

LADH1000.2OPEN MEETINGS ACT:RESOLUTION

WHEREAS, the Open Meetings Act (NMSA 1978, Sections 10-15-1 to 4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of the Governing Council held for the purpose of formulating public policy, including the development of personnel policy, rules or regulations, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times.

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs shall be held only after reasonable notice to the public; and resolution, rule, regulation notice of its public meetings and

WHEREAS, the Governing Council will determine annually what constitutes reasonable notice of its public meetings.

NOW THEREFORE, BE IT RESOLVED that:

1. All meetings shall be held at La Academia Dolores Huerta school at 6:00 p.m. or as indicated in the meeting notice.
2. Unless otherwise specified, regular meetings shall be held each month. A notice of the yearly schedule of meetings will be published once in a newspaper of general circulation following adoption of the schedule. A proposed agenda for each individual meeting will be published in a newspaper of general circulation three (3) days prior to the meeting date. The final agenda will also be available on the LADH website (www.academianm.org) at least 24 hours prior to the meeting or from the Principal's office.
3. Notice and an agenda as to any additional regular meeting other than those called pursuant to paragraph (2) above, will be given ten (10) days in advance of the meeting date and will be published in a newspaper of general circulation. The final agenda will be available on the LADH website (www.academianm.org) or from the Principal at least 24 hours prior to the meeting.

4. Special meetings may be called by the president or a majority of the Governing Council upon three (3) days' notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least 24 hours before any special meeting.
5. Emergency meetings will be called only under unforeseen circumstances which demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. The Governing Council will avoid emergency meetings whenever possible. Emergency meetings may be called by the president or a majority of the Governing Council upon 24 hours notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.
6. For the purposes of regular meetings described in paragraphs 2 and 3 of this resolution, notice requirements are met if notice of the date, time, place and agenda is published in a newspaper of general circulation, posted on the school's website (www.academianm.org), and faxed or mailed to the local radio and TV stations for broadcast. The council secretary shall also mail, fax or e-mail copies of the written notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation which have made a written request for notice of public meetings.
7. For the purposes of special meetings and emergency meetings described in paragraphs 4 and 5 of this resolution, notice requirements shall be met by posting notice of the date, time, and place and agenda in the office of the Principal and on the LADH website. The notice shall also be faxed or e-mailed to broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request for notice of public meetings.
8. In addition to the information specified above, all notices shall include the following language: Individuals with a disability who are in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, may contact the Principal at 575-526-2984 least one week prior to the meeting or as soon as possible to arrange for accommodation.
9. Governing Council may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under Section 10-15-1 (H) of the Open Meetings Act.
 - a. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the board taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated with reasonable specificity in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.

- b. If the decision to hold a closed meeting is made when LADH Governing Council is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity is given to members of the Governing Council and to the general public.
- c. Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed session were limited only to those specified in the motion or notice for closure.
- d. Where required by Section 10-15-1 (H) of the Open Meetings Act, action taken as a result of discussion in a closed meeting shall be made by vote of the La Academia Dolores Huerta Governing Council in an open public meeting.

ADOPTED by the Governing Council this 16th day of August, 2011 .

**Should be signed and dated by all
members of governing council**