all salaries were incumbered in the report. \$309,000 balance
 - Negative amounts in Title IV; Rec/district fiscal agent, an increase BAR to offset this. GC approved it last month and PED approved it today.
 - Register activity report was reviewed and all looked good.
 - \$624,000 bank balance
 - Activity bank account increased due to increased fund raising
- 8) 2025-2026 student recruitment/enrollment update: presented by Mrs. Galvan de Lucero
93 students (27 6th graders; 40 7th graders; 26 8th graders): on less than last month due to student transferring to access athletics
- 9) Updates: presented by Mrs. Galvan de Lucero
 - a. Possible merger with Alma d'Arte: waiting for guidance from CSD regarding merger framework, so things are at a standstill
 - b. New building search update:
 - One building is no longer an option as the entity renting one side of the building now thinks they want the whole building.
 - Two other buildings are still a possibility, waiting on contractor estimates and preliminary inspections
 - Discussed the current building housing the Boys and Girls Club as organization received funding needed to renovate the building they recently bought. Unsure if organization will vacate their current building and renovations to the new building will take time.
 - Explorer Academy HS building remains vacant, but rent is very expensive.
- 10) Update: LADH renewal process: presented by Mrs. Galvan de Lucero

- Everyone is working on their respective sections. Sent Mrs. Palma section for GC. Mrs. Palma stated that she will generate the response and send it out to all members for their input.
- Site visit is scheduled for October 15. GC is scheduled for 9:45am. Members stated that due to their work schedules they would not be available until after 4 and preferred Zoom. Mrs. Galvan de Lucero will inform CSD.
- Due to being in the renewal cycle, a parent panel is required.
- Application is due October 1st.
- Requested early in person hearing in November. Hearings are conducted in Santa Fe. As soon as she hears if her request is approved, she will inform the GC.
- Part A of the application is done by the PEC. All errors have been corrected and addressed except for one, enrollment composition. Currently, the report reads that 96.4% of the students are white and 91.7% Hispanic. The reporting error is due to discrepancies between the new NOVA and the 120-day reporting systems.
- Mission specific goal data was corrected.

11) Equity Council update:

Mrs. Galvan de Lucero had no updates as the State is still conducting input meetings around the state.

12) Community schools report: presented by Mr. Rodriguez

- Coordinator report:
 - Completed 90-day plan
 - Went to PD in ABQ and built relationships with community patterns.
 - Parenting classes through Palms and Associates will be hosted during the last two weeks in October and first week in November
 - Cruces Creatives: October 21st-23rd hydraulic frog digestive systems
 - Working with Maria Zuniga Alameda ES coordinator. CCP created for students who go help with food bank for two hours of community services. 6 students will participate, 2 students from each grade level that have been recommended by teacher.
 - Little Cesar Pizza fund raiser has been very successful. Looking for sponsors to purchase pizzas. \$52 for 8 pizzas. Sponsors receive thank you notes. Mrs. Palma recommended other forms of acknowledging donors. Mrs. Galvan de Lucero stated she would work on putting them on Facebook page and newsletter that is sent to parents. Students set up and run it the fundraiser, gaining experience on logging money, handling money, etc. Mrs. Matsumoto asked about special requirements for such a fundraiser and none were identified.
 - Student performances within the community have occurred and more are scheduled.
 - Verizon innovative learning: Mr. Gaytan will provide information

13) Head Administrators Report: presented by Mrs. Galvan de Lucero (sent to GC members prior to the meeting)

- Staffing needs: none

- Site visit date update: October 15th

14) Secretary Report: presented by Mrs. Palma

- GC Recruitment: search for member with financial expertise
- GC training: Reminded GC members to reference pacing guide. Noted that all documents are to be submitted via Epicenter. GC members should be receiving an email asking them to register for an account.
- Annual calendar review:
 - October:
 - Staffing needs Head Administrator's quarterly report addressing:
 - (a.) identification/application of grants;
 - (b.) classroom observations;
 - (c.) continuing education
- Next GC meeting: October 16th 5:30pm

15) Adjourn GC general meeting

Mr. Gaytan checked to see if there was anyone in the chat room and noted that no one had logged on.

Adrian Gaytan moved to adjourn the general meeting 6:24; Dalina Matsumoto seconded

Roll Call Vote:

Adrian Gaytan: yes

Elaine Palma: yes

Hilda Paz: yes

Dalina Matsumoto: yes

Sonia Evaro: yes

None opposed; motion passed

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.

