

La Academia Dolores Huerta Charter Middle School

Pursuant to Section 22-8-12.3 (D), NMSA 1978, La Academia Dolores Huerta (LADH) is required to appoint an audit committee. The audit committee shall consist of two Governing Council members, one LADH parent volunteer, and one volunteer with experience in accounting/financial matters. LADH Principal and business manager shall serve on the committee as ex-officio members.

Responsibilities of the audit committee include:

1. Evaluate the Request For Proposal (RFP) for annual financial audit services.
2. Recommend the selection of the financial auditor: This function is currently performed by PED.
3. Attend the entrance and exit conferences for annual and special audits.
4. Meet with external financial auditors monthly after audit field work begins until the conclusion of the audit.
5. Be accessible to the external financial auditors as requested to facilitate communication with the Governing Council and LADH Principal.
6. Track and report the status of the most recent audit findings, as soon as is allowable, and advise the Governing Council on any needed policy changes to address audit findings.

