

**La Academia Dolores Huerta Charter Middle School**

**“A Dual Language Charter Middle School”**

**400 W.Bell St.**

**Las Cruces, NM 88005**

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GC Work Session Minutes

Thursday, October 4, 2018 at 5:00 PM, LADH

1. Roll call and establish quorum
2. Members Present:

Yoli Silva: Present

Elaine Palma: Present

Robert Palacios: Present

Michael Sena: Present

Adrian Gaytan: Present

Quorum established.

1. Members Absent: Dr. Michael Gutierrez
2. Guests Present: Melissa Miranda, Head Administrator; Sylvy Galvan de Lucero, Instructional Coach/Assistant Principal; Mirna Rodriguez, Business Specialist; and Julie Rivera, Business Manager
3. Mirna noted that she had sent all GC members an email with attachments that included examples of Instructional Materials policies.
4. GC and administration discussed what needed to be included in an instructional materials policy, reviewed examples, and generated a policy that will be introduced and put up for a vote at the general GB meeting on 10/11/18.
5. Elaine will email instructional materials policy for everyone to review prior to 10/11/18.
6. Work session adjourned at 6:12PM.