La Academia Dolores Huerta
Account Summary Report-Revenue Report
August 31, 2025

Account Code	Description	Budget (YTD)	Actual (YTD)	Available (YTD)
Fund 11000 - Operational		\$ 1,360,545.73	\$ 226,757.62	\$ 1,133,788.11
Fund 21000 - Food Services		\$ 54,000.00	\$ 8,107.22	\$ 45,892.78
Fund 21100 - Universal Free Lunch		\$ 4,300.00	\$ 1,305.61	\$ 2,994.39
Fund 23000 - Non-Instructional Support		\$ 1,700.00	\$ 58.00	\$ 1,642.00
Fund 24101 - Title I - IASA		\$ 52,087.00	\$ 25,572.06	\$ 26,514.94
Fund 24106 - Entitlement IDEA-B		\$ 43,356.00	\$ 13,119.01	\$ 30,236.99
Fund 24154 - Teacher/Principal Training & Recruiting		\$ 7,745.00	\$ -	\$ 7,745.00
Fund 24189 - Student Supp Academic Achievement Title IV		\$ 10,000.00	\$ -	\$ 10,000.00
Fund 25153 - Title XIX MEDICAID 3/21 Years		\$ 14,000.00	\$ 3,179.76	\$ 10,820.24
Fund 26107 - REC/District Fiscal Agent		\$ -	\$ 16,957.59	\$ 16,957.59
Fund 27107 - 2012 GO Bond Student Library SB-66		\$ 2,957.00	\$ -	\$ 2,957.00
Fund 27407 - Family Income Index		\$ -	\$ 7,032.54	\$ 7,032.54
Fund 27528 - FY24 FY25 community school and family engagement initiatives		\$ 40,000.00	\$ 10,403.14	\$ 29,596.86
Fund 31600 - Capital Improvements HB-33		\$ 80.00	\$ 3.21	\$ 76.79
Fund 31701 - Capital Improvements SB-9 Local		\$ -	\$ 4.19	\$ 4.19
Grand Total		\$ 1,590,770.73	\$ 312,499.95	\$ 1,278,270.78

La Academia Dolores Huerta
Account Summary Report-Expenditure Report
August 31, 2025

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction/K-12-Personnel Services - Compensation	\$0.00	\$3,550.00	\$52,066.66	(\$55,616.66)
	Instruction- Subs- Salaries Expense	\$35,000.00	\$2,500.00	\$27,500.00	\$5,000.00
	Instruction/K-12- Salaries Expense	\$340,270.00	\$25,858.88	\$284,447.62	\$29,963.50
	Instruction/Ed Asst- Salaries Expense	\$26,000.00	\$2,500.00	\$27,500.00	(\$4,000.00)
	Instruction/SpEd- Salaries Expense	\$63,311.00	\$6,467.64	\$58,127.20	(\$1,283.84)
	Instruction-Salaries Expense	\$27,500.00	\$0.00	\$0.00	\$27,500.00
	Instruction/K-12- Additional Compensation	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)
	Instruction/Ed Asst- Additional Compensation	\$0.00	\$0.00	\$3,840.00	(\$3,840.00)
	Instruction-Additional Compensation	\$5,000.00	\$0.00	\$3,534.00	\$1,466.00
	Instruction-Educational Retirement	\$6,353.00	\$453.76	\$4,991.36	\$907.88
	Instruction/K-12- Educational Retirement (ERB)	\$61,759.00	\$5,337.72	\$61,027.48	(\$4,606.20)
	Instruction/Ed Asst- Educational Retirement (ERB)	\$4,719.00	\$453.76	\$5,660.41	(\$1,395.17)
	Instruction/SpEd- Educational Retirement (ERB)	\$11,491.00	\$1,173.88	\$10,562.36	(\$245.24)
	Instruction-Educational Retirement	\$4,991.00	\$0.00	\$0.00	\$4,991.00
	Instruction-Educational Retirement	\$5,000.00	\$0.00	\$600.18	\$4,399.82
	Instruction-ERA - Retiree Health	\$700.00	\$50.00	\$550.00	\$100.00
	Instruction/K-12- Retiree Health (ERA)	\$6,805.00	\$588.19	\$6,724.92	(\$508.11)
	Instruction/Ed Asst- Retiree Health (ERA)	\$520.00	\$50.00	\$623.70	(\$153.70)
	Instruction/SpEd- Retiree Health (ERA)	\$1,266.00	\$129.35	\$1,163.94	(\$27.29)
	Instruction-ERA - Retiree Health	\$550.00	\$0.00	\$0.00	\$550.00
	Instruction-ERA - Retiree Health	\$100.00	\$0.00	\$66.15	\$33.85
	Instruction- Subs/Sick Leave- FICA Payments	\$2,170.00	\$155.00	\$1,705.00	\$310.00
	Instruction/K-12- FICA	\$21,097.00	\$1,781.86	\$20,434.32	(\$1,119.18)
	Instruction/Ed Asst- FICA	\$1,612.00	\$155.00	\$1,933.48	(\$476.48)
	Instruction/SpEd- FICA	\$3,925.00	\$400.66	\$3,608.18	(\$83.84)
	Instruction-FICA Payments	\$1,705.00	\$0.00	\$0.00	\$1,705.00
	Instruction-FICA Payments	\$310.00	\$0.00	\$202.56	\$107.44
	Instruction- Subs/Sick Leave- Medicare	\$508.00	\$36.26	\$398.86	\$72.88
	Instruction/K-12- Medicare	\$4,934.00	\$416.74	\$4,779.15	(\$261.89)
	Instruction/Ed Asst- Medicare	\$377.00	\$36.26	\$452.24	(\$111.50)
	Instruction/SpEd- Medicare	\$918.00	\$93.70	\$843.80	(\$19.50)
	Instruction-Medicare Payments	\$399.00	\$0.00	\$0.00	\$399.00
	Instruction-Medicare Payments	\$73.00	\$0.00	\$47.29	\$25.71
	Instruction/K-12- Health and Medical Premiums	\$41,833.00	\$950.48	\$10,455.28	\$30,427.24
	Instruction/SpEd- Health and Medical Premiums	\$6,735.00	\$0.00	\$0.00	\$6,735.00
	Instruction- Subs/Sick Leave- Life	\$101.00	\$0.00	\$0.00	\$101.00
	Instruction/K-12- Life	\$374.00	\$34.84	\$280.56	\$58.60

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction/Ed Asst- Life	\$0.00	\$3.14	\$36.11	(\$39.25)
	Instruction/SpEd- Life	\$137.00	\$7.20	\$61.92	\$67.88
	Instruction-Life	\$92.00	\$0.00	\$0.00	\$92.00
	Instruction- Subs/Sick Leave-Dental	\$572.00	\$0.00	\$0.00	\$572.00
	Instruction/K-12- Dental	\$1,113.00	\$51.43	\$740.80	\$320.77
	Instruction/SpEd- Dental	\$231.00	\$10.50	\$0.00	\$220.50
	Instruction- Subs/Sick Leave- Vision	\$100.00	\$0.00	\$0.00	\$100.00
	Instruction/K-12- Vision	\$150.00	\$11.91	\$162.43	(\$24.34)
	Instruction/SpEd- Vision	\$50.00	\$1.89	\$0.00	\$48.11
	Instruction- Subs/Sick Leave -Disability	\$200.00	\$0.00	\$0.00	\$200.00
	Instruction/K-12- Disability	\$350.00	\$36.03	\$452.21	(\$138.24)
	Instruction/Ed Asst- Disability	\$0.00	\$7.66	\$84.26	(\$91.92)
	Instruction/SpEd- Disability Ins	\$0.00	\$3.35	\$0.00	(\$3.35)
	Instruction-Disability	\$100.00	\$0.00	\$0.00	\$100.00
	Instruction-Unemployment Compensation	\$120.00	\$8.26	\$90.86	\$20.88
	Instruction/K-12- Unemployment Compensation	\$520.00	\$39.11	\$630.78	(\$149.89)
	Instruction/Ed Asst- Unemployment Compensation	\$0.00	\$7.15	\$62.66	(\$69.81)
	Instruction/SpEd- Unemployment Compensation	\$180.00	\$9.41	\$101.55	\$69.04
	Instruction-Unemployment Compensation	\$100.00	\$0.00	\$0.00	\$100.00
	Instruction-Unemployment Compensation	\$10.00	\$0.00	\$6.22	\$3.78
	Instruction- Subs/Sick Leave- Workers Compensation Employer's Fee	\$20.00	\$0.00	\$10.20	\$9.80
	Instruction/K-12-Workers Compensation Employer's Fee	\$50.00	\$0.00	\$65.44	(\$15.44)
	Instruction/Ed Asst- Workers Compensation Employer's Fee	\$0.00	\$0.00	\$6.68	(\$6.68)
	Instruction/SpEd-Workers Compensation Employer's Fee	\$10.00	\$0.00	\$9.96	\$0.04
	Instruction-Workers Compensation Employer's Fee	\$10.00	\$0.00	\$0.00	\$10.00
	Instruction-Workers Compensation Employer's Fee	\$0.00	\$0.00	\$0.64	(\$0.64)
	Instruction-Other Charges	\$400.00	\$59.00	\$0.00	\$341.00
	Instruction-Student Travel	\$3,000.00	\$0.00	\$0.00	\$3,000.00
	Instruction-Other Contract Services	\$14,808.00	\$0.00	\$5,000.00	\$9,808.00
	Instructional Materials	\$17,117.00	\$0.00	\$14,170.60	\$2,946.40
	Instruction- Software	\$17,325.05	\$11,466.95	\$0.00	\$5,856.10
	Instruction- General Suppliesand Materials	\$30,000.00	\$0.00	\$400.00	\$29,600.00
	Supply Assets (\$5,000 or Less)	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Function 1000 - Instruction		\$907,171.05	\$64,898.97	\$617,220.02	\$125,052.06
	Support Services-Students-Salaries Expense	\$13,750.00	\$0.00	\$0.00	\$13,750.00
	Counselor-Salaries Expense	\$83,244.00	\$6,502.22	\$66,741.78	\$10,000.00
	Additional Compensation	\$10,000.00	\$0.00	\$0.00	\$10,000.00
	Support Services-Students-Educational Retirement	\$2,496.00	\$0.00	\$0.00	\$2,496.00

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Support Services/Counselor-Educational Retirement (ERB)	\$16,924.00	\$1,180.15	\$12,113.64	\$3,630.21
	Support Services-Students-ERA - Retiree Health	\$275.00	\$0.00	\$0.00	\$275.00
	Support Services/Counselor- Retiree Health (ERA)	\$1,865.00	\$130.04	\$1,334.74	\$400.22
	Support Services-Students-FICA Payments	\$853.00	\$0.00	\$0.00	\$853.00
	Support Services/Counselor- FICA Payments	\$5,781.00	\$403.14	\$4,137.98	\$1,239.88
	Support Services-Students-Medicare Payments	\$199.00	\$0.00	\$0.00	\$199.00
	Support Services/Counselor- Medicare Payments	\$1,352.00	\$94.28	\$967.78	\$289.94
	Support Services-Students-Life	\$70.00	\$0.00	\$0.00	\$70.00
	Support Services/Counselor- Life	\$79.00	\$5.40	\$55.44	\$18.16
	Support Services/Counselor- Dental	\$43.00	\$0.00	\$0.00	\$43.00
	Support Services/Counselor- Vision	\$10.00	\$0.00	\$0.00	\$10.00
	Support Services/Counselor- Disability	\$50.00	\$21.75	\$223.30	(\$195.05)
	Support Services-Students-Unemployment Compensation	\$30.00	\$0.00	\$0.00	\$30.00
	Support Services-Students-Unemployment Compensation	\$30.00	\$0.00	\$95.78	(\$65.78)
	Support Services-Students-Workers Compensation Employer's Fee	\$10.00	\$0.00	\$0.00	\$10.00
	Support Services/Counselor- Workers Comp Fee	\$10.00	\$0.00	\$8.92	\$1.08
	Diagnosticians-Contracted	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	Speech Therapist- Contracted	\$6,000.00	\$0.00	\$9,150.00	(\$3,150.00)
	Support Services-Students-Specialists - Contracted	\$0.00	\$17.88	\$5,732.12	(\$5,750.00)
	Support Services-Students-Other Professional/Technical Services	\$1,000.00	\$0.00	\$1,200.00	(\$200.00)
	Support Services- General Supplies & Materials	\$500.00	\$0.00	\$0.00	\$500.00
Function 2100 - Support Services-Students		\$149,571.00	\$8,354.86	\$101,761.48	\$39,454.66
	Support Services-Instruction-Professional Development	\$75.00	\$0.00	\$0.00	\$75.00
	General Supls & matis	\$500.00	\$0.00	\$0.00	\$500.00
Function 2200 - Support Services-Instruction		\$575.00	\$0.00	\$0.00	\$575.00
	Support Services-General Administration-Salaries Expense	\$116,626.00	\$19,437.68	\$97,188.32	\$0.00
	Support Services-General Administration-Educational Retirement	\$21,168.00	\$3,527.92	\$17,639.59	\$0.49
	Support Services-General Administration-ERA - Retiree Health	\$2,333.00	\$388.76	\$1,943.80	\$0.44
	Support Services-General Administration-FICA Payments	\$7,231.00	\$1,107.36	\$5,536.80	\$586.84
	Support Services-General Administration-Medicare Payments	\$1,691.00	\$259.00	\$1,295.00	\$137.00
	Support Services-General Administration-Health and Medical Premiums	\$15,049.00	\$2,316.32	\$11,581.60	\$1,151.08
	Support Services-General Administration-Life	\$192.00	\$11.52	\$57.60	\$122.88
	Support Services-General Administration-Dental	\$307.00	\$36.04	\$180.20	\$90.76

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Function 2300 - Support Services-General Administration	Support Services-General Administration-Vision	\$90.00	\$12.96	\$64.80	\$12.24
	Support Services-General Administration-Disability	\$320.00	\$52.20	\$261.00	\$6.80
	Support Services-General Administration-Unemployment Compensation	\$110.00	\$0.00	\$109.56	\$0.44
	Workers Compensation Employers Fee	\$10.00	\$0.00	\$10.20	(\$0.20)
	Support Services- Professional Development	\$4,000.00	\$0.00	\$550.00	\$3,450.00
	Auditing	\$25,000.00	\$15,713.25	\$9,286.75	\$0.00
	Legal	\$25,000.00	\$583.84	\$14,416.16	\$10,000.00
		\$219,127.00	\$43,446.85	\$160,121.38	\$15,558.77
	Secretary-Salaries Expense	\$30,000.00	\$5,000.00	\$25,000.00	\$0.00
	Support Services-Secretary-Additional Compensation	\$2,000.00	\$1,600.00	\$0.00	\$400.00
	Secretary-Educational Retirement (ERB)	\$5,808.00	\$1,197.92	\$4,807.47	(\$197.39)
	Secretary- Retiree Health (ERA)	\$640.00	\$132.00	\$529.80	(\$21.80)
	Secretary- FICA	\$1,984.00	\$408.94	\$1,641.88	(\$66.82)
	Secretary- Medicare	\$464.00	\$95.66	\$384.13	(\$15.79)
Function 2400 - Support Services-School Administration	Secretary-Life	\$75.00	\$1.16	\$1.68	\$72.16
	Support Services-Secretary-Dental	\$20.00	\$8.47	\$12.60	(\$1.07)
	Support Services-Secretary-Vision	\$10.00	\$1.52	\$2.31	\$6.17
	Support Services-Secretary-Disability	\$10.00	\$2.69	\$3.99	\$3.32
	Support Services-Secretary-Unemployment Compensation	\$85.00	\$21.79	\$85.33	(\$22.12)
	Secretary-Workers Comp Employer's Fee	\$10.00	\$0.00	\$10.48	(\$0.48)
	School Admin-Other Charges	\$150.00	\$0.00	\$0.00	\$150.00
		\$41,256.00	\$8,470.15	\$32,479.67	\$306.18
	Business Support- Salaries Expense	\$75,613.00	\$12,500.00	\$62,500.00	\$613.00
	Business Support- Educational Retirement (ERB)	\$13,724.00	\$2,268.76	\$11,343.80	\$111.44
	Business Support- Retiree Health (ERA)	\$1,512.00	\$250.00	\$1,250.00	\$12.00
	Business Support- FICA	\$4,688.00	\$769.60	\$3,848.00	\$70.40
	Business Support- Medicare	\$1,096.00	\$180.00	\$900.00	\$16.00
	Business Support- Life	\$135.00	\$11.52	\$57.60	\$65.88
	Business Support- Dental	\$713.00	\$113.08	\$565.40	\$34.52
	Business Support- Vision	\$110.00	\$17.48	\$91.77	\$0.75
	Business Support- Disability	\$220.00	\$38.06	\$190.41	(\$8.47)
	Central Services-Unemployment Compensation	\$110.00	\$2.16	\$109.56	(\$1.72)
	Business Support- Workers Compensation Employer's Fee	\$10.00	\$0.00	\$10.20	(\$0.20)
	Business & Support- Professional Development	\$4,000.00	\$0.00	\$1,620.00	\$2,380.00
	Central Services-Other Professional/Technical Services	\$85,000.00	\$8,785.96	\$77,214.04	(\$1,000.00)
	Business & Support- Other Charges	\$200.00	\$0.00	\$370.00	(\$170.00)

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Business & Support Services-Rents & Leases	\$4,600.00	\$746.77	\$4,253.23	(\$400.00)
	Business & Support Services- Other contracted service	\$6,200.00	\$514.85	\$5,685.15	\$0.00
	Business & Support- Software	\$18,000.00	\$18,926.50	\$0.00	(\$926.50)
	Business & Support- General Supplies & Materials	\$1,000.00	\$159.85	\$940.15	(\$100.00)
Function 2500 - Central Services		\$216,931.00	\$45,284.59	\$170,949.31	\$697.10
	Operation & Maintenance of Plant- Other Charges	\$45,000.00	\$4,200.00	\$21,000.00	\$19,800.00
	Operation/Maintenance Of Plant-M & R Vehicles	\$0.00	\$0.00	\$200.00	(\$200.00)
	Operation/Maintenance Of Plant- Communications	\$3,300.00	\$535.50	\$2,764.50	\$0.00
	Operation & Maintenance of Plant- Property/Liability Insurance	\$27,730.00	\$27,765.00	\$0.00	(\$35.00)
	Operation & Maintenance of Plant- Other Contract Services	\$8,000.00	\$967.50	\$6,772.50	\$260.00
	Operation & Maintenance of Plant- General Supplies and Materials	\$8,000.00	\$0.00	\$0.00	\$8,000.00
	Operation & Maintenance of Plant- Gasoline	\$1,000.00	\$0.00	\$1,000.00	\$0.00
Function 2600 - Operation & Maintenance of Plant		\$93,030.00	\$33,468.00	\$31,737.00	\$27,825.00
	Other Support Services-Restricted Expenditures	\$100,000.00	\$0.00	\$0.00	\$100,000.00
Function 2900 - Other Support Services		\$100,000.00	\$0.00	\$0.00	\$100,000.00
Fund 11000 - Operational		\$1,627,661.05	\$203,923.42	\$1,114,268.86	\$309,468.77
	Food Services Operations-Salaries Expense	\$17,361.00	\$1,462.92	\$16,092.08	(\$194.00)
	Food Services Operations-Educational Retirement	\$3,151.00	\$265.52	\$2,920.71	(\$35.23)
	Food Services Operations-ERA - Retiree Health	\$347.00	\$29.26	\$321.86	(\$4.12)
	Food Services Operations-FICA Payments	\$1,076.00	\$90.70	\$997.70	(\$12.40)
	Food Services Operations-Medicare Payments	\$252.00	\$21.22	\$233.42	(\$2.64)
	Food Services Operations-Life	\$122.00	\$5.76	\$63.36	\$52.88
	Food Services Operations-Unemployment Compensation	\$50.00	\$4.82	\$53.02	(\$7.84)
	Food Services Operations-Workers Compensation Employer's Fee	\$10.00	\$0.00	\$10.20	(\$0.20)
	Food Services Operations-Other Charges	\$200.00	\$200.00	\$0.00	\$0.00
	Food Services-Food	\$77,799.00	\$0.00	\$57,750.00	\$20,049.00
Function 3100 - Food Services Operations		\$100,368.00	\$2,080.20	\$78,442.35	\$19,845.45
Fund 21000 - Food Services		\$100,368.00	\$2,080.20	\$78,442.35	\$19,845.45
	Food	\$12,401.00	\$0.00	\$0.00	\$12,401.00
Function 3100 - Food Services Operations		\$12,401.00	\$0.00	\$0.00	\$12,401.00
Fund 21100 - Universal Free Lunch		\$12,401.00	\$0.00	\$0.00	\$12,401.00
	Instruction-Other Charges	\$2,000.00	\$119.13	\$100.00	\$1,780.87
	Instruction-Student Travel	\$5,000.00	\$0.00	\$0.00	\$5,000.00
	Instruction-General Supplies and Materials	\$2,504.00	\$0.00	\$0.00	\$2,504.00

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
	Instruction-General Supplies and Materials	\$0.00	\$0.00	\$420.00	(\$420.00)
Function 1000 - Instruction		\$9,504.00	\$119.13	\$520.00	\$8,864.87
Fund 23000 - Non-Instructional Support		\$9,504.00	\$119.13	\$520.00	\$8,864.87
	Instruction/K-12- Title I- Salaries Expense	\$39,757.00	\$2,383.34	\$26,216.66	\$11,157.00
	Instruction/K-12- Title I- Educational Retirement (ERB)	\$7,187.00	\$432.58	\$4,758.45	\$1,995.97
	Instruction/K-12- Title I- Retiree Health (ERA)	\$792.00	\$47.68	\$524.24	\$220.08
	Instruction/K-12- Title I- FICA Payments	\$2,455.00	\$147.78	\$1,625.30	\$681.92
	Instruction/K-12- Title I- Medicare Payments	\$574.00	\$34.56	\$380.15	\$159.29
	Instruction/K-12- Title I- Life	\$98.00	\$2.88	\$33.12	\$62.00
	Instruction/K-12- Title I- Dental	\$513.00	\$0.00	\$0.00	\$513.00
	Instruction/K-12- Title I- Vision	\$500.00	\$0.00	\$0.00	\$500.00
	Instruction/K-12- Title I- Disability	\$110.00	\$9.28	\$102.08	(\$1.36)
	Instruction/K-12- Title I- Unemployment	\$91.00	\$0.00	\$54.70	\$36.30
	Instruction/K-12- Title I- Workers Comp Employers Fee	\$10.00	\$0.00	\$5.12	\$4.88
Function 1000 - Instruction		\$52,087.00	\$3,058.10	\$33,699.82	\$15,329.08
Fund 24101 - Title I - IASA		\$52,087.00	\$3,058.10	\$33,699.82	\$15,329.08
	Instruction-Salaries Expense	\$25,000.00	\$0.00	\$0.00	\$25,000.00
	Instruction/IDEA B- General Supplies and Materials	\$2,178.00	\$0.00	\$0.00	\$2,178.00
Function 1000 - Instruction		\$27,178.00	\$0.00	\$0.00	\$27,178.00
	Support Services-Students-Specialists - Contracted	\$14,000.00	\$0.00	\$0.00	\$14,000.00
Function 2100 - Support Services-Students		\$14,000.00	\$0.00	\$0.00	\$14,000.00
	Support Services-Instruction-Professional Development	\$2,178.00	\$0.00	\$0.00	\$2,178.00
Function 2200 - Support Services-Instruction		\$2,178.00	\$0.00	\$0.00	\$2,178.00
Fund 24106 - Entitlement IDEA-B		\$43,356.00	\$0.00	\$0.00	\$43,356.00
	Support Services-Instruction-Professional Development	\$7,745.00	\$0.00	\$3,000.00	\$4,745.00
Function 2200 - Support Services-Instruction		\$7,745.00	\$0.00	\$3,000.00	\$4,745.00
Fund 24154 - Teacher/Principal Training & Recruiting		\$7,745.00	\$0.00	\$3,000.00	\$4,745.00
	Instruction-Salaries Expense	\$10,000.00	\$434.78	\$9,565.22	\$0.00
	Instruction-Educational Retirement	\$0.00	\$78.91	\$1,736.02	(\$1,814.93)
	Instruction-ERA - Retiree Health	\$0.00	\$8.70	\$191.40	(\$200.10)
	Instruction-FICA Payments	\$0.00	\$26.96	\$593.12	(\$620.08)
	Instruction-Medicare Payments	\$0.00	\$6.30	\$138.60	(\$144.90)
	Instruction-Life	\$0.00	\$0.36	\$7.92	(\$8.28)
	Instruction-Disability	\$0.00	\$1.45	\$31.90	(\$33.35)
	Instruction-Unemployment Compensation	\$0.00	\$0.00	\$13.77	(\$13.77)
	Instruction-Workers Compensation Employer's Fee	\$0.00	\$0.00	\$1.28	(\$1.28)

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Function 1000 - Instruction		\$10,000.00	\$557.46	\$12,279.23	(\$2,836.69)
Fund 24189 - Student Supp Academic Achievement Title IV		\$10,000.00	\$557.46	\$12,279.23	(\$2,836.69)
	Support Services-Students-Diagnosticians - Contracted	\$22,518.00	\$0.00	\$0.00	\$22,518.00
Function 2100 - Support Services-Students		\$22,518.00	\$0.00	\$0.00	\$22,518.00
Fund 25153 - Title XIX MEDICAID 3/21 Years		\$22,518.00	\$0.00	\$0.00	\$22,518.00
	Salaries Expense	\$0.00	\$2,166.66	\$23,833.34	(\$26,000.00)
	Instruction-Educational Retirement	\$0.00	\$393.24	\$4,344.08	(\$4,737.32)
	Instruction-ERA - Retiree Health	\$0.00	\$43.34	\$478.77	(\$522.11)
	Instruction-FICA Payments	\$0.00	\$134.34	\$1,483.99	(\$1,618.33)
	Instruction-Medicare Payments	\$0.00	\$31.42	\$347.09	(\$378.51)
	Instruction-Life	\$0.00	\$5.76	\$66.24	(\$72.00)
	Instruction-Unemployment Compensation	\$0.00	\$7.16	\$78.96	(\$86.12)
	Instruction-Workers Compensation Employer's Fee	\$0.00	\$0.00	\$9.24	(\$9.24)
	Instruction-General Supplies and Materials	\$1,821.00	\$0.00	\$0.00	\$1,821.00
Function 1000 - Instruction		\$1,821.00	\$2,781.92	\$30,641.71	(\$31,602.63)
Fund 26107 - REC/District Fiscal Agent		\$1,821.00	\$2,781.92	\$30,641.71	(\$31,602.63)
	Spaceport- General Supplies & Materials	\$10,920.00	\$98.24	\$0.00	\$10,821.76
Function 1000 - Instruction		\$10,920.00	\$98.24	\$0.00	\$10,821.76
Fund 26204 - Spaceport		\$10,920.00	\$98.24	\$0.00	\$10,821.76
	GO Bond- Library and Audio Visual	\$2,957.00	\$0.00	\$0.00	\$2,957.00
Function 2200 - Support Services-Instruction		\$2,957.00	\$0.00	\$0.00	\$2,957.00
Fund 27107 - 2012 GO Bond Student Library SB-66		\$2,957.00	\$0.00	\$0.00	\$2,957.00
	Salaries Expense	\$25,000.00	\$2,083.34	\$22,916.66	\$0.00
	Support Services-Instruction-Additional Compensation	\$15,000.00	\$0.00	\$0.00	\$15,000.00
	Support Services-Instruction-Educational Retirement	\$0.00	\$378.12	\$4,159.31	(\$4,537.43)
	Support Services-Instruction-ERA - Retiree Health	\$0.00	\$41.66	\$458.26	(\$499.92)
	Support Services-Instruction-FICA Payments	\$0.00	\$129.16	\$1,420.76	(\$1,549.92)
	Support Services-Instruction-Medicare Payments	\$0.00	\$30.20	\$332.20	(\$362.40)
	Support Services-Instruction-Life	\$0.00	\$2.62	\$30.13	(\$32.75)
	Support Services-Instruction-Disability	\$0.00	\$6.38	\$70.18	(\$76.56)
	Support Services-Instruction-Unemployment Compensation	\$0.00	\$5.97	\$43.88	(\$49.85)
	Support Services-Instruction-Workers Compensation Employer's Fee	\$0.00	\$0.00	\$4.64	(\$4.64)
Function 2200 - Support Services-Instruction		\$40,000.00	\$2,677.45	\$29,436.02	\$7,886.53

Account Code	Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Fund 27528 - FY24 FY25 community school and family engagement initiatives		\$40,000.00	\$2,677.45	\$29,436.02	\$7,886.53
	Support Services-General Administration-County Tax Collection Costs	\$3.00	\$0.03	\$0.00	\$2.97
Function 2300 - Support Services-General Administration		\$3.00	\$0.03	\$0.00	\$2.97
	Supply Assets (Under \$5,000)	\$39,318.00	\$0.00	\$0.00	\$39,318.00
Function 4000 - Capital Outlay		\$39,318.00	\$0.00	\$0.00	\$39,318.00
Fund 31600 - Capital Improvements HB-33		\$39,321.00	\$0.03	\$0.00	\$39,320.97
	Support Services-General Administration-County Tax Collection Costs	\$3.00	\$0.04	\$0.00	\$2.96
Function 2300 - Support Services-General Administration		\$3.00	\$0.04	\$0.00	\$2.96
	Capital Outlay-Software	\$20,000.00	\$8,714.56	\$1,392.00	\$9,893.44
	Capital Outlay-General Supplies and Materials	\$10,000.00	\$841.79	\$158.21	\$9,200.00
	Supply Assets (Under \$5,000)	\$30,426.00	\$4,996.95	\$0.00	\$25,429.05
Function 4000 - Capital Outlay		\$60,426.00	\$14,353.30	\$1,550.21	\$44,522.49
Fund 31701 - Capital Improvements SB-9 Local		\$60,429.00	\$14,353.34	\$1,550.21	\$44,525.45
	Supply Assets (\$5,000 or less)	\$31,489.31	\$0.00	\$0.00	\$31,489.31
Function 4000 - Capital Outlay		\$31,489.31	\$0.00	\$0.00	\$31,489.31
Fund 31703 - Capital Improvements SB-9 Match Cash		\$31,489.31	\$0.00	\$0.00	\$31,489.31
Grand Total		\$2,072,577.36	\$229,649.29	\$1,303,838.20	\$539,089.87

La Academia Dolores Huerta

Bank Account Register Activity Report

August 31, 2025

Bank	Account Number				
US Bank	Activity				
Date	Number	Type	Payee/From	Deposit	Withdrawal
8/14/2025	00039137	Journal Entry	Bank Service Fee August 2025		\$44.51
8/25/2025	08-003	Cash Receipt	Activity Sales	\$58.00	
8/31/2025			Ending Balance		
Sub Total				\$58.00	\$44.51
Bank	Account Number				
US Bank	Main				
Date	Number	Type	Payee/From	Deposit	Withdrawal
8/5/2025		Payroll Liability Check	IRS		\$1,914.96
8/7/2025		Payroll Liability Check	NMPSIA		\$6,386.26
8/7/2025	136490	AP Warrant	ACES		\$514.85
8/7/2025	136491	AP Warrant	Amazon Capital Services		\$4,996.95
8/7/2025	136492	AP Warrant	Ramos, Luis C.		\$59.00
8/7/2025	136493	AP Warrant	T Mobile		\$267.75
8/7/2025	136494	AP Warrant	The Vigil Group LLC		\$5,048.46
8/7/2025	136495	AP Warrant	Wells Fargo Vendor Financial Services LLC		\$373.95
8/8/2025		Payroll Liability Check	NM Retiree Health Care Authority		\$554.06
8/11/2025	08-001	Cash Receipt	Ed Fellow RFR	\$16,957.59	
8/11/2025	08-002	Cash Receipt	SEG August 2025	\$113,378.81	
8/13/2025		Payroll Liability Check	First Financial Administrators, Inc.		\$1,282.48
8/14/2025		Payroll Liability Check	NM Educational Retirement Board		\$5,328.28
8/15/2025		Payroll Liability Check	US Bank- Payroll		\$25,618.34
8/19/2025		Payroll Liability Check	IRS		\$7,431.65
8/19/2025	136496	AP Warrant	ACES		\$17.88
8/19/2025	136497	AP Warrant	Alma d' Arte		\$2,100.00
8/19/2025	136498	AP Warrant	Amazon Capital Services		\$641.79
8/19/2025	136499	AP Warrant	Clifton Larson Allen		\$15,713.25
8/19/2025	136500	AP Warrant	Dumas Law Office, LLC		\$583.84
8/19/2025	136501	AP Warrant	Valenzuela-Maldonado, Dominic		\$322.50
8/21/2025	136502	AP Warrant	Stooney, LLC		\$1,287.50
8/25/2025		Payroll Liability Check	Taxation & Revenue		\$435.84
8/27/2025	136503	AP Warrant	Amazon Capital Services		\$98.24
8/27/2025	136504	AP Warrant	NM Environment Department		\$200.00
8/29/2025		Payroll Liability Check	US Bank- Payroll		\$26,545.28
8/31/2025			Ending Balance		
Sub Total				\$130,336.40	\$107,723.11
Grand Total				\$130,394.40	\$107,767.62

BANK RECONCILIATION

School: **La Academia Dolores Huerta**
Bank: **US Bank**
Account Description: **Main - 2144**
Statement Date: **August 31, 2025**

Beginning balance per bank	\$ 611,078.80
Cleared transactions:	
Deposits and credits	\$ 130,336.40
Checks and withdrawals	\$ 117,042.78
Other bank adjustments	
Ending balance per bank	\$ 624,372.42

Plus: Outstanding Deposits	
Plus: Cleared items prior to entry	
Less: Outstanding checks	\$ 1,008.83
Balance per GL	\$ 623,363.59

BANK RECONCILIATION

School: **La Academia Dolores Huerta**
Bank: **US Bank**
Account Description: **Activity-5089**
Statement Date: **August 31, 2025**

Beginning balance per bank	\$ 9,182.42
Cleared transactions:	
Checks and withdrawals	
Deposits and credits	\$ 58.00
Other bank adjustments/Bank Fee	\$ 44.51
Ending balance per bank	\$ 9,195.91

Plus: Outstanding Deposits	
Plus: Cleared items prior to entry	
Less: Outstanding checks	\$ -
Balance per GL	\$ 9,195.91

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2526-0004-I
Fund Type: Flowthrough
Adjustment Type: Increase

Fiscal Year: 2025-2026
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta
Contact: Mirna Rodriguez, Business Manager
Phone: 575-526-2984
Email: mrodriguez@ladh.org

FLOWTHROUGH ONLY	
Budget Period: 07/01/2025	To: 06/30/2026
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 21100.0000.43203 \$778.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
21100 Universal Free Lunch (State funded)	3100 Food Services Operations	56119 Supply Assets (\$5,000 or less).	0000 No Program	560001 La Academia Dolores Huerta	0000 No Job Class		\$778.00	\$778.00	
Sub Total							\$778.00		
Indirect Cost									
DOC. TOTAL							\$778.00		

Justification:
Per attached.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Principal's Report

Sept. 18, 2025

SY25-26 Registrations:

Grade	Enrolled
6 th	27
7 th	40
8 th	26
Total	93

LADH News:

- Students had a busy 16 de Septiembre weekend and all three groups performed at the Mesilla Fiesta
- Remote Learning on Sept. 19
- Finance Committee met on Thursday, Sept. 18, 2025 @5pm (See Finance Report)

Student Achievement/ Student News:

- LDH Performance groups are booked for over 6 community events during the month of September and new requests keep coming in daily as the Fall celebrations get started.

Professional Learning Community (PLC):

- Teachers will be completing schoolwide CPR Training

Teacher/Staff News:

- None at this time.

Upcoming Events:

- Fall Break & End of 9 weeks. - Oct. 6-10, 2025

Fundraisers:

- None at this time

Community Collaboration:

- We have partnered with **Brighter Bites** to help families sign up for biweekly free produce boxes.
- We have begun a partnership with NMSU's **iCAN** organization to provide students with information on health & wellness.
- LADH partnership with **La Semilla**
- **Teen Connection** - Frank J. Papen Ctr (After School Program), CYFD
- **Casa de Mi Alma Counseling Ctr** partnership to provide mental health services to students.
- A closer collaboration & partnership is being developed with Raices del Saber to build stronger feeder patterns